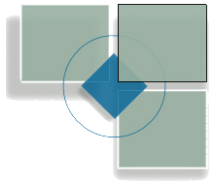




# DeKalb County Planning & Development Department

330 West Ponce De Leon Avenue  
Suites 100-500  
Decatur, GA 30030

Phone: (404) 371-2155  
Fax: (404) 371-2778  
www.dekalbcountyga.gov  
Andrew A. Baker, AICP  
Director



Chief Executive Officer  
Michael Thurmond

## Letter of Entertainment

READ ALL INSTRUCTIONS BEFORE COMPLETING THIS FORM

- Both the tenant and property owner are required to sign the form.
- All signatures must be original. Fax and Xerox signatures are not acceptable.
- Both signatures must be individually notarized (two seals, two stamps, etc.).
- \*Agents (holding companies, property managers, attorneys, etc.) signer for property owner must attach any and all documentation necessary to prove they have authorization to act on behalf of the owner. Failure to provide such information **will delay** approval of all permits and licenses necessary to open this business.

DEPARTMENT USE ONLY	
TAX ID #	_____
AP #	_____

Current Name of Business: \_\_\_\_\_

Previous Name of Business: \_\_\_\_\_

Address of Business: \_\_\_\_\_

Business Contact Number: \_\_\_\_\_

EACH OF THE FOLLOWING QUESTIONS MUST BE ANSWERED COMPLETELY:

- Is this Letter of Entertainment request for a **New Establishment**  Yes  No or **Renewal for an existing Establishment?**  Yes  No
- Is this a sit down restaurant that only serves food (No Alcohol)? Yes  No
- Is this establishment a restaurant serving food and alcohol (beer, wine, and alcohol) no later than 12:30 a.m.?  Yes  No

*Definition of Restaurant: An establishment where food and drink are prepared, served, and consumed primarily within the principal building.*

- Is this establishment a late-night establishment?  Yes  No  
*Definition of Late Night Establishment: Any establishment licensed to dispense alcoholic beverages for consumption on premises where such establishment is open for use by patrons beyond 12:30 a.m.*
- Is this establishment a nightclub with a dance floor, live entertainment, and live music?  Yes  No  
*Definition of Nightclub: A commercial establishment dispensing alcoholic beverages for consumption on the premises and in which dancing and musical entertainment is allowed.*
- Is this establishment an "**Adult Entertainment**" as defined by the DeKalb County Zoning and Adult Entertainment licensing and alcohol beverage ordinances?  Yes  No
- Has a Special Land Use Permit (SLUP) been approved for this establishment?  Yes  No  
If yes; please provide Case Number \_\_\_\_\_.

- Provide Days and Hours of operation:  
*Operation hours cannot exceed time permitted by the Alcohol Ordinance.*

**Sec. 4-126. - Hours of sale and operation**  
 Distilled spirits shall be sold and delivered to the customer for consumption on the premises during the following hours:  
 (a) Monday through Friday hours are from 9:00 a.m. until 3:55 a.m. of the following day.  
 (b) Saturday hours are from 9:00 a.m. until 2:55 a.m. on Sunday.  
 (c) Sunday hours are from 12:30 p.m. until 2:55 a.m. on Monday as permitted by section 4-128.  
 Sales and deliveries during all other hours are prohibited. There shall be no consumption on the premises after prohibited hours have been in effect for one-half (1/2) hour. All licensed establishments must close their premises to the public and clear their premises of patrons within one (1) hour after the time set by this chapter for discontinuance of the sale of alcoholic beverages on the premises and shall not reopen their premises to the public until 9:00 a.m. or thereafter.

I, THE UNDERSIGNED, DO HEREBY AFFIRM THAT I HAVE ANSWERED THE ABOVE QUESTIONS AND STATEMENTS TRUTHFULLY AND ACCURATELY AND I UNDERSTAND THAT THE BUILDING PERMIT(S) AND CERTIFICATE(S) OF OCCUPANCY ISSUED IN RELATION TO THIS "ENTERTAINMENT STATEMENT" ARE CONDITIONED ON THE ANSWERS TO THE ABOVE QUESTIONS AND STATEMENTS.

I, THE UNDERSIGNED AFFIRM THAT THE BUSINESS OPERATING NAME IS THE AS THE NAME REFERENCED ON ALL COUNTY APPLICATION.

I ALSO UNDERSTAND THAT SHOULD I, IN THE FUTURE, OFFER ADULT ENTERTAINMENT OR ANY USE NOT EXPRESSLY PERMITTED AS DEFINED BY THE DEKALB COUNTY ZONING, ALCOHOL BEVERAGE AND ADULT ENTERTAINMENT LICENSING ORDINANCES, AND OR CHANGE THE USE OF THE ESTABLISHMENT FROM THE APPROVED PERMITTED USE, THAT MY CERTIFICATE OF OCCUPANCY SHALL BE IMMEDIATELY NULL AND VOID.

Sworn to and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_

Sign \_\_\_\_\_  
Tenant or authorized agent

(Print/Type name) \_\_\_\_\_

Notary Public

Sworn to and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_

Sign \_\_\_\_\_  
Property owner or authorized agent

(Print/Type name) \_\_\_\_\_

Notary Public