



Chief Executive Officer  
Michael Thurmond

DEPARTMENT OF PLANNING & SUSTAINABILITY

Director  
Andrew A. Baker, AICP

**Application for Certificate of Appropriateness**

Date Received: \_\_\_\_\_ Application No.: \_\_\_\_\_

Address of Subject Property: 328 Chelsea Cir NE Atlanta, GA 30307

Applicant: Michael and Katharine Carr E-Mail: mike.p.carr@gmail.com

Applicant Mailing Address: 328 Chelsea Cir NE Atlanta, GA 30307

Applicant Phone(s): 404-941-7925 Fax: \_\_\_\_\_

Applicant's relationship to the owner: Owner  Architect:  Contractor/Builder  Other

Owner(s): Michael Carr E-Mail: mike.p.carr@gmail.com

Katharine Carr E-Mail: katharine.pierce@gmail.com

Owner(s) Mailing Address: 328 Chelsea Cir NE Atlanta, GA 30307

Owner(s) Telephone Number: 404-941-7925

Approximate age or date of construction of the primary structure on the property and any secondary structures affected by this project: 1948

Nature of work (check all that apply):

- New construction  Demolition  Addition  Moving a building  Other building changes
- New accessory building  Landscaping  Fence/Wall  Other environmental changes
- Sign installation or replacement  Other

Description of Work:

Reframe roof and install 5 skylights on rear of house. Replace front door and sidelight with stained wood door, 1/4 glass in 4 panes, and undivided sidelights. Widen living room window appx 26" and install picture window. Install new window at rear end of left side of house. Install replacement windows throughout house. All windows to be Marvin aluminum-clad wood, or Marvin Integrity fiberglass and wood, all brick mold, white finish, with undivided lights. Replace back door with white painted steel French door, undivided glass. Replace roof with new brown architectural shingles. Additional interior work. Wrought iron posts at front entry to remain.

This form must be completed in its entirety before the Planning Department accepts it. The form must be accompanied by supporting documents (plans, material, color samples, photos, etc.). Provide eight (8) collated sets of the application form and all supporting documentation. If plans/drawings are included, provide eight (8) collated sets on paper no larger than 11" x 17" and three (3) additional sets at scale. All documents submitted in hard copy must also be submitted in digital form (.pdf format). All relevant items from the application checklist must be addressed. An application which lacks any of the required attachments shall be determined incomplete and will not be accepted.

 3/2/18  
Signature of Applicant/Date

Revised 1/26/17

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**1 PHOTOGRAPHS OF EXISTING**

