

**MINUTES
DEKALB COUNTY BOARD OF ASSESSORS
April 2, 2015**

A meeting of the DeKalb County Board of Assessors was held on Thursday, April 2, 2015. Present were the following:

**Vivian R. Ingersoll, Chair
James Vernor, PhD MAI, Vice-Chair
Charlene Fang, Assessor
Robert A. Burroughs, Assessor
John W. Lawson, Assessor
Calvin C. Hicks, Chief Appraiser/BTA Secretary
Teresa Nealey, Recording Secretary
Donna Rosser, Deputy Chief Appraiser - Residential
Brian Hill, Deputy Chief Appraiser - Commercial
Allen Alford, Supervisor – Business Personal Property**

The Chair called the meeting to order at 9:38 a.m.

Jim Vernor made a motion to approve the 4/2/15 Agenda, seconded by Robert Burroughs, motion carried unanimously.

John Lawson made a motion to approve the Minutes for 3/19/2015, seconded by Jim Vernor, motion carried unanimously.

CITIZEN TIME

No citizens appeared.

BOARD DISCUSSION AND ACTION ON BATCHES

Jim Vernor made a motion to approve batches 1 through 15 of this agenda, seconded by John Lawson. After discussion, the motion carried unanimously.

John Lawson made a motion to approve batches 16-23 of this agenda, seconded by Jim Vernor. After discussion, the motion carried unanimously.

STAFF REPORTS

See attached.

CHIEF APPRAISERS' REPORT

See attached.

OTHER BUSINESS

Calvin Hicks provided a draft of the recommended additional paragraph to the Motor Vehicle Appeal Process Summary for the Board to review.

John Lawson made a motion that the Board adopt Calvin Hicks' amendment to the Motor Vehicle Appeal Process Summary as policy, seconded by Charlene Fang, motion carried.

After further discussion, the Board decided against having copies of the Motor Vehicle Appeal Process Summary given to the Tax Commissioners office for taxpayers.

EXECUTIVE SESSION

No session today.

ADJOURNMENT

Jim Vernor made a motion to adjourn, seconded by John Lawson. The meeting adjourned at 11:16 a.m.

This entire meeting was conducted in accordance with O.C.G.A. 50-14-(1-6)

Signed by:



Calvin C. Hicks, Jr.
Chief Appraiser/BTA Secretary

Date Approved: 4-16-15