

**MINUTES  
DEKALB COUNTY BOARD OF ASSESSORS  
February 19, 2015**

**A meeting of the DeKalb County Board of Assessors was held on Thursday, February 19, 2015. Present were the following:**

**James Vernor, PhD MAI, Vice-Chair  
Charlene Fang, Assessor  
Robert A. Burroughs, Assessor  
John W. Lawson, Assessor  
Calvin C. Hicks, Chief Appraiser/BTA Secretary  
Teresa Nealey, Recording Secretary  
Donna Rosser, Deputy Chief Appraiser - Residential  
Brian Hill, Deputy Chief Appraiser - Commercial  
Allen Alford, Supervisor – Business Personal Property**

**Absent: Vivian R. Ingersoll, Chair**

**James Vernor served as Chair and called the meeting to order at 9:35 a.m.**

**Robert Burroughs made a motion to approve the Revised 2/19/15 Agenda, seconded by John Lawson, motion carried.**

**Robert Burroughs made a motion to approve the Minutes for 2/5/2015, seconded by John Lawson and Charlene Fang, motion carried.**

**CITIZEN TIME**

**No citizens appeared.**

**ADOPTION OF 2015 DIGEST CALENDAR**

**Robert Burroughs made a motion to adopt the 2015 Digest Calendar, seconded by John Lawson, after discussion, motion carried.**

**BOARD DISCUSSION AND ACTION ON BATCHES**

Robert Burroughs made a motion to approve batches 1 through 22 of this agenda, seconded by John Lawson. After discussion, the motion carried unanimously.

Robert Burroughs made a motion to approve batches 23 through 30 of this agenda, seconded by John Lawson. After discussion, the motion carried unanimously.

**STAFF REPORTS**

See attached.

**CHIEF APPRAISERS' REPORT**

See attached.

**EXECUTIVE SESSION**

No Session today.

**ADJOURNMENT**

John Lawson made a motion to adjourn, seconded by Charlene Fang, the motion carried. The meeting adjourned at 10:34 a.m.

This entire meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).

Signed by:

  
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Calvin C. Hicks, Jr.  
Chief Appraiser/BTA Secretary

Date Approved: 3-5-15