

**MINUTES
DEKALB COUNTY BOARD OF ASSESSORS
September 8, 2016**

A meeting of the DeKalb County Board of Assessors was held on Thursday, September 8, 2016. Present were the following:

**Robert A. Burroughs, Chair
Vivian R. Ingersoll, Assessor
John W. Lawson, Assessor
Calvin C. Hicks, Chief Appraiser/BTA Secretary
Donna Rosser, Assistant Chief Appraiser
Brian Jennings, Deputy Chief Appraiser – Residential
Brentnol Baker, Deputy Chief Appraiser – Commercial
Geoffrey Johnson, Appraiser Supervisor - Commercial
Allen Alford, Supervisor – Business Personal Property
Teresa H. Nealey, Recording Secretary**

Absent: **Charlene Fang, Vice-Chair
James Vernor, PhD, MAI, Assessor**

The Chair called the meeting to order at 9:34 a.m.

APPROVAL OF AGENDA

John Lawson made a motion to approve the 9/8/16 Agenda, seconded by Vivian Ingersoll, motion carried.

APPROVAL OF MINUTES

Vivian Ingersoll made a motion to approve the Minutes for 8/18/16, seconded by John Lawson, motion carried.

CITIZEN TIME

No citizens appeared.

BOARD DISCUSSION AND ACTION ON BATCHES

John Lawson made a motion to approve batches 1 through 45 of this agenda with the exceptions noted on the BTA Agenda Update to include the following: parcel 15 211 02 081 pulled from batch 15, parcel 18 005 02 044 pulled from batch 19 and parcel 15 177 03 019 pulled from batch 29 and moved to batch 44, seconded by Vivian Ingersoll. After discussion, all voted “aye” including the Chair, the motion carried.

Vivian Ingersoll made a motion to approve batches 46 through 53 of this agenda, seconded by John Lawson. After discussion, all voted "aye" including the Chair, the motion carried.

STAFF REPORTS

See attached.

CHIEF APPRAISERS' REPORT

See attached.

OTHER BUSINESS

EXECUTIVE SESSION

There was no session today.

ADJOURNMENT

Vivian Ingersoll made a motion to adjourn, seconded by John Lawson. The motion carried and the meeting adjourned at 10:34 a.m.

This meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).

Signed by:



Calvin C. Hicks, Jr.
Chief Appraiser/BTA Secretary

Date Approved:

9-15-16