

**MINUTES
DEKALB COUNTY BOARD OF ASSESSORS
December 15, 2016**

A meeting of the DeKalb County Board of Assessors was held on Thursday, December 15, 2016. Present were the following:

**Robert A. Burroughs, Chair
Charlene Fang, Vice-Chair
Vivian R. Ingersoll, Assessor
James Vernor, PhD, MAI, Assessor
Calvin C. Hicks, Chief Appraiser/BTA Secretary
Donna Rosser, Assistant Chief Appraiser
Brian Jennings, Deputy Chief Appraiser – Residential
Brentnol Baker, Deputy Chief Appraiser – Commercial
Allen Alford, Supervisor – Business Personal Property
Teresa H. Nealey, Recording Secretary**

Absent: John W. Lawson, Assessor

CALL TO ORDER

The Chair called the meeting to order at 9:38 a.m.

APPROVAL OF AGENDA

Jim Vernor made a motion to approve the 12/15/16 Agenda, seconded by Charlene Fang, motion carried.

APPROVAL OF MINUTES

Jim Vernor made a motion to approve the Minutes for 12/1/16, seconded by Charlene Fang, motion carried.

CITIZEN TIME

No citizens appeared.

BOARD DISCUSSION AND ACTION ON BATCHES

Jim Vernor made a motion to approve batches 1 through 16 of this agenda with batch 14 being pulled as noted on the BTA Agenda Update, seconded by Charlene Fang. After discussion, Jim Vernor amended the prior motion to pull batch 16, seconded by Charlene, all voted “aye” including the Chair, the motion carried.

Jim Vernor made a motion to approve batches 17 through 25 of this agenda, seconded by Vivian Ingersoll. After discussion, all voted “aye” including the Chair, the motion carried.

APPROVAL OF 2017 MOBILE HOME VALUES

Allen Alford reviewed the 2017 Mobile Home Values report with the Board. All members received this report prior to this meeting. After discussion, Jim Vernor made a motion to approve the 2017 Mobile Home Values, seconded by Vivian Ingersoll. All voted "aye" including the Chair, the motion carried.

STAFF REPORTS

See attached.

CHIEF APPRAISERS' REPORT

See attached.

OTHER BUSINESS

Jim Vernor gave highlights on the good meeting he and John Lawson had with Commissioner Nancy Jester recently.

EXECUTIVE SESSION

No session today.

ADJOURNMENT

The Chair declared the meeting adjourned at 11:10 a.m.

This meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).

Signed by:



Calvin C. Hicks, Jr.
Chief Appraiser/BTA Secretary

Date Approved:

1-5-17