Front of house



Front door and LR window

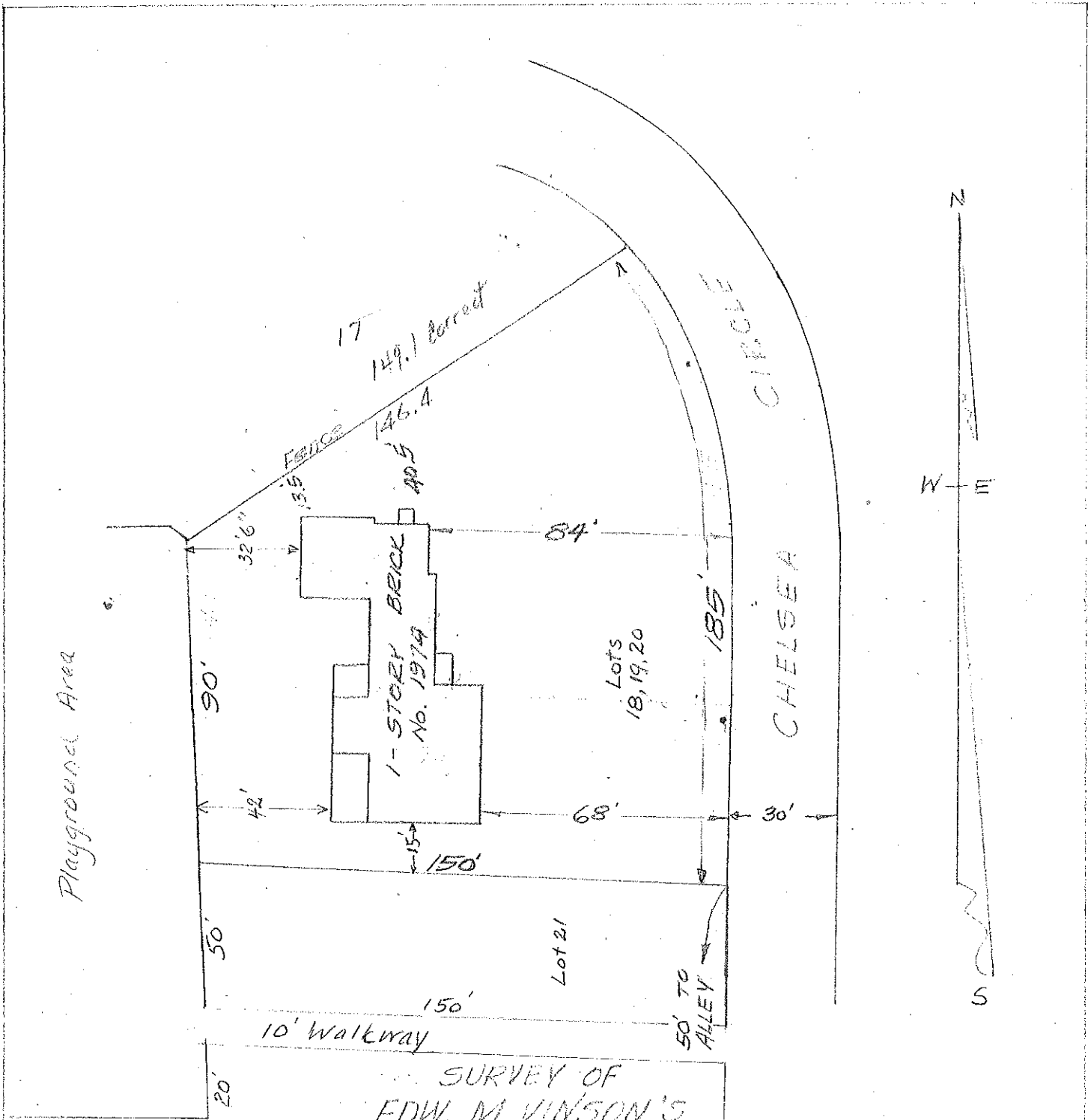


Left side of house



Rear of house





SURVEY OF  
EDW. M. VINSON'S  
PROPERTY

BEING LOTS 18, 19 & 20 - BLOCK 13 - CHELSEA HTS SUBD  
IN LAND LOT 4 - 18TH DIST. DEKALB CO, GA.

SCALE: 1" = 40'

APR. 29, 1950

*Gordon Valley, Georgia*

**CHUCK GRAD, AIA • ARCHITECT, PC**  
185 17<sup>TH</sup> ST NE  
ATLANTA, GEORGIA 30309  
404-976-3454  
chuck@chuckgrad.com  
www.ChuckGrad.com

