

DeKalb Workforce Development Board
January 27, 2016

Members Present

Mike Carow, *Hormel Foods Corporation*
Diane Allen, *Georgia Department of Labor*
Sadie Dennard, *Georgia Power*
Cynthia Edwards, *Georgia Piedmont Technical College*
DePriest Waddy, *United Way of Greater Atlanta*
Kim Childs, *DeKalb Chamber of Commerce*
Jerome Jackson, *IBEW Local 613*
L. Lamont Wise, *Urban League of Greater Atlanta*
Ray Gilley, *Development Authority of DeKalb County*
Audrey Turner, *Emory University*
Tommy Lester, *Private Bank of Decatur*
Katherine Hilliard, *Macy's*
Baoky N. Vu, *VetConnex*

Members Absent

Jacqueline Williams, *DeKalb DFCS*
Sheila Garland, *Georgia Perimeter College*
John Lenz, *LENZ*
Claudette Grant, *Center for Disease Control & Prevention*
Hope Bolden, *Integral*
Michael Romesburg, *CVS Health*
Tony Westly, *Operative Plasterers/Cement Mason*
Cathy Hardin, *DeKalb Medical*
Rhonda Briggins-Ridley, *MARTA*
Marcia Blanding, *Georgia Vocational Rehabilitation Agency*

Staff

Sheryl B.C. Stone
Di Ana McCarter
India Johnson
Sandeep Gill
Kala Waran

Guest

Mitch Byrd, *Operating Engineers*
Ernell Thacker

**A proxy representative may be designated by the board member to participate in discussion, but does not exercise proxy authority (no voting).*

Welcome/Greetings - Call to Order

Chairperson Sadie Dennard called the meeting to order.

Establishment of Quorum

Sadie Dennard declared the members present constituted a quorum.

Approval of Minutes (November 18, 2015)

A motion was made by Jerome Jackson and seconded by DePriest Waddy to approve the

DeKalb Workforce Development Board
Approved March 23, 2016

Language Assistance/Babel Notice

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Spanish

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Chinese - Traditional

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Vietnamese

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Tagalog

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French

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Haitian Creole

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Portuguese

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Arabic

مهم! يحتوي هذا المستند على **معلومات مهمة** حول حقوقك ومسؤولياتك و/أو فوائدها. من الأهمية بمكان فهم المعلومات الواردة في هذا المستند، وسنوفر المعلومات بلغتك المفضلة دون تحميلك أي تكلفة. **اتصل على الرقم WorkSource DeKalb at (404) 687-3400/www.worksourcedekalb.org** للحصول على مساعدة في ترجمة المعلومات الواردة في هذا المستند وفهمها.

Russian

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Korean

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November 18, 2015 meeting minutes as presented. The Board approved unanimously.

Committee Reports

All prior committee meeting minutes were e-mailed to the Board for review.

Action Items

By-Laws (Conflict of Interest Provision)

A Conflict of Interest Provision will need to be signed and dated by each seated, voting member prior to their participation in any official board action. In the event that a board member participates in an official action, such as a vote, without signing and completing the Conflict of Interest Provision, the board member's action/actions shall be void. The member's signature will serve as proof that the member fully understands what constitutes a conflict of interest and knows what steps that member needs to take in the event an official action may create a conflict or potential conflict. The board needs to vote to amend the bylaws to include the provision, and each currently seated member will need to sign the provision.

A motion was made by Ray Gilley and seconded by Baoky Vu to approve amending the by-laws to include the Conflict of Interest Provision. The Board approved unanimously.

Regional Request for Proposal

The Atlanta Regional Commission's overarching goal in the Request for Proposals is to improve mobility for older adults and individuals with disabilities in the metro region through activities and projects that remove barriers to transportation services and expand mobility options. The criteria for selecting activities and projects funded are in part based on the priorities and recommendations from ARC's 2012-2013 Limited Update Coordinated Human Services Transportation (HST) Plan and ARC's Mobility Management Initiative.

A motion was made by Lamont Wise and seconded by Diane Allen to approve the Regional RFP as presented. The Board approved unanimously.

Residency Waiver

WIOA eligibility requirements for Adult and Dislocated Workers are applicable to all trainings. However, for the purpose of the Work-Based Training policy, DWD will waive the residency eligibility requirement for On-the-Job Training, Incumbent Worker Training & Customized Skills Training participants only in that they are employer driven trainings - Note: Work Experience and Registered Apprenticeship are excluded from this policy and will continue to adhere to WIOA eligibility requirements.

A motion was made by Cynthia Edwards and seconded by Lamont Wise to approve the Residency Waiver as presented. The Board approved unanimously.

Film Project Budget

DeKalb Workforce Development (DWD) developed collaborations with two **Film and Media projects, DeKalb County School System** which is a partnership with the DeKalb County School District, Georgia Piedmont Technical College, and DeKalb Workforce Development. Through this program, DeKalb County youth will be afforded the opportunity to train in Georgia's growing film and television industry. The program will consist of formal training, paid/unpaid internships, mentoring and exposure to industry professionals that would ultimately yield full-time employment.

“**Through My Lens (TML)**” – TML Atlanta engages African American and Hispanic at risk youth in a career and or entrepreneurship training program in the film and television industry. The end results will be a full feature film and a documentary showcasing how cyber bullying impacts our youth. Filming is anticipated to begin in January 2016 and be completed by March 2016. The projected date for the film to air on UP TV is slated for October 2016. The board is being asked to approve a budget of \$175,000 to cover youth and adult participants.

A motion was made by Ray Gilley and seconded by Diane Allen to approve the projected budget as presented. The Board approved unanimously.

Appointment of One-Stop Procurement Committee

Based on the Local Workforce Development Boards vision, resources, planning, and partnerships, the board must certify through a competitive process the One-Stop Operator for the local area system. The board must also consider whether the competitive process will include other entities that are responsible for services that the board may desire the operator to perform. The following board members will make up the One-Stop Procurement Committee for DWD: *Diane Allen – Georgia Department of Labor, Marcia Blanding – Georgia Vocational Rehabilitation Agency, Cynthia Edwards – Georgia Piedmont Technical College & Jacqueline Williams – DeKalb DFCS.*

A motion was made by Ray Gilley and seconded by Lamont Wise to appoint Diane Allen, Marcia Blanding, Cynthia Edwards & Jacqueline Williams as the One-Stop Procurement Committee. The Board approved unanimously.

Program Updates

Data Validation

Our annual Data Validation was conducted the week of January 18th. There were no significant findings.

SETA Conference

Plans are under way for the 2016 Southeastern Employment & Training Association Spring Conference, March 6-9 at the Kingston Plantation-Embassy Suites, Myrtle Beach, SC. A highlight of SETA is providing workforce professionals the opportunity to network and grow professionally. These opportunities are provided through the spring and fall conferences that are hosted annually. An offer to attend the conference was extended to board members; DWD will cover costs for 2 WIB members.

Public Comments

N/A

Adjournment

There being no further business, the meeting was adjourned.

Next Scheduled Meeting: March 23, 2016