

WorkSource DeKalb Board March 28, 2018

Members Present

Sadie Dennard, *Dennard Management Group*
Cathy Hardin, *DeKalb Medical*
Timothy Ashmore, *CSM Bakery Products*
Dia Myrick-Taylor, *Centers for Disease Control*
Michael Romesburg, *CVS Health*
Hank Stewart, *Hank Stewart Foundation*
Tommy Lester, *Startup BFF*
Diane Allen, *GDOL*
Denise Townsend, *United Way of Greater Atlanta*
Shioney Durham, *Georgia Vocational Rehabilitation Agency*
Audrey Turner, *Emory University*
TJ Mcleroy, *Zaxby's*
Hope Boldon, *Integral*

Members Absent

Rhonda Briggins-Ridley, *MARTA*
Jackie Echols, *Georgia Piedmont Technical College*
Mitchell Byrd, *IUOE 926*
Darrien Moore, *Chris 180*
Bruce Nelson, *RICOH USA, Inc.*
Kim Childs, *DeKalb Chamber of Commerce*
Mike Bell, *IBEW Local 613*
Ryan Millsap, *Blackhall Studios*
Ray Gilley, *Development Authority of DeKalb County*

Guest

Charlotte Young, *Georgia Vocational Rehabilitation Agency*
Robin Cone, *Georgia Vocational Rehabilitation Agency*
Nicole Barrett, *Career Spa, LLC*
David Oliver, *IRC*
Cynthia Edwards, *GPTC*

Staff

Sheryl B.C. Stone
Sandeep Gill
Michelle Jones
India Johnson
Latanya Lowery
Robert Gordon, *In the Door (One-Stop Operator)*
Damali Edwards, *In the Door*

Welcome/Greetings - Call to Order

Chairperson Sadie Dennard called the meeting to order.

Committee Reports

All prior committee meeting minutes were e-mailed to the board for review.

Establishment of Quorum

Ms. Dennard declared the members present constituted a quorum.

WorkSource DeKalb Board
Approved May 23, 2018

Approval of Minutes (January 24, 2018)

A motion was made by Cathy Hardin and seconded by Mike Romesburg to approve the January 24, 2018 meeting minutes as presented. The Board approved unanimously.

Action Items

Youth RFQ

The purpose of the youth services RFQ is to provide career readiness workshops in preparation for employment and training opportunities of eligible youth. This training will be provided through one of the four (4) following program designs: Workplace Behavior & Ethics, Financial Literacy & Post-Secondary Transitions, Workplace Leadership & Development, and Social Media & Personal Branding; total expenditure for the combined workshops will not exceed \$95,000. The RFQ bids are due April 6, 2018.

Youth Summer Stipend - \$9.00/hr.

DeKalb County CEO Michael Thurmond and WorkSource DeKalb are partnering on a summer internship program that pairs more than 300 DeKalb residents ages 14 to 24 with private and public sector employers. Before beginning their internships, participants will complete interviews and career-readiness training. The program runs June 4 through July 27. Participants will earn \$9/hour and are able to work up to 20 hours per week for DeKalb Works and up to 35 hours per week for WorkSource year round participants.

A motion was made by Denise Townsend and seconded by Diane Allen to approve the Youth RFQ and Youth Summer Stipend as presented; the Board rendered a unanimous vote of approval.

Program Updates

PY16 Monitoring Status

The PY16 State Monitoring was held the week of October 30, 2017. All results were shared with the board; 7 findings and 1 observation. The findings have been addressed with corrective actions; only 1 finding is still unresolved at this time for Period of Performance. WSD is still in the process of resolving this finding; the Board will be notified of the resolution.

Timeline for Adult & Dislocated Worker RFP

WorkSource DeKalb is issuing a RFP for the purpose of selecting a qualified contractor to provide Career and Training Services for WIOA Adult and Dislocated Worker programs. These services will include Training, Work Experience, and On-The-Job Training programs for eligible WIOA participants. The contractor(s) will determine WIOA Adult or Dislocated Worker eligibility based on federal/state guidelines and provide direct employment and training services to all eligible participants, to include

WorkSource DeKalb Board
Approved May 23, 2018

follow up services. Board members received an internal timeline of the dates and actions for the RFP.

Local Board Recertification

WIOA requires each Local Workforce Board to be recertified every two years. The Local CEO and the Workforce Board's Chair are to approve and authorize the appointment and reappointment process and also approve the Recertification Application, keeping WorkSource DeKalb in compliance with WIOA. Recertification. Failure of a local board to meet recertification requirements will result in dissolution of the board. The Board Recertification is due June 30, 2018.

One-Stop Operator Report

One-Stop Operators, Mr. Robert Gordon and Ms. Damali Edwards of In the Door LLC, shared the One-Stop Partners Monthly Customer Tracking Report with the board. The report lists all partners and customers served each month.

Southeastern Employment & Training Association (SETA)

The SETA 2018 Spring Conference was held March 18-20th at the Peabody Memphis, Memphis, TN.; WSD staff and Board member, Ray Gilley were in attendance. SETA provides workforce professionals the opportunity to network and grow professionally. These opportunities are provided through the spring and fall conferences that are hosted annually.

Public Comments

N/A

Adjournment

There being no further business, the meeting was adjourned.

Next Scheduled Meeting: May 23, 2018

Signature – Chief Local Elected Official (CLEO)

WorkSource DeKalb Board
Approved May 23, 2018