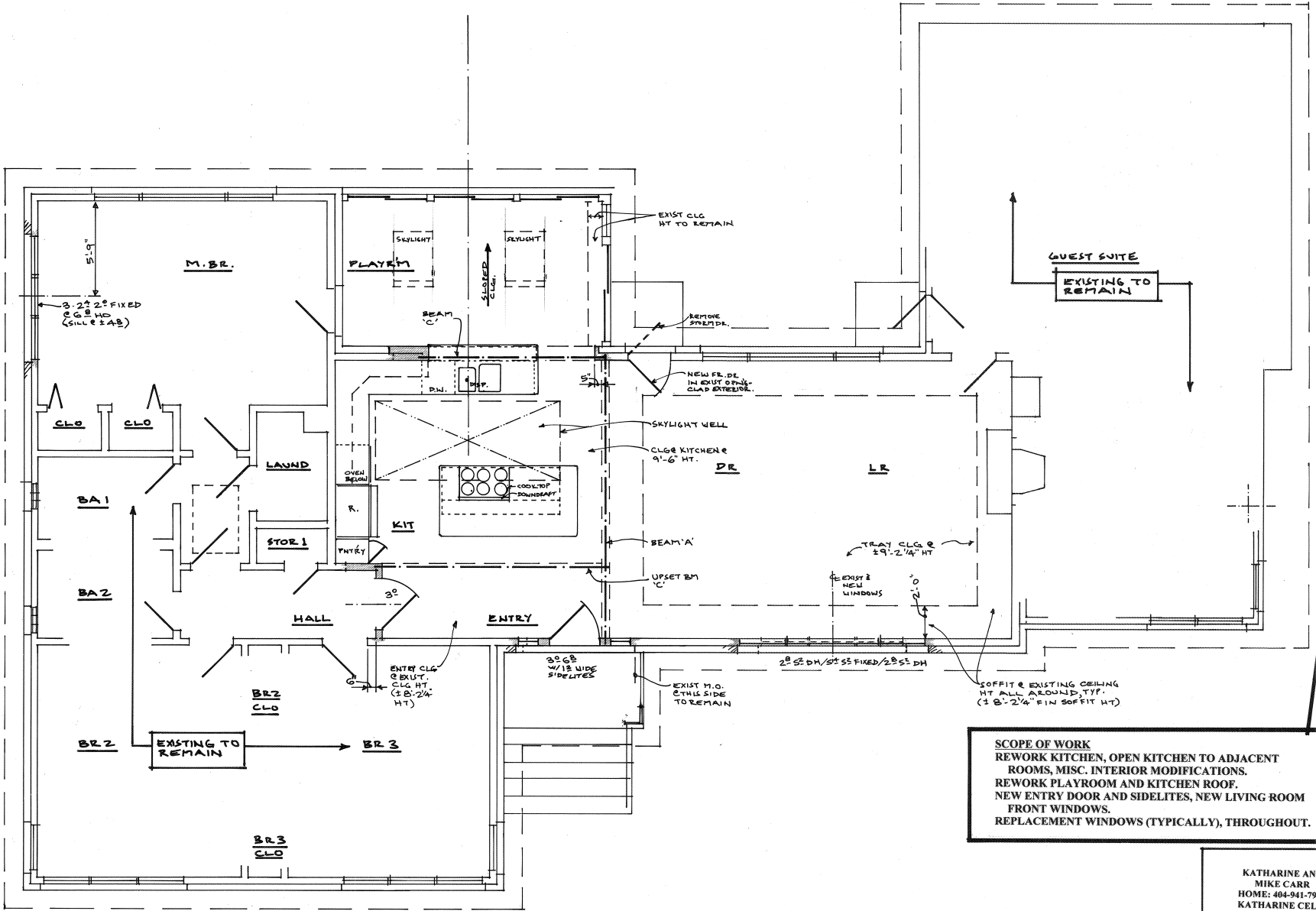
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THE CONTRACTOR SHALL VERIFY ALL DIMENSIONS AND EXISTING CONDITIONS AT THE SITE PRIOR TO CONSTRUCTION.

THE CONTRACTOR SHALL COMPLY WITH ALL LOCAL CODES, ORDINANCES, REGULATIONS, AND LAWS APPLICABLE IN THE PLACE OF CONSTRUCTION.

TEMPORARILY BRACE ALL FLOORS, WALLS, CEILINGS, ROOFS, BEAMS, EXIST WALLS, ETC. AS REQUIRED FOR THE CONSTRUCTION.

**KATHARINE & MIKE CARR**  
MODIFICATIONS TO RESIDENCE  
328 CHELSEA CIRCLE  
DECATUR, GA. 30330  
- DEKALB COUNTY, UNINCORPORATED -



**SCOPE OF WORK**  
REWORK KITCHEN, OPEN KITCHEN TO ADJACENT ROOMS, MISC. INTERIOR MODIFICATIONS.  
REWORK PLAYROOM AND KITCHEN ROOF.  
NEW ENTRY DOOR AND SIDELITES, NEW LIVING ROOM FRONT WINDOWS.  
REPLACEMENT WINDOWS (TYPICALLY), THROUGHOUT.

