

**MINUTES
DEKALB COUNTY BOARD OF ASSESSORS
November 3, 2016**

A meeting of the DeKalb County Board of Assessors was held on Thursday, November 3, 2016. Present were the following:

**Robert A. Burroughs, Chair
Charlene Fang, Vice-Chair
John W. Lawson, Assessor
James Vernor, PhD, MAI, Assessor
Calvin C. Hicks, Chief Appraiser/BTA Secretary
Donna Rosser, Assistant Chief Appraiser
Brian Jennings, Deputy Chief Appraiser – Residential
Brentnol Baker, Deputy Chief Appraiser – Commercial
Allen Alford, Supervisor – Business Personal Property
Teresa H. Nealey, Recording Secretary**

Absent:

Vivian R. Ingersoll, Assessor

CALL TO ORDER

The Chair called the meeting to order at 9:32 a.m.

APPROVAL OF AGENDA

Jim Vernor made a motion to approve the 11/3/16 Agenda, seconded by John Lawson, motion carried.

APPROVAL OF MINUTES

Charlene Fang made a motion to approve the Minutes for 10/20/16, seconded by Jim Vernor, motion carried.

CITIZEN TIME

No citizens appeared.

BOARD DISCUSSION AND ACTION ON BATCHES

Jim Vernor made a motion to approve batches 1 through 21 of this agenda with parcels 15 135 06 099 and 18 101 02 136 being pulled from batch 5, seconded by John Lawson. After discussion, all voted “aye” including the Chair, the motion carried.

Jim Vernor made a motion to approve batches 22 through 28 of this agenda, seconded by John Lawson. After discussion, all voted “aye” including the Chair, the motion carried.

STAFF REPORTS

See attached.

CHIEF APPRAISERS' REPORT

See attached.

OTHER BUSINESS

EXECUTIVE SESSION

No session today.

ADJOURNMENT

John Lawson made a motion to adjourn, seconded by Charlene Fang, the motion carried. The meeting ended at 10:48 a.m.

This meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).

Signed by:



Calvin C. Hicks, Jr.
Chief Appraiser/BTA Secretary

Date Approved:

11-17-16