

**MINUTES  
DEKALB COUNTY BOARD OF ASSESSORS  
April 16, 2015**

A meeting of the DeKalb County Board of Assessors was held on Thursday, April 16, 2015. Present were the following:

**James Vernor, PhD MAI, Vice-Chair  
Charlene Fang, Assessor  
Robert A. Burroughs, Assessor  
John W. Lawson, Assessor  
Calvin C. Hicks, Chief Appraiser/BTA Secretary  
Teresa Nealey, Recording Secretary  
Donna Rosser, Deputy Chief Appraiser - Residential  
Brian Hill, Deputy Chief Appraiser - Commercial  
Allen Alford, Supervisor – Business Personal Property**

**Absent: Vivian R. Ingersoll, Chair**

The Vice-Chair called the meeting to order at 9:35 a.m.

John Lawson made a motion to approve the 4/16/15 Agenda, seconded by Robert Burroughs, motion carried unanimously.

John Lawson made a motion to approve the Minutes for 4/2/2015, seconded by Robert Burroughs, motion carried unanimously.

**CITIZEN TIME**

No citizens appeared.

**BOARD DISCUSSION AND ACTION ON BATCHES**

Robert Burroughs made a motion to approve batches 1 through 7 of this agenda, seconded by John Lawson. After discussion, the motion carried unanimously.

Robert Burroughs made a motion to approve batches 8 through 12 of this agenda, seconded by Charlene Fang. After discussion, the motion carried unanimously.

**STAFF REPORTS**

See attached.

**CHIEF APPRAISERS' REPORT**

See attached.

Calvin Hicks noted that Theresa Gaffney will be retiring tomorrow, April 17, 2015 after 30 years of service to the County. A luncheon has been planned in her honor for tomorrow at 12 noon. She will be greatly missed.

**OTHER BUSINESS**

No other business discussed.


**EXECUTIVE SESSION**

No session today.

**ADJOURNMENT**

John Lawson made a motion to adjourn, seconded by Charlene Fang. The motion carried and the meeting adjourned at 10:34 a.m.

This entire meeting was conducted in accordance with O.C.G.A. 50-14-(1-6)

Signed by:   
Calvin C. Hicks, Jr.  
Chief Appraiser/BTA Secretary

Date Approved: 5/7/15