FIRST FLOOR PLAN • REWORKED 1/4" = 1'-0"

KATHARINE AND MIKE CARR  
HOME: 404-941-7925  
KATHARINE CELL: 404-313-4817

**ISSUED FOR APPLICATION FOR CERTIFICATE OF APPROPRIATENESS**

2/5/18  
SHEET 1  
OF 6

ISSUED PRIOR TO RELEASE FOR CONSTRUCTION

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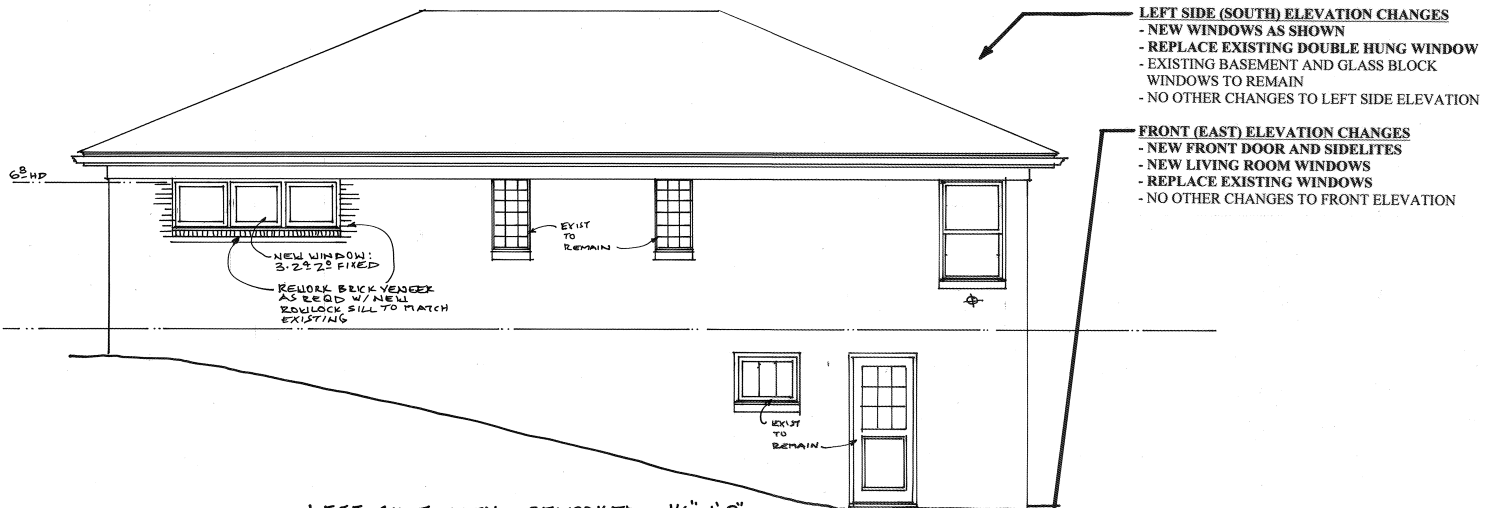
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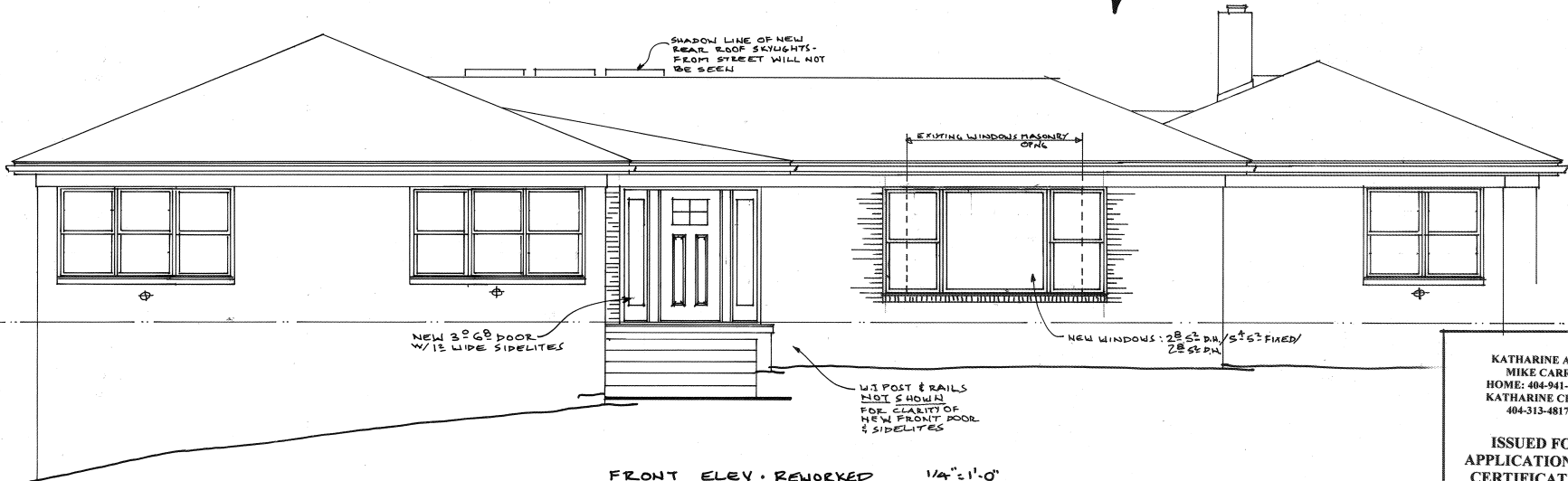
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**LEFT SIDE (SOUTH) ELEVATION CHANGES**  
- NEW WINDOWS AS SHOWN  
- REPLACE EXISTING DOUBLE HUNG WINDOW  
- EXISTING BASEMENT AND GLASS BLOCK WINDOWS TO REMAIN  
- NO OTHER CHANGES TO LEFT SIDE ELEVATION

