

**MINUTES
DEKALB COUNTY BOARD OF ASSESSORS
April 7, 2016**

A meeting of the DeKalb County Board of Assessors was held on Thursday, April 7, 2016. Present were the following:

**Robert A. Burroughs, Chair
Charlene Fang, Vice-Chair
Vivian R. Ingersoll, Assessor
James Vernor, PhD, MAI, Assessor
John W. Lawson, Assessor
Calvin C. Hicks, Chief Appraiser/BTA Secretary
Donna Rosser, Assistant Chief Appraiser
Brian Jennings, Deputy Chief Appraiser – Residential
Geoffrey Johnson, Appraiser Supervisor - Commercial
Eugene Roberts - Business Personal Property
Teresa H. Nealey, Recording Secretary**

**Absent: Brentnol Baker, Deputy Chief Appraiser – Commercial
Allen Alford, Supervisor – Business Personal Property**

The Chair called the meeting to order at 9:35 a.m.

APPROVAL OF AGENDA

Vivian Ingersoll made a motion to approve the 4/7/16 Agenda, seconded by Jim Vernor, motion carried.

APPROVAL OF MINUTES

Jim Vernor made a motion to approve the Minutes for 3/17/16, seconded by Vivian Ingersoll, motion carried.

EMPLOYEE SERVICE PINS

The Chair awarded employee service pins to the following today:

15-Year Pin – Angela Smith, Celia Smith and Marion Williams

10-Year Pin – Chandra Mills, Larry Echols and Teresa Nealey

The Board congratulated all for their years of service to the County.

CITIZEN TIME

No citizens appeared.

BOARD DISCUSSION AND ACTION ON BATCHES

Jim Vernor made a motion to approve batches 1 through 17 of this agenda, seconded by John Lawson. After discussion, the Chair abstained from Batch 14, the motion carried.

Jim Vernor made a motion to approve additional batches 18 through 27 of this agenda, seconded by John Lawson. After discussion, the motion carried unanimously.

STAFF REPORTS

See attached.

CHIEF APPRAISERS' REPORT

Calvin Hicks shared four reports for the Board to review and discuss regarding Park Solutions, LLC: 1) Judge Flake's Final Order; 2) Westlaw Citation 3) Court of Appeals-Motion to Reconsider, and 4) Ballard vs Newton County Board of Tax Assessors appeal.

See attached.

OTHER BUSINESS

EXECUTIVE SESSION

There was no session today.

ADJOURNMENT

John Lawson made a motion to adjourn, seconded by Jim Vernor, motion carried unanimously. The meeting ended at 11:02 a.m.

This meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).

Signed by: 

Calvin C. Hicks, Jr.
Chief Appraiser/BTA Secretary

Date Approved: 5-5-16