

MINUTES
DEKALB COUNTY BOARD OF ASSESSORS
October 20, 2016

A meeting of the DeKalb County Board of Assessors was held on Thursday, October 20, 2016. Present were the following:

Robert A. Burroughs, Chair
Charlene Fang, Vice-Chair
Vivian R. Ingersoll, Assessor
James Vernor, PhD, MAI, Assessor
Calvin C. Hicks, Chief Appraiser/BTA Secretary
Donna Rosser, Assistant Chief Appraiser
Brian Jennings, Deputy Chief Appraiser – Residential
Brentnol Baker, Deputy Chief Appraiser – Commercial
Allen Alford, Supervisor – Business Personal Property
Teresa H. Nealey, Recording Secretary

Absent: John W. Lawson, Assessor

The Chair called the meeting to order at 9:38 a.m.

APPROVAL OF AGENDA

Vivian Ingersoll made a motion to approve the 10/20/16 Agenda, seconded by Jim Vernor, motion carried.

APPROVAL OF MINUTES

Charlene Fang made a motion to approve the Minutes for 10/6/16, seconded by Jim Vernor, motion carried.

RECOGNITION

The Board recognized Frances Morrison (in her absence) for her 25 years of service in our department as an appraiser/supervisor in the Residential Division.

The Board recognized Brentnol Baker for his 10 years of service in our department as an appraiser/supervisor in the Residential Division and presently Deputy Chief Appraiser in the Commercial Division. Calvin Hicks gave words of gratitude for Mr. Baker's service and Mr. Baker gave a short speech of thanks.

The Board recognized Brian Clemens for writing the feature article in the October 2016 issue of the Fair and Equitable magazine. The article was titled, "Mortgage Reform Measures Support More Accurate Mass Appraisal Models for Commercial Properties." He came and gave a brief overview of the article and his findings. Calvin Hicks stated that he is to be commended for his diligence in working and getting this together.

CITIZEN TIME

No citizens appeared.

BOARD DISCUSSION AND ACTION ON BATCHES

Jim Vernor made a motion to approve batches 1 through 39 of this agenda with parcel 15 135 10 032 being pulled from batch 19, seconded by Vivian Ingersoll. After discussion, all voted "aye" including the Chair, the motion carried.

STAFF REPORTS

See attached.

CHIEF APPRAISERS' REPORT

See attached.

OTHER BUSINESS

Calvin Hicks and Jim Vernor gave highlights on the recent GAAO One Day Seminar in Helen, Georgia.

EXECUTIVE SESSION

Jim Vernor moved to adjourn into Executive Session, seconded by Vivian Ingersoll, the motion carried. This session started at 10:44 a.m. for a discussion on pending litigation. It ended at 10:59 a.m. No action was taken.

This session was conducted in accordance with O.C.G.A. 50-14-4 (The Open Meetings Act.)

ADJOURNMENT

Jim Vernor made a motion to adjourn out of Executive Session into General Session, seconded by Vivian Ingersoll and Charlene Fang, the motion carried. The Chair declared the meeting adjourned at 11:00 a.m.

This meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).

Signed by:


Calvin C. Hicks, Jr.
Chief Appraiser/BTA Secretary

Date Approved: 11-3-16