**FRONT (EAST) ELEVATION CHANGES**  
- NEW FRONT DOOR AND SIDELITES  
- NEW LIVING ROOM WINDOWS  
- REPLACE EXISTING WINDOWS  
- NO OTHER CHANGES TO FRONT ELEVATION

**LEFT SIDE ELEV. • REWORKED 1/4"=1'-0"**  
- SOUTH ELEV.  
⊕ NEW REPLACEMENT WINDOW



**FRONT ELEV. • REWORKED 1/4"=1'-0"**  
- EAST ELEV.  
⊕ NEW REPLACEMENT WINDOWS

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SHEET 2  
OF 6



VMELEY  
MO4: 30" x 16" x 30" x 2"  
PCM 3046:  
OUTSIDE CURS: 2 3/4" x 49 1/4"  
INSIDE CURS: 20 1/2" x 46 1/4"

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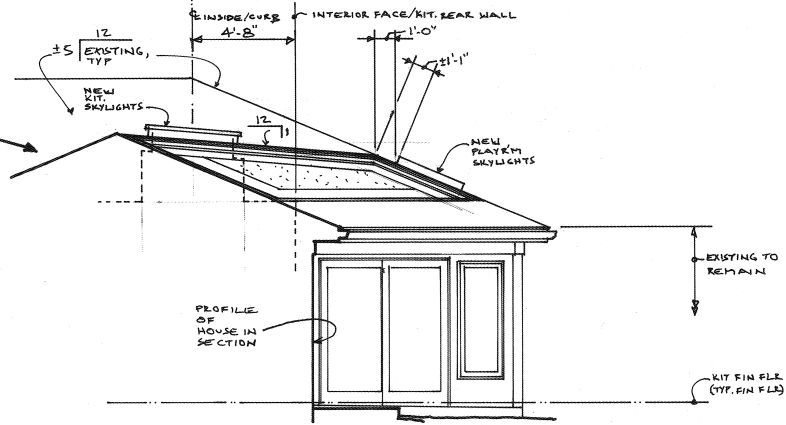

