

**MINUTES
DEKALB COUNTY BOARD OF ASSESSORS
February 18, 2016**

A meeting of the DeKalb County Board of Assessors was held on Thursday, February 18, 2016. Present were the following:

**Charlene Fang, Vice-Chair
Vivian R. Ingersoll, Assessor
John W. Lawson, Assessor
Calvin C. Hicks, Chief Appraiser/BTA Secretary
Donna Rosser, Assistant Chief Appraiser
Brentnol Baker, Deputy Chief Appraiser - Commercial
Allen Alford, Supervisor – Business Personal Property
Teresa H. Nealey, Recording Secretary**

**Absent: Robert A. Burroughs, Chair
James Vernor, PhD, MAI, Assessor**

The Vice-Chair called the meeting to order at 10:05 a.m.

APPROVAL OF AGENDA

Vivian Ingersoll made a motion to approve the 2/18/16 Agenda, seconded by John Lawson, all voted “aye” including the Vice-Chair, motion carried.

APPROVAL OF MINUTES

Since two Board members were absent, the Minutes for 2/4/16 were deferred.

CITIZEN TIME

No citizens appeared.

BOARD DISCUSSION AND ACTION ON BATCHES

John Lawson made a motion to approve batches 1 through 18 of this agenda, seconded by Vivian Ingersoll. After discussion, all voted “aye” including the Vice-Chair, the motion carried unanimously.

Vivian Ingersoll made a motion to approve batches 19 through 23 of this agenda, seconded by John Lawson. After discussion, “to SC” was struck through on batch 10, all voted “aye” including the Vice-Chair, the motion carried unanimously.

STAFF REPORTS

See attached.

CHIEF APPRAISERS' REPORT

See attached.

OTHER BUSINESS

John Lawson commented that what he distributed at the last Board meeting was his note to Jim regarding his thoughts on the addition to the Policy Manual regarding HB 202. He stated that he would develop a formal statement for the next meeting.

EXECUTIVE SESSION


There was no session.

ADJOURNMENT

John Lawson made a motion to adjourn, seconded by Vivian Ingersoll; all voted "aye" including the Vice-Chair, motion carried. The meeting adjourned at 11:30 a.m.

This meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).

Signed by:



Calvin C. Hicks, Jr.
Chief Appraiser/BTA Secretary

Date Approved:

3-3-16