

**MINUTES
DEKALB COUNTY BOARD OF ASSESSORS
July 7, 2016**

A meeting of the DeKalb County Board of Assessors was held on Thursday, July 7, 2016. Present were the following:

**Robert A. Burroughs, Chair
Vivian R. Ingersoll, Assessor
James Vernor, PhD, MAI, Assessor
Calvin C. Hicks, Chief Appraiser/BTA Secretary
Donna Rosser, Assistant Chief Appraiser
Brian Jennings, Deputy Chief Appraiser – Residential
Brentnol Baker, Deputy Chief Appraiser – Commercial
Vance Clements – Appraiser IV-Personal Property
Teresa H. Nealey, Recording Secretary**

**Absent: Charlene Fang, Vice-Chair
John W. Lawson, Assessor
Allen Alford, Supervisor – Business Personal Property**

The Chair called the meeting to order at 9:43 a.m.

APPROVAL OF AGENDA

Vivian Ingersoll made a motion to approve the 7/7/16 Agenda, seconded by Jim Vernor, motion carried.

APPROVAL OF MINUTES

Vivian Ingersoll made a motion to approve the Minutes for 6/16/16, seconded by Jim Vernor, motion carried.

CITIZEN TIME

No citizens appeared.

OBSERVATION

The Chair welcomed Russ Madison, Revenue and Technology Director for the City of Decatur who came to observe the meeting.

BOARD DISCUSSION AND ACTION ON BATCHES

Jim Vernor made a motion to approve batches 1 through 37 of this agenda and to amend the agenda as noted on the Agenda Update (attached) showing parcels being pulled on batches 11, 17 & 19. The Chair also pulled batch 32. Vivian Ingersoll seconded the motion. After discussion, the recommended value was changed on batch 1. Jim Vernor made a motion to amend the earlier motion to change the recommended value on batch 2 from \$2,175 to \$1,300; there was no second to this motion. The motion died.

After discussion, Vivian Ingersoll motioned to amend the motion to approve all batches except batch 2; to include all changes as noted earlier, seconded by Jim Vernor; all voted "aye" including the Chair, the motion carried.

Regarding batch 2, Calvin Hicks explained to the Board that \$1,300.00 was a reasonable value.

After discussion, Jim Vernor made a motion to amend the value on batch 2 as proposed by staff to \$1,300.00, seconded by Vivian Ingersoll; all voted "aye" including the Chair, the motion carried unanimously.

STAFF REPORTS

See attached.

Brentnol Baker distributed a summary of The "SIPS" Project, "Sharing Information on Property Status" to the Board and gave a brief review of his part as an Emerging Executive in the DeKalb County Bright Futures Leadership Program.

CHIEF APPRAISERS' REPORT

See attached.

EXECUTIVE SESSION

Jim Vernor made a motion to adjourn to Executive Session, seconded by Vivian Ingersoll, the motion carried. The session started at 11:12 a.m. A source for tax appraisal comparisons was discussed. No action was taken.

This session was conducted in accordance with O.C.G.A. 50-14-4 (The Open Meetings Act.)

ADJOURNMENT

Jim Vernor made a motion to adjourn, seconded by Vivian Ingersoll. The motion carried and the meeting adjourned at 11:33 a.m.

This meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).

Signed by: _____

Calvin C. Hicks, Jr.
Chief Appraiser/BTA Secretary

Date Approved: 8-4-16

7/7/16 BTA AGENDA UPDATE

BATCHES MAILED 1 – 33

Batch 11 – Pull Parcels 16 041 01 007, 16 041 01 009, 16 056 01 009, 16 056 01 004 & 16 057 05 001

Batch 17 – Pull Item Number 45 - Parcel 15 238 01 003

Batch 19 – Pull Item Numbers 6 – 53

Parcels:

15 013 02 224	15 023 01 214	15 023 01 231
15 013 02 225	15 023 01 215	15 023 01 232
15 013 02 226	15 023 01 216	15 023 01 233
15 013 02 227	15 023 01 217	15 023 01 234
15 023 01 197	15 023 01 218	15 023 01 235
15 023 01 198	15 023 01 219	15 023 01 236
15 023 01 202	15 023 01 221	15 023 01 237
15 023 01 203	15 023 01 222	15 023 01 238
15 023 01 204	15 023 01 223	15 023 01 239
15 023 01 205	15 023 01 224	15 023 01 240
15 023 01 207	15 023 01 225	15 023 01 242
15 023 01 208	15 023 01 226	15 023 01 243
15 023 01 209	15 023 01 227	15 023 01 245
15 023 01 210	15 023 01 228	15 023 01 246
15 023 01 211	15 023 01 229	15 023 01 247
15 023 01 213	15 023 01 230	15 023 01 248

(4) Additional Batches 34 - 37