

**MINUTES  
DEKALB COUNTY BOARD OF ASSESSORS  
March 16, 2017**

**A meeting of the DeKalb County Board of Assessors was held on Thursday, March 16, 2017. Present were the following:**

**Vivian R. Ingersoll, Chair  
Robert A. Burroughs, Assessor  
Charlene Fang, Assessor  
John W. Lawson, Assessor  
Calvin C. Hicks, Chief Appraiser/BTA Secretary  
Donna Rosser, Assistant Chief Appraiser  
Brian Jennings, Deputy Chief Appraiser - Residential  
Brentnol Baker, Deputy Chief Appraiser – Commercial  
Allen Alford, Supervisor – Business Personal Property  
Teresa H. Nealey, Recording Secretary**

**Absent: James Vernor, PhD, MAI, Vice-Chair**

**CALL TO ORDER**

**The Chair called the meeting to order at 9:30 a.m.**

**APPROVAL OF AGENDA**

**Robert Burroughs made a motion to approve the 3/16/17 Agenda, seconded by John Lawson, so ordered and carried.**

**APPROVAL OF MINUTES**

**Robert Burroughs made a motion to approve the Minutes for 3/2/17, seconded by Charlene Fang, so ordered and carried.**

**CITIZEN TIME**

**No citizens appeared.**

**BOARD DISCUSSION AND ACTION ON STAFF RECOMMENDATIONS**

John Lawson made a motion to approve batches 1 through 21 of this agenda, seconded by Robert Burroughs. After discussion, there was a value change on batch 3 and under the comments section for this batch, the “vehicle under carriage” statement should be removed; all voted “aye” including the Chair. The motion carried.

John Lawson made a motion to approve batches 22 through 32 of this agenda, seconded by Robert Burroughs. After discussion, all voted “aye” including the Chair. The motion carried.

**STAFF REPORTS**

See attached.

**CHIEF APPRAISERS’ REPORT**

See attached.

**EXECUTIVE SESSION**

No session today.

**OTHER BUSINESS**

The Board discussed the upcoming Q & A session with Commissioner Bradshaw.

**ADJOURNMENT**

John Lawson made a motion to adjourn, seconded by Robert Burroughs; all voted “aye”, the motion carried. The meeting ended at 10:39 a.m.

This meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).

Signed by:

  
Calvin C. Hicks, Jr.  
Chief Appraiser/BTA Secretary

Date Approved:

4-6-17