

WorkSource DeKalb Board July 25, 2018

Members Present

Sadie Dennard, *Dennard Management Group*
Darrien Moore, *Chris 180*
Dia Myrick-Taylor, *Centers for Disease Control*
Michael Romesburg, *CVS Health*
Bruce Nelson, *RICOH USA, Inc.*
Kim Childs, *DeKalb Chamber of Commerce*
Denise Townsend, *United Way of Greater Atlanta*
Ray Gilley, *Development Authority of DeKalb County*
Hope Boldon, *Integral*
TJ Mcleroy, *Zaxby's*
Mark Connally, *GDOL*

Members Absent

Audrey Turner, *Emory University*
Shioney Durham, *Georgia Vocational Rehabilitation Agency*
Mitchell Byrd, *IUOE 926*
Mike Bell, *IBEW Local 613*
Timothy Ashmore, *CSM Bakery Products*
Cathy Hardin, *DeKalb Medical*
Tommy Lester, *Startup BFF*
Hank Stewart, *Hank Stewart Foundation*
Ryan Millsap, *Blackhall Studios*

Staff

Theresa Austin-Gibbons
Kala Waran
India Johnson
Vickie Nicksion
Latanya Lowery
Robert Gordon, *In the Door*
Damali Edwards, *In the Door*

Welcome/Greetings - Call to Order

Chairperson Sadie Dennard called the meeting to order.

Establishment of Quorum

Ms. Dennard declared the members present constituted a quorum.

Approval of Agenda

A motion was made by Denise Townsend and seconded by TJ Mcleroy to approve the Agenda with Workforce Wednesday added to Program Updates. The Board approved unanimously.

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Approval of Minutes (May 23, 2018)

A motion was made by Ray Gilley and seconded by Mike Romesburg to approve the May 23, 2018 meeting minutes as presented. The Board approved unanimously.

Committee Reports

All prior committee minutes were e-mailed to the board for review. A member from each committee discussed key points of minutes shared with the board.

Mr. Gordon discussed the One-Stop Partners Monthly Customer Tracking Report. There has been growth in the disabled community and out of school youth. Minutes from the One-Stop Committee were moved to the Board for approval due to the committee not establishing a quorum.

A motion was made by Mark Romesburg and seconded by Ray Gilley to approve the One-Stop minutes as presented; the Board rendered a unanimous vote of approval.

Due to the lack of a quorum in the Finance Committee, minutes were presented to the board for approval.

A motion was made by Ray Gilley and seconded by TJ Mcleroy to approve the Finance Committee minutes as presented; the Board rendered a unanimous vote of approval.

Action Items

PY18 -19 Budget

Effective July 1, 2018, The Technical College System of Georgia (TCSG), manages the Workforce Innovation and Opportunity Act (WIOA). TCSG has requested a budget from each local area. Today the Finance Committee and Board have received and reviewed the completed budget; for clarity, Ms. Waran reviewed the budget line by line. The budget itemizes expenditures by category and funding stream. The budget requires the board's approval and must be signed by the CEO.

A motion was made by Darrien Moore and seconded by TJ Mcleroy to approve the PY18-19 Budget as presented; the Board rendered a unanimous vote of approval.

Program Updates

Workforce Wednesday Report

Chanell Davis and Malia Evans gave an update on WorkSource DeKalb's "Workforce Wednesday" event that was held on Wednesday, July 18, from 10 a.m. to 2 p.m., at Saint Philip AME Church. Workforce Wednesday was designed to connect DeKalb County residents to eligible training providers and employers in a centralized location.

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DeKalb County residents learned about Workforce Innovation and Opportunity Act eligibility requirements, met with eligible training providers and learned about high demand careers. DeKalb County residents and employers learned of resources to assist individuals in overcoming barriers to employment, education and economic development. There were about 117 citizens in attendance, 8 employers and approximately 15-20 interviews were held on site. The goal is for Workforce Wednesday to travel to each district in DeKalb County.

PY15 VetConnexx Monitoring Final Notice

The Board received a copy of the VetConnexx On-the-Job Training Program Review from the Georgia Department of Economic Development, Workforce Division (WFD). During Program Year 2015 monitoring of WorkSource DeKalb, conducted in February 2017, the Workforce Division identified a Period of Performance issue. WorkSource DeKalb failed to collect and/or properly retain adequate documentation to support the provision of WIOA funded services to individuals. In total \$49,648.37 in disallowed costs have been assessed by WFD and shall be repaid by WorkSource DeKalb; \$48,798.37 resulted from services provided pursuant to the VetConnexx On-the-Job Training contract, \$850.00 from inadequately justified supportive service expenditures. The board was also notified that all OJT files have been pulled for review and the result could bring more findings. A training plan is in the works for additional training for staff.

GWLA Transition

The purpose of the Georgia Workforce Leadership Association (GWLA) is to bring together representatives of all Georgia local workforce boards to develop and sponsor technical assistance and training activities for all local workforce system partners. Effective July 1, 2018, State level WIOA administrative functions have transitioned from Georgia Department of Economic Development to Technical College System of Georgia (TCSG). The Board received information on the transition from GWLA, an Org Chart on TCSG and Staff Contact Information on TCSG.

Local Workforce Development Board Certification

On June 25, 2018, WorkSource DeKalb received a Board Certification Approval Letter from the Georgia Department of Economic Development Workforce Division; this certification is for the composition of the board only. A copy of the letter was shared with the board for review.

DeKalb Works Summer Youth Initiative

DeKalb County CEO Michael Thurmond and the Board of Commissioners partnered with WorkSource DeKalb on the 2018 DeKalb Works Summer Youth Program. The six-week program ran from June 4 through July 27 for DeKalb resident's ages 14 to 24 at a rate of \$9 per hour. On July 26, 2018 the DeKalb Works End of the Summer Celebration, "Being a Bridge Builder" will be held at Georgia Piedmont Technical College from 8:30 a.m. – 2:00

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p.m. The event will consist of presentations, panelists, musical guests and Keynote Speaker, Carl Payne. Each participant will receive a certificate and swag bag containing school supplies; honorable mentions will be presented as well. Board members were encouraged to attend.

A “Special Thanks” was given to RICOH for sponsoring t-shirts for the event. Several board members commented on the positive experience they had with the youth interns during the summer.

Staff Changes

The Board was updated on the following WorkSource DeKalb staff changes:

Jermaine Hampton – Youth Supervisor

Latonya Lowery – One-Stop Supervisor - Customer Service

A Fiscal Officer position will be posted and interviews for a Deputy Director are being conducted.

Public Comments

N/A

Adjournment

There being no further business, the meeting was adjourned.

Next Scheduled Meeting: September 26, 2018

Signature – Chief Local Elected Official (CLEO)