

## Procedure for Installation of Street Lights on County-Owned Streets with Overhead Power

1. Contact DeKalb County Transportation Department at (770) 492-5206.
2. An engineer will explain the entire process and mail petition forms to the constituent.
3. The petition must be signed by property owners of at least 51% of the total front footage for each street to be lighted. Only property owners can sign. Persons renting cannot sign the petition. All property, developed or undeveloped, commercial or residential, is included.
4. The petition is to be mailed to:  
DeKalb County Transportation Department  
Attention: Street Light Coordinator  
1950 West Exchange Place, 4<sup>th</sup> Floor  
Tucker, Georgia 30084.
5. In order to insure 51% of the total front frontage is signed for, the petition is checked by the engineer.
6. A field survey is performed by Transportation Engineering personnel to determine pole location and proper street illumination. The lights are installed on existing utility poles and spacing may vary. Actual placement of the lights is determined at this point.
7. A public hearing is advertised in The Champion Newspaper. Signs are posted in the petition area, notifying the property owners of the date and time the Board of Commissioners will consider approval of the petition.
8. The petition is presented to the DeKalb County Board of Commissioners for approval. This process takes about 2 months from the time a completed petition is received.
9. The appropriate power company is notified to install the street lights per County specifications. The lights are normally installed 12 to 16 weeks after approval by the Board of Commissioners.
10. Property owners are billed for a street light assessment on the following years' property tax invoice, based on street-side footage owned. This charge will be paid along with property tax. The present annual charge is \$0.40 cents per assessed foot per year. This assessment rate could change if electricity costs increase.