

**MINUTES
DEKALB COUNTY BOARD OF ASSESSORS
February 16, 2017**

A meeting of the DeKalb County Board of Assessors was held on Thursday, February 16, 2017. Present were the following:

**Vivian R. Ingersoll, Chair
James Vernor, PhD, MAI, Vice-Chair
Robert A. Burroughs, Assessor
Charlene Fang, Assessor
John W. Lawson, Assessor
Brian Jennings, Deputy Chief Appraiser - Residential
Brentnol Baker, Deputy Chief Appraiser – Commercial
Allen Alford, Supervisor – Business Personal Property
Teresa H. Nealey, Recording Secretary**

**Absent: Calvin C. Hicks, Chief Appraiser/BTA Secretary
Donna Rosser, Assistant Chief Appraiser**

CALL TO ORDER

The Chair called the meeting to order at 9:30 a.m.

APPROVAL OF AGENDA

Jim Vernor made a motion to approve the 2/16/17 Agenda, seconded by John Lawson and Robert Burroughs, motion carried.

APPROVAL OF MINUTES

John Lawson made a motion to approve the Minutes for 2/2/17, seconded by Jim Vernor and Robert Burroughs, motion carried.

CITIZEN TIME

No citizens appeared.

BOARD DISCUSSION AND ACTION ON BATCHES

Jim Vernor made a motion to approve batches 1 through 30 of this consent agenda, seconded by Robert Burroughs. After discussion, Jim Vernor made a motion to remove parcel 15 077 04 093 from Batch 2 of the consent agenda and vote on it separately, seconded by John Lawson, all voted "aye" including the Chair, the motion carried unanimously. The Chair calls for a vote on the remaining batches which carried unanimously.

Regarding parcel 15 077 04 093 - an application for exemption, the staff recommendation was to deny the exemption. The Board requested additional information from staff on this matter. The Board requested that the staff appraiser join the discussion.

After further consideration the Chair called for a vote on the staff recommendation. Jim Vernor, Charlene Fang and John Lawson voted in favor of the staff recommendation – to deny the exemption. The Chair and Robert Burroughs voted against the staff recommendation – to grant the exemption. Robert Burroughs stated that he needed much more information to deny the exemption. The exemption was denied by a three to two majority vote.

STAFF REPORTS

See attached.

CHIEF APPRAISERS' REPORT

See attached.

OTHER BUSINESS

Teresa Nealey informed the Board that Commissioner Bradshaw's assistant contacted her responding to the letter the Chair sent regarding a Q & A session. After the Board discussed, the Chair will coordinate with the Commissioner's office about a mutually convenient date and inform the Board.

EXECUTIVE SESSION

No session today.

ADJOURNMENT

Jim Vernor made a motion to adjourn, seconded by Robert Burroughs and John Lawson; all voted "aye", the motion carried. The meeting ended at 10:45 a.m.

This meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).

Signed by:



Calvin C. Hicks, Jr.
Chief Appraiser/BTA Secretary

Date Approved: 3-2-17