

**MINUTES
DEKALB COUNTY BOARD OF ASSESSORS
October 1, 2015**

A meeting of the DeKalb County Board of Assessors was held on Thursday, September 3, 2015. Present were the following:

**Vivian R. Ingersoll, Chair
James Vernor, PhD MAI, Vice-Chair
Robert Burroughs, Assessor
Charlene Fang, Assessor
Calvin C. Hicks, Chief Appraiser/BTA Secretary
Teresa Nealey, Recording Secretary
Donna Rosser, Deputy Chief Appraiser - Residential
Alex Alcock, Supervisor Appraiser - Commercial
Allen Alford, Supervisor Business Personal Property**

Absent: John Lawson, Assessor

The Chair called the meeting to order at 9:41 a.m.

Robert Burroughs made a motion to approve the 10/1/15 Agenda, seconded by Jim Vernor, motion carried unanimously.

Robert Burroughs made a motion to approve the Minutes for September 3, 2015, seconded by Jim Vernor, motion carried.

CITIZEN TIME

No citizens appeared.

BOARD DISCUSSION AND ACTION ON BATCHES

Robert Burroughs made a motion to approve batches 1 through 60 of this agenda, seconded by Jim Vernor. After discussion, parcel 15 070 03 005 was pulled from batch 6, parcel 18 202 01 076 was pulled from batch 8 and parcel 18 288 03 009 was pulled from batch 41, the motion carried unanimously.

STAFF REPORTS

See attached.

CHIEF APPRAISERS' REPORT

See attached.

OTHER BUSINESS

The Board discussed upcoming BOE hearings.

Calvin Hicks reminded the Board about the Tax Digest Luncheon which will be held after the next meeting on October 15, 2015.

EXECUTIVE SESSION

Jim Vernor made a motion to adjourn to Executive Session after a 5-minute break, seconded by Charlene Fang, the motion carried. This session started at 11:04 a.m. The Board discussed a personnel matter. No action was taken. The session ended at 11:55 a.m.

This session was conducted in accordance with O.C.G.A. 50-14-4 (The Open Meetings Act.)

This entire meeting was conducted in accordance with O.C.G.A. 50-14-(1-6)

Signed by:



Calvin C. Hicks, Jr.
Chief Appraiser/BTA Secretary

Date Approved: 10-15-15