

**MINUTES OF THE MEETING OF THE BOARD
OF REGISTRATION AND ELECTIONS
DEKALB COUNTY
October 12, 2017**

The DeKalb Board of Registration and Elections convened to conduct its monthly meeting on October 12th, in the Absentee Area at 4380 Memorial Drive with Board Chair Samuel Tillman presiding.

Present: Anthony Lewis, Board Member
 Leona Perry, Board Member
 Bennett Bryan, Assistant County Attorney
 Erica Hamilton, Interim Director
 Mary Frances Weeks, Administrative Assistant

Absent: Michael Coveny, Board Member
 Baoky Vu, Board Member

Mr. Tillman called the meeting to order at approximately 4:30 PM and asked for a change to the agenda to add the Stonecrest Intergovernmental Agreement under New Business. A motion was made by Mr. Lewis to adopt the agenda with the aforementioned change. Ms. Perry seconded the motion. Mr. Tillman stated the motion was made and seconded. The question was called and the motion was approved.

Minutes

A motion was made by Ms. Perry to approve the minutes as written from the September 14th meeting. Mr. Lewis seconded the motion. Mr. Tillman stated the motion was made and seconded. The question was called and the minutes were approved.

Comments from the Public

Mr. Jonathan Grant asked if it were possible for staff minutes to be made available to the public. Ms. Rhonda Johnson, City of Atlanta Municipal Clerk, stated she was in attendance primarily because of the agenda item regarding approval of an additional advance voting location for the Atlanta Municipal Election. However, she also wanted to comment on the very good working relationship the City of Atlanta has always had with the DeKalb County VR&E, and wished to express her appreciation.

Approval of Poll Officials for Municipal General and Special Elections

The Board was provided with a list of Managers and Assistant Managers for the General Municipal and Special Elections. A motion was made by Mr. Lewis to approve the poll officials. Ms. Perry seconded the motion. Mr. Tillman stated the motion was made and seconded. The question was called and the motion was approved.

Unfinished Business

- A) Election of Officers – Chairman Tillman moved this item to the bottom of the agenda in the event other Board Members arrive.

New Business –

- A) Advance Voting Sites for November Election – Assistant Director Erica Hamilton advised the Board that the City of Atlanta Advance Voting site that was approved at September’s meeting for the full three-week early voting period had to be relocated to the Bessie Branham Recreation Center, just a few blocks from Coan Recreation Center, due to a miscommunication between the City of Atlanta and our office. Ms. Hamilton further reported that the Cities of Dunwoody and Doraville have requested an Advance Voting site at the Dunwoody Library for Saturday, October 28, and the following week, October 30 through November 3. A motion was made by Mr. Lewis to approve both Advance Voting sites. Ms. Perry seconded the motion. Mr. Tillman stated the motion was made and seconded. The question was called and the motion was approved.
- B) Stonecrest Intergovernmental Agreement – The Board was provided with a copy of the proposed intergovernmental agreement between DeKalb County and the City of Stonecrest to allow DeKalb VR&E to conduct their municipal elections. Attorney Bennett Bryan explained that this is basically the same agreement that we have with all of the other municipalities. A motion was made by Mr. Lewis to approve the Intergovernmental Agreement with the City of Stonecrest. Ms. Perry seconded the motion. Mr. Tillman stated the motion was made and seconded. The question was called and the motion was approved. An executed copy will be provided to the Department for their files.
- C) Executive Session to Discuss Personnel Issue -- Mr. Tillman asked for a motion for the Board to go into Executive Session to discuss a personnel issue. Mr. Lewis so made the motion, seconded by Ms. Perry. Mr. Tillman stated the motion was made and seconded. The question was called and the motion was approved. The Board excused themselves to another area, after which, a motion was made by Mr. Lewis, seconded by Ms. Perry to go back into regular session. Mr. Tillman stated the motion was made and seconded. The question was called; the motion was approved; and the meeting was called back to order with the following statement: “No decisions were made and no votes were taken while we were in Executive Session.” A signed affidavit to this effect will be placed with the minutes. Upon return, a motion was made by Mr. Lewis to appoint Erica Hamilton as Director of Registration & Elections, effective November 4, 2017. Ms. Perry seconded the motion. Mr. Tillman expressed the Board’s confidence in Ms. Hamilton’s performance since she came on board in July of 2016 and their pleasure in making this appointment. Mr. Tillman stated the motion was made and seconded. The question was called and the motion was approved. Ms. Hamilton stated her sincere appreciation for this opportunity and pledged to live up to the Board’s expectations and continue the reputation the Department has attained through prior leadership as the entire team works together to do great things.

Information Items Included in Packet: (Reviewed by Board members with comments)

- A) Work Performed in Office
- B) Staff Minutes

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Unfinished Business

- A) Election of Officers - In the absence of a full Board, a motion was made by Mr. Lewis to delay the election of officers until the next meeting. Ms. Perry seconded the motion. Mr. Tillman stated the motion was made and seconded. The question was called and the motion was approved.

Comments from the Board – None

Ms. Hamilton brought to the Board's attention that the annexation of the Emory area into the City of Atlanta is to be voted on by the Atlanta City Council on Monday, October 16, after Advance Voting has already begun. In the event it passes, the Department has already made preparations to make necessary changes so that the new Atlanta voters will have an opportunity to vote for their municipal officers.

There being no further business, the meeting was adjourned.

Mary Frances Weeks, Administrative Assistant
Registration and Elections

**MINUTES OF THE EXECUTIVE SESSION OF THE BOARD
OF REGISTRATION AND ELECTIONS
DEKALB COUNTY
October 12, 2017**

CONFIDENTIAL

Chair Samuel Tillman announced that the Board would adjourn into Executive Session to discuss a personnel issue.

An “Open Meeting Affidavit” document was signed and notarized and will be included with the minutes.

There being no further business, the Executive Session was adjourned and the Board returned to open session.

Mary Frances Weeks
Administrative Assistant