DeKalb County Audit Oversight Committee

MEETING MINUTES
July 11, 2016 • 9:00 AM
330 West Ponce DeLeon Avenue
First Floor Conference Room
Decatur, Georgia 30030

Committee Members
Harmel Codi
Gena Major
Monica Miles
Harold Smith
Belinda Pedroso (enroute)

Legal Council
Mary Carole Cooney (enroute)

I. Call Meeting to Order
The chair called the meeting to order at approximately 9:35 AM

II. Adoption of Agenda
The chair asked for a motion to adopt the agenda. Gena Major moved that the agenda be adopted. Monica Miles 2nd. The agenda was adopted by all committee members present (Harmel Codi, Monica Miles, Harold Smith, and Gena Major)

III. Opening Statement
The chair encouraged that we prepare to address the unfinished business of our legal council’s invoice.

IV. Acceptance of Legal Counsel’s June 2016 Invoice
The chair advised that after careful review of the invoice, it was appropriately detailed and reflected all activities for the month of June.
The chair asked for a motion to accept legal council’s invoice. Gena Major moved to accept the invoice, which was seconded by Monica Miles. All attendees present (Harmel Codi, Monica Miles, Harold Smith, and Gena Major) unanimously accepted Legal Council’s invoice.

VI. Executive Session: To Interview Candidates for Advancing to the 2 or 3 Final Candidate Stage
For the Chief Audit Executive position, who will be ultimately selected by the Board of Commissioners in accordance with HB599
The chair then moved to go into executive session to prepare to interview candidates for advancing to the final candidate list for ultimate selection by the Board of Commissioners. The members present unanimously agreed by name (Harmel Codi, Monica Miles, Harold Smith, and Gena Major) to go into executive session. It was 9:41 AM. Before the interview session began all committee members (Harmel Codi, Monica Miles, Harold Smith, Gena Major, Belinda Pedroso) and legal council were present.

VII. Adjournment of Executive Session
The executive session was ended by 3:15 PM as moved by the chair and agreed to by unanimous vote of all committee members.

VIII. Regular Business Meeting
The regular meeting was called to order by the chair, who then motioned that the regular meeting be adjourned. The vote to adjourn was unanimous. The regular business meeting was adjourned at 3:20PM.

IX. Meeting Adjournment – 3:20 PM
AFFIDAVIT REGARDING A CLOSED MEETING OF THE DEKALB AUDIT
OVERSIGHT COMMITTEE AS REQUIRED BY O.C.G.A.§ 50-14-4(b)

Personally appeared before me, the undersigned officer, duly authorized to administer
oaths, Harold Smith, Jr., a member of the DeKalb Audit Oversight Committee of DeKalb
County, Georgia, who, after being duly sworn, deposes and states under oath as follows:

1) I was Chairperson or presiding officer during a closed session of the DeKalb Audit
Oversight Committee held on the 11th day of July, 2016.

2) This closed session of the DeKalb Audit Oversight Committee was closed for the
purpose of discussing:

   Personnel Matters, specifically interviews of candidates for
   Chief Audit Executive, and related issues

3) This closed session was devoted to the discussion of the matter or matters set forth in
Paragraph 2. Each matter falls into one of the exceptions allowing closed meetings

4) This Affidavit is being executed for the purpose of complying with State law which
requires that such an affidavit be executed following each closed session of the
Committee.

Further Affiant Sayeth Not.

Chairperson/Presiding Officer

Sworn to an subscribed before me
This 29th day of July, 2016.

Notary Public
My Commission Expires: