

**MINUTES
DEKALB COUNTY BOARD OF ASSESSORS
August 20, 2015**

A meeting of the DeKalb County Board of Assessors was held on Thursday, August 20, 2015. Present were the following:

**Vivian R. Ingersoll, Chair
James Vernor, PhD MAI, Vice-Chair
Robert Burroughs, Assessor
Charlene Fang, Assessor
Calvin C. Hicks, Chief Appraiser/BTA Secretary
Celia Smith, Interim Recording Secretary
Donna Rosser, Deputy Chief Appraiser - Residential
Brian Hill, Deputy Chief Appraiser - Commercial
Allen Alford, Supervisor Business Personal Property**

**Absent: John W. Lawson, Assessor
 Teresa Nealey, Recording Secretary**

The Chair called the meeting to order at 9:40 a.m.

Robert Burroughs made a motion to approve the amended 8/20/15 Agenda, seconded by Jim Vernor, motion carried unanimously.

**Robert Burroughs made a motion to approve the amended Minutes for August 6, 2015, seconded by Jim Vernor, motion carried.
The Minutes for 7/23/15 were deferred.**

Allen Alford introduced new employee Victor Fillion to the Board. He is an appraiser in the Business Personal Property Division.

CITIZEN TIME

No citizens appeared.

BOARD DISCUSSION AND ACTION ON BATCHES

Robert Burroughs made a motion to approve batches 1 through 34 of this agenda, seconded by Charlene Fang. After discussion, the motion carried unanimously.

Robert Burroughs made a motion to approve batches 35 through 47 of this agenda as amended by the Agenda Update (see attached), seconded by Jim Vernor. After discussion, the motion carried unanimously.

Jim Vernor made a motion to approve batches 48 through 53 of this agenda, seconded by Charlene Fang. After discussion, Robert Burroughs abstained from batch 53, the motion carried.

Calvin Hicks added the following agenda item involving Barbara Dial Malone and Robert Tapla regarding the removal of a homestead exemption for parcel 18 143 01 039. After discussion, Jim Vernor made a motion to approve the restoration of the exemption, seconded by Robert Burroughs. Charlene Fang voted "No", the motion carried.

STAFF REPORTS

See attached.

The Board asked that the last sentence of Donna Rosser's report be officially removed.

CHIEF APPRAISERS' REPORT

See attached.

EXECUTIVE SESSION

Jim Vernor made a motion to adjourn to Executive Session, seconded by Robert Burroughs, the motion carried. This session started at 11:05 a.m. The Board discussed personnel matters. No action was taken.

Jim Vernor made a motion to adjourn back to General Session, seconded by Robert Burroughs, motion carried. This session ended at 12:05 p.m.

This session was conducted in accordance with O.C.G.A. 50-14-4 (The Open Meetings Act.)

This entire meeting was conducted in accordance with O.C.G.A. 50-14-(1-6)

Signed by:


Calvin C. Hicks, Jr.
Chief Appraiser/BTA Secretary

Date Approved:

9-3-15