

**MINUTES
DEKALB COUNTY BOARD OF ASSESSORS
June 2, 2016**

A meeting of the DeKalb County Board of Assessors was held on Thursday, June 2, 2016. Present were the following:

**Robert A. Burroughs, Chair
Charlene Fang, Vice-Chair
Vivian R. Ingersoll, Assessor
John W. Lawson, Assessor
Calvin C. Hicks, Chief Appraiser/BTA Secretary
Donna Rosser, Assistant Chief Appraiser
Brian Jennings, Deputy Chief Appraiser – Residential
Brentnol Baker, Deputy Chief Appraiser – Commercial
Allen Alford, Supervisor – Business Personal Property
Teresa H. Nealey, Recording Secretary**

Absent: James Vernor, PhD, MAI, Assessor

The Chair called the meeting to order at 9:31 a.m.

APPROVAL OF AGENDA

John Lawson made a motion to approve the 6/2/16 Agenda, seconded by Vivian Ingersoll, motion carried.

APPROVAL OF MINUTES

Vivian Ingersoll made a motion to approve the Minutes for 5/26/16, seconded by John Lawson and Charlene Fang, motion carried.

CITIZEN TIME

No citizens appeared.

BOARD DISCUSSION AND ACTION ON BATCHES

John Lawson made a motion to approve batches 1 through 3 of this agenda, seconded by Vivian Ingersoll. After discussion, all voted "aye" including the Chair; the motion carried.

STAFF REPORTS

See attached.

CHIEF APPRAISERS' REPORT

See attached.

EXECUTIVE SESSION

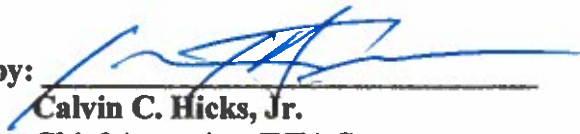
No session today.

ADJOURNMENT

John Lawson made a motion to adjourn, seconded by Charlene Fang. The motion carried and the meeting adjourned at 10:27am.

This meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).

Signed by:



Calvin C. Hicks, Jr.
Chief Appraiser/BTA Secretary

Date Approved:

6-16-16