

**MINUTES
DEKALB COUNTY BOARD OF ASSESSORS
May 4, 2017**

A meeting of the DeKalb County Board of Assessors was held on Thursday, May 4, 2017. Present were the following:

**Vivian R. Ingersoll, Chair
James Vernor, PhD, MAI, Vice-Chair
Robert A. Burroughs, Assessor
Charlene Fang, Assessor
John W. Lawson, Assessor
Calvin C. Hicks, Chief Appraiser/BTA Secretary
Donna Rosser, Assistant Chief Appraiser
Brian Jennings, Deputy Chief Appraiser - Residential
Brentnol Baker, Deputy Chief Appraiser – Commercial
Allen Alford, Supervisor – Business Personal Property
Teresa H. Nealey, Recording Secretary**

CALL TO ORDER

The Chair called the meeting to order at 9:32 a.m.

APPROVAL OF AGENDA

Robert Burroughs made a motion to approve the 5/4/17 Agenda, seconded by Jim Vernor, so ordered and carried.

APPROVAL OF MINUTES

Jim Vernor made a motion to approve the revised Minutes for 4/20/17, seconded by Robert Burroughs, so ordered and carried.

NEW EMPLOYEE INTRODUCTION

Susan Stewart was introduced to the Board by Brentnol Baker. Ms. Stewart is the new Tax Appraisal Clerk in the Commercial Division. The Board welcomed Ms. Stewart.

CITIZEN TIME

Mr. David Lariscy, 18 207 09 003 appeared before the board to discuss the comps he received in his Board of Equalization hearing on March 15, 2017. He requested a meeting with Mr. Hicks to discuss. Calvin Hicks invited Mr. Lariscy back to his office at 2:00 p.m. today to meet with him. Mr. Lariscy agreed to come back today and meet with Mr. Hicks. Brian Jennings explained the comps to Mr. Lariscy and also agreed to come to the meeting today to further discuss.

BOARD DISCUSSION AND ACTION ON STAFF RECOMMENDATIONS

Jim Vernor made a motion to approve batches 1 through 16 of this agenda, seconded by John Lawson. After discussion, all voted “aye” including the Chair; so ordered and carried.

Jim Vernor made a motion to approve batches 17 through 27 of this agenda, seconded by Robert Burroughs. After discussion, all voted “aye” including the Chair; so ordered and carried.

STAFF REPORTS

See attached.

CHIEF APPRAISERS’ REPORT

See attached.

EXECUTIVE SESSION

No session today.

ADJOURNMENT

John Lawson made a motion to adjourn, seconded by Robert Burroughs; all voted “aye”, the motion carried. The meeting ended at 11:08 a.m.

This meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).

Signed by:



Calvin C. Hicks, Jr.
Chief Appraiser/BTA Secretary

Date Approved: 5-26-17