

**MINUTES
DEKALB COUNTY BOARD OF ASSESSORS
December 17, 2015**

A meeting of the DeKalb County Board of Assessors was held on Thursday, December 17, 2015. Present were the following:

**Vivian R. Ingersoll, Chair
James Vernor, PhD MAI, Vice-Chair
Robert Burroughs, Assessor
Charlene Fang, Assessor – Via Telephone
John Lawson, Assessor
Calvin C. Hicks, Chief Appraiser/BTA Secretary
Teresa Nealey, Recording Secretary
Donna Rosser, Deputy Chief Appraiser - Residential
Allen Alford, Supervisor Business Personal Property**

Absent: Geoffrey Johnson, Appraiser Supervisor - Commercial

The Chair called the meeting to order at 9:37 a.m.

Robert Burroughs made a motion to approve the 12/17/15 Agenda, seconded by Jim Vernor, motion carried unanimously.

The Chair noted that the Minutes for 12/10/15 are incomplete at this time and will be postponed until the new year.

CITIZEN TIME

No citizens appeared.

BOARD DISCUSSION AND ACTION ON BATCHES

Robert Burroughs made a motion to approve batches 1 through 39 of this agenda as amended on the 12/17/15 Agenda Update; parcel 16 148 01 004 was pulled from batch 21 and a value change update on parcel 18 097 07 022 on batch 33, seconded by John Lawson. The motion carried unanimously.

CERTIFICATION OF DORAVILLE TAD #1

Calvin Hicks presented the Board with a letter and documents from the Mayor of the City of Doraville where the DeKalb County Commission voted to approve the City of Doraville Tax Allocation District #1 – Transit Oriented Development. The DeKalb County Board of Assessors has reviewed and certified the values as indicated.

Pursuant to O.C.G.A. 36-44-10(a), by resolution the County respectfully requested that the Department of Revenue certify the tax allocation increment base for the City of Doraville Tax Allocation District #1 – Transit Oriented Development as of December 31, 2015.

After review, Jim Vernor moved to approve the resolution as drafted to the State Revenue Commissioner on behalf of the City of Doraville TAD, seconded by John Lawson. The motion carried. The Chair voted “aye”.

OTHER BUSINESS

The Board discussed drafting a letter to the ICEO regarding the departments’ relocation. Calvin Hicks will draft this letter and after the Boards’ review, deliver to the ICEO, the Board of Commissioners and other related parties.

STAFF REPORTS

See attached.

Geoffrey Johnson was absent due to an emergency, hence there was no report from the Commercial Division.

CHIEF APPRAISERS’ REPORT

See attached.

OTHER BUSINESS

Jim Vernor asked Calvin Hicks’ about items from the budget and for his comments.

EXECUTIVE SESSION

There was no session today.


ADJOURNMENT

The Chair wished Happy Holidays to all and thanked the Board for her time served.

John Lawson made a motion to adjourn, seconded by Jim Vernor, motion carried.

This entire meeting was conducted in accordance with O.C.G.A. 50-14-(1-6)

Signed by:



Calvin C. Hicks, Jr.
Chief Appraiser/BTA Secretary

Date Approved: 1-7-2016