



**DeKalb County Audit Oversight Committee
Summary of June 23rd, 2017 Meeting**

Pursuant to O.C.G.A. § 50-14-1(e)(2)(A), the following is a summary of the subjects acted on and those members present at the June 23rd, 2017 meeting of the DeKalb County Audit Oversight Committee (AOC):

1. The Meeting was called to order at 12:10 p.m. by Chairperson Monica Miles. Members present were Chairperson Monica Miles, Harold Smith Jr., and Harmel Codi. Vice-Chairperson Gena Major arrived at the meeting at approximately 12:13 p.m. and member William Mulcahy was absent.
2. The Committee adopted its agenda for this meeting by all members present at the time of the vote.
3. Members of the Committee approved payment of the invoice for legal services rendered in May. Gena Majors and William Mulcahy were not present for the vote.
4. Mauldin & Jenkins gave an update on 2016 Audit.
5. CAE Update: John Greene, Chief Audit Executive, reported on the following:
 - The Office of Independent Internal Audit (OIIA) has hired April Green as the I.T. Internal Auditor Manager. In addition, an offer for the Performance Auditor position has been filled leaving two Senior Auditor positions to be occupied.
 - The CAE received an update from CEO Michael Thurmond on the status of the Mauldin & Jenkins 2015 audit findings. In addition, he plans to meet with each office who responded with the corrective actions that they have taken on the findings and recommendations of the 2015 audit findings.
 - The CAE reported that the OIIA's budget is up to date and on track in regards to expenditures.
 - The CAE reported that five engagement letters were sent out to the BOC and CEO Michael Thurmond in regards to the current Work Plan in the following areas:
 - Sole Source
 - Emergency Procurement Process
 - Low-Bid Process
 - Procurement Policy Procedures
 - Informal/ Formal Procurement Processes
6. Next Business Meeting is scheduled July 28, 2017 at 12:00 p.m.
7. The meeting was adjourned at 1:12 p.m.