

**MINUTES
DEKALB COUNTY BOARD OF ASSESSORS
November 17, 2016**

A meeting of the DeKalb County Board of Assessors was held on Thursday, November 17, 2016. Present were the following:

**Robert A. Burroughs, Chair
Vivian R. Ingersoll, Assessor
John W. Lawson, Assessor
James Vernor, PhD, MAI, Assessor
Calvin C. Hicks, Chief Appraiser/BTA Secretary
Brian Jennings, Deputy Chief Appraiser – Residential
Brentnol Baker, Deputy Chief Appraiser – Commercial
Allen Alford, Supervisor – Business Personal Property
Teresa H. Nealey, Recording Secretary**

**Absent: Charlene Fang, Vice-Chair
Donna Rosser, Assistant Chief Appraiser**

CALL TO ORDER

The Chair called the meeting to order at 9:32 a.m.

APPROVAL OF AGENDA

John Lawson made a motion to approve the 11/17/16 Agenda, seconded by Jim Vernor, motion carried.

APPROVAL OF MINUTES

Jim Vernor made a motion to approve the Minutes for 11/3/16, seconded by John Lawson, motion carried.

CITIZEN TIME

No citizens appeared.

BOARD DISCUSSION AND ACTION ON BATCHES

Jim Vernor made a motion to approve batches 1 through 20 of this agenda with parcels 18 239 18 003 and 18 239 18 016 being pulled from batch 1, seconded by John Lawson and Vivian Ingersoll. After discussion, all voted “aye” including the Chair, the motion carried.

Jim Vernor made a motion to approve batches 21 through 27 of this agenda, seconded by Vivian Ingersoll and John Lawson. After discussion, all voted “aye” including the Chair, the motion carried.

APPROVAL OF 2016 PUBLIC UTILITY VALUES

The Public Utility Reports were sent to the Board via email earlier for review and a hardcopy of this report was provided. After discussion, John Lawson moved to approve the 2016 Public Utility Values, seconded by Jim Vernor. All voted "aye" including the Chair, the motion carried.

STAFF REPORTS

See attached.

CHIEF APPRAISERS' REPORT

See attached.

OTHER BUSINESS

EXECUTIVE SESSION

No session today.

ADJOURNMENT

Jim Vernor made a motion to adjourn, seconded by Vivian Ingersoll, the motion carried. The meeting ended at 10:45 a.m.

This meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).

Signed by:



Calvin C. Hicks, Jr.
Chief Appraiser/BTA Secretary

Date Approved:



FOR CALVIN HICKS