

**MINUTES
DEKALB COUNTY BOARD OF ASSESSORS
December 10, 2015**

A meeting of the DeKalb County Board of Assessors was held on Thursday, December 10, 2015. Present were the following:

**Vivian R. Ingersoll, Chair
James Vernor, PhD MAI, Vice-Chair
Robert Burroughs, Assessor
Charlene Fang, Assessor
John Lawson, Assessor
Calvin C. Hicks, Chief Appraiser/BTA Secretary
Teresa Nealey, Recording Secretary
Donna Rosser, Deputy Chief Appraiser - Residential
Geoffrey Johnson, Appraiser Supervisor - Commercial
Allen Alford, Supervisor Business Personal Property
Brentnol Baker, Supervisor Appraiser-Residential
Keith Payne, Appraiser-Residential
Marion Williams, Appraiser-Commercial**

The Chair called the meeting to order at 9:36 a.m.

Robert Burroughs made a motion to approve the 12/10/15 Agenda, seconded by Jim Vernor, motion carried unanimously.

John Lawson made a motion to approve the Minutes for November 19, 2015, seconded by Jim Vernor, motion carried.

CITIZEN TIME

No citizens appeared.

BOARD DISCUSSION AND ACTION ON BATCHES

John Lawson made a motion to approve batches 1 through 26 of this agenda as amended, seconded by Jim Vernor. There were 42 parcels pulled as noted on the 12/10/15 Agenda Update. The motion carried unanimously.

Jim Vernor made a motion to approve batches 27 through 31 of this agenda, seconded by John Lawson. After discussion, John Lawson amended the motion to only include batches 27 and 31, excluding batches 28, 29 and 30. This motion was seconded by Jim Vernor. The motion carried unanimously.

Robert Burroughs made a motion to approve batches 28, 29 and 30, seconded by John Lawson. These parcels are regarding the Doraville 60 (Former GM Plant in Doraville). Calvin Hicks gave an overview of these proposed batches continuing to Superior Court. The motion carried unanimously. The Chair voted "Aye". Robert Burroughs requested documentation from the Law Department regarding this. Calvin Hicks will get this document from that department.

STAFF REPORTS

See attached.

CHIEF APPRAISERS' REPORT

See attached.

OTHER BUSINESS

Jim Vernor spoke on the memo from O.V. Brantley regarding a policy on HB 202. He asked Board members for their comments, suggestions, etc., and asked that this be put on the next Agenda for 12/17/15 for discussion.

Calvin Hicks introduced Donna Rosser as our new Assistant Chief Appraiser and Brentnol Baker as our new Deputy Chief over Commercial/Personal Property. Both of them gave a brief history of their background and experience and an appreciation for the position.

EXECUTIVE SESSION

Jim Vernor moved to adjourn to Executive Session at 10:59 a.m., seconded by Robert Burroughs and John Lawson. The Board discussed personnel issues. No action was taken.

This session was conducted in accordance with O.C.G.A. 50-14-4 (The Open Meetings Act.)

ADJOURNMENT

Robert Burroughs made a motion to adjourn, seconded by Charlene Fang, motion carried. The meeting adjourned at 11:16 a.m.

This entire meeting was conducted in accordance with O.C.G.A. 50-14-(1-6)

Signed by:



Calvin C. Hicks, Jr.
Chief Appraiser/BTA Secretary

Date Approved:

1-7-2016