

**MINUTES
DEKALB COUNTY BOARD OF ASSESSORS
January 19, 2017**

A meeting of the DeKalb County Board of Assessors was held on Thursday, January 19, 2017. Present were the following:

**Vivian R. Ingersoll, Chair
James Vernor, PhD, MAI, Vice-Chair
Charlene Fang, Assessor
John W. Lawson, Assessor
Calvin C. Hicks, Chief Appraiser/BTA Secretary
Donna Rosser, Assistant Chief Appraiser
Norbert Schulz, Supervisor Appraiser – Residential
Brentnol Baker, Deputy Chief Appraiser – Commercial
Allen Alford, Supervisor – Business Personal Property
Teresa H. Nealey, Recording Secretary**

**Absent: Robert A. Burroughs, Assessor
Brian Jennings, Deputy Chief Appraiser - Residential**

CALL TO ORDER

The Chair called the meeting to order at 9:33 a.m.

APPROVAL OF AGENDA

Jim Vernor made a motion to approve the 1/19/17 Agenda, seconded by John Lawson, motion carried.

APPROVAL OF MINUTES

John Lawson made a motion to approve the Minutes for 1/5/17, seconded by Jim Vernor, motion carried.

CITIZEN TIME

No citizens appeared.

BOARD DISCUSSION AND ACTION ON BATCHES

John Lawson made a motion to approve batches 1 through 34 of this agenda, seconded by Jim Vernor. After discussion, all voted “aye” including the Chair, the motion carried unanimously.

STAFF REPORTS

See attached.

Norbert Schulz represented the Residential Division in Brian Jennings' absence.

CHIEF APPRAISERS' REPORT

See attached.

Calvin Hicks presented the 2017 Reappraisal Plan of Action for Board adoption. After discussion and Calvin Hicks' recommendation to approve, Jim Vernor made a motion to adopt the 2017 Reappraisal Plan of Action and Projected Digest Calendar, seconded by John Lawson. All voted "aye" including the Chair, the motion carried.

OTHER BUSINESS

Jim Vernor asked that his discussion on Board matters be postponed until next meeting in order to include Robert Burroughs.

John Lawson and Jim Vernor gave highlights on their meeting with Commissioner Jester. After discussion, Jim Vernor authorized Calvin Hicks to draft a welcome letter to the new Commissioner's and the new CEO, seconded by John Lawson. The motion carried

EXECUTIVE SESSION

No session today.

ADJOURNMENT

John Lawson made a motion to adjourn, seconded by Jim Vernor; all voted "aye", the motion carried. The meeting ended at 11:26 a.m.

This meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).

Signed by:



Calvin C. Hicks, Jr.
Chief Appraiser/BTA Secretary

Date Approved: 2-2-17