



DeKalb County Audit Oversight Committee

**M E E T I N G M I N U T E S**

July 22, 2016 ■ 9:00 AM  
330 West Ponce DeLeon Avenue  
First Floor Conference Room  
Decatur, Georgia 30030



**Committee Members**

Harmel Codi (enroute)  
Gena Major (Vice Chairperson)  
Monica Miles  
Harold Smith (Chairperson)  
Belinda Pedroso (temporarily out of the meeting room)

**Legal Counsel**

Mary Carole Cooney (not present)

**I. Call Meeting to Order**

The meeting was called to order at 10:01 AM by the Chairperson

**II. Adoption of Agenda**

Monica Miles moved to adopt the agenda which was seconded by Gena Major; then voted for acceptance by Monica Miles, Harold Smith and Gena Major

**III. Opening Statement:**

The chair proceeded to provide a status of items as follows:

- a. **Liability Insurance Status** – Legal Counsell Cooney has received application for binding coverage and is further pursuing to have questions answered for completing application and seeking further instructions for finalizing coverage and specific DeKalb County incident exclusions as necessary. Hope to have answers by our July 29, 2016 meeting.
- b. **Records Management Resource Status** – Legal Counsel has discovered records management resource via MCC innovations that specialize in the records management for public sector agencies across Georgia using enterprise content management laserfiche that allows the ability to capture, organize, automate, retrieve, and store records, and manage open records request. Additional information will be provided on July 29, 2016.
- c. **Preparedness for final Interview Session** – The chair acknowledged that all information and protocols have been established to assure a successful 2<sup>nd</sup> and final interview session to follow for pursuing candidates for the Chief Audit Executive position to be conducted in executive session.

