

**MINUTES OF THE MEETING OF THE BOARD  
OF REGISTRATION AND ELECTIONS  
DEKALB COUNTY  
September 13, 2018**

The DeKalb Board of Registration and Elections convened to conduct its monthly meeting on September 13th, in the Absentee Area at 4380 Memorial Drive with Board Chair Samuel Tillman presiding.

Present:                   Anthony Lewis, Board Member  
                              Leona Perry, Board Member  
                              Baoky Vu, Board Member  
                              Erica Hamilton, Director  
                              Mary Frances Weeks, Administrative Assistant

Absent:                   Michael Coveny, Board Member

Mr. Tillman called the meeting to order at approximately 4:35 PM after announcing a quorum was present and asked for approval of the agenda, with the addition of Executive Session regarding a legal matter to be added under “New Business”. A motion was made by Ms. Perry to adopt the agenda as amended. Mr. Lewis seconded the motion. Mr. Tillman stated the motion was made and seconded. The question was called and the motion was approved.

Minutes

A motion was made by Ms. Perry to approve the minutes as written from the August 9th meeting. Mr. Lewis seconded the motion. Mr. Tillman stated the motion was made and seconded. The question was called and the minutes were approved.

Comments from the Public

After the Chairman read the By-Laws pertaining to public comment, three speakers signed in and spoke primarily regarding Advance Voting locations and paper ballots for the General Election.

Challenges

- A) White Oak Drive Area List for Annexation Purposes -- Director Erica Hamilton presented the full list of challenges from Lauren Billick, with their current status, and a copy of the letter that was personalized and sent to the voters in question. The list provided to the Board indicated letters that had been returned undeliverable, and one voter who proved residency. Staff recommendation is for all voters, whose letter was returned, plus the ones shown as “Inactive” or who have no current voter history be deleted. Mr. Lewis inquired about the process and Director Hamilton responded that everyone removed will receive a letter to that effect in time for them to re-register for the upcoming General Election, if they so desire. A motion was made by Mr. Lewis to follow staff recommendation to remove all voters whose letter was returned undeliverable and the others that are shown as “Inactive” or have no current voter history. Mr. Vu seconded the motion. Mr. Tillman stated the motion was made and seconded. The question was called and the motion was approved.

Unfinished Business - None

New Business

A) Advance Voting Sites/Times for General Election -- Ms. Hamilton reported that much planning and work went into securing fair and equitable advance voting sites throughout the county. Staff recommendation is for three sites (north at Dunwoody Library, central at the VR&E Office and south at South DeKalb Mall with different hours to coincide with Mall hours) to be open for the entire three week period, 7 AM to 7 PM on week-days, plus two Saturdays and one Sunday, with an additional seven locations (Atlanta, Brookhaven, Chamblee, Decatur, East DeKalb, Stonecrest & Tucker) to be open the week before the election with hours of 7 AM to 7 PM, plus the Tucker and Stonecrest locations also open on Saturday and Sunday, October 27 & 28. A motion was made by Mr. Vu to approve the proposed 2018 General Election Advance Voting sites and times. Ms. Perry seconded the motion. Mr. Tillman stated the motion was made and seconded. The question was called and the motion was approved.

B) Executive Session to Discuss Legal Matter

Mr. Tillman asked for a motion for the Board to go into Executive Session to discuss a legal matter with our attorney by phone. Mr. Lewis so made the motion, seconded by Mr. Vu. Mr. Tillman stated the motion was made and seconded. The question was called and the motion was approved. The Board excused themselves to another area, after which, a motion was made by Mr. Vu, seconded by Mr. Lewis to go back into regular session. Mr. Tillman stated the motion was made and seconded. The question was called; the motion was approved; and the meeting was called back to order with the following statement: "No decisions were made and no votes were taken while we were in Executive Session." A signed affidavit to this effect will be placed with the minutes.

Information Items Included in Packet: (Reviewed by Board members with comments)

A) Work Performed in Office -- Ms. Hamilton reported that we currently have approximately 40,000 registration applications to process. Plus, we have been receiving 500+ absentee applications per day to be processed. At this time, we have approximately 4,268 absentee ballots to be sent out starting next Tuesday. Mr. Tillman assured Ms. Hamilton that the Board stands behind the Department to get whatever resources are necessary to get the job done in a timely manner.

Ms. Hamilton reported on the State Election Board Meeting this past Tuesday regarding an incident with one of our pollworkers, whereby the SEB will be issuing a letter of instruction. Mr. Tillman attended the meeting and commented that at least two of the SEB members commended DeKalb on their proactive resolution to the problem, which resulted in the letter of instruction, rather than the incident being referred to the Attorney General's Office as recommended by the Office of Secretary of State.

Comments from the Board – None

There being no further business, the meeting was adjourned.

**MINUTES OF THE EXECUTIVE SESSION OF THE BOARD  
OF REGISTRATION AND ELECTIONS  
DEKALB COUNTY  
September 13, 2018**

**CONFIDENTIAL**

Chair Samuel Tillman announced that the Board would adjourn into Executive Session to discuss pending or potential litigation.

An "Open Meeting Affidavit" document was signed and notarized and will be included with the minutes.

There being no further business, the Executive Session was adjourned and the Board returned to open session.

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Mary Frances Weeks  
Administrative Assistant