

Chief Executive Officer  
Michael Thurmond

**DEPARTMENT OF PLANNING & SUSTAINABILITY**

Director  
Andrew A. Baker, AICP


**REVISION SUBMITTAL APPLICATION**

DATE: \_\_\_\_\_

HAS PERMIT BEEN ISSUED? YES  NO

REVISION # \_\_\_\_\_ AFTER PERMIT IS ISSUED

All revisions must be accompanied by a minimum of 6 (six) copies of the REVISED SHEETS ONLY and attach to the plan set a written letter certified by the engineer (stamped and sealed) of all revisions.

Please indicate on plans: (1) "Cloud" all areas of revisions (2) Make clear/concise reference to modified document, i.e.,  1 labeled.  
(3) List all revisions with date and labels in the revision block

**Revision Fee: \$300.00      Permit Extension Fee: \$300.0**  
**Shaded Area for Office Use Only**

Development AP #	Land Development Permit #
Date Development Permit Issued	Project Use
Project Name	Phase/Unit

**Site/Property**

Address/Parcel ID		City	State	ZIP
Building No.	Floor No.	Apartment/Suite No.		

**Contact Person**

Property Owner			
Address			
City	State		ZIP
Tel #	Mobile #	Fax#	
E- Mail			

**Revision Summary**

**In the space provided below, describe in detail the proposed changes to the plan.**

**\*\*Attach certified letter to plan sets\*\*** succinctly explaining the **Reasons for the Revision**. They may include statements relating to any or all of the following: (a) The need to correct an error; (b) The need to reflect changing circumstances in field conditions; (c) The need to improve the ability of the plan to fulfill the objectives in the plan. The summary must include the chronology of all revisions and a purpose statement.


**ACKNOWLEDGEMENT CERTIFICATION** - I do hereby certify that, to the best of my knowledge and belief, all information supplied with this submittal is true and accurate.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Phone: (404) 371-2365