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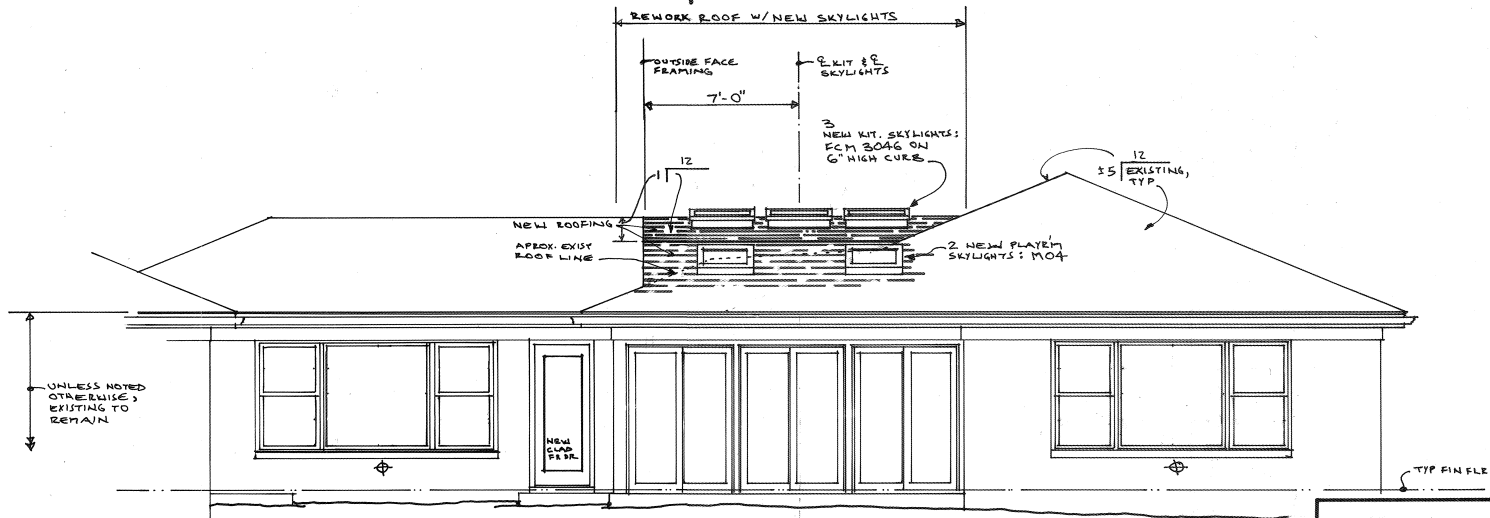
**RIGHT SIDE OF PLAYROOM (NORTH) ELEVATION CHANGES**  
- (THIS ELEVATION NOT VISIBLE FROM STREET OR PROPERTIES TO EITHER SIDE)  
- REWORK ROOF OVER PLAYROOM AND KITCHEN AS SHOWN  
- ADD SKYLIGHTS TO REWORKED ROOF  
- NO OTHER CHANGES TO RIGHT SIDE OF PLAYROOM ELEVATION

**REAR (WEST) ELEVATION CHANGES**  
- (THIS ELEVATION NOT VISIBLE FROM STREET OR PROPERTIES TO EITHER SIDE)  
- REWORK ROOF OVER PLAYROOM AND KITCHEN AS SHOWN  
- ADD SKYLIGHTS TO REWORKED ROOF  
- REPLACE EXISTING WINDOWS  
- REPLACE FLUSH REAR DOOR WITH FRENCH DOOR  
- NO OTHER CHANGES TO REAR ELEVATION

**OTHER ELEVATIONS (NOT SHOWN)**  
- REPLACE EXISTING DOUBLE HUNG AND FIXED WINDOWS TO MATCH OTHER REPLACED WINDOWS  
- EXISTING GLASS BLOCK WINDOWS TO REMAIN  
- NO OTHER CHANGES TO LEFT SIDE ELEVATION



**RIGHT SIDE ELEV. OF PLAYRM. REWORKED 1/4" = 1'-0"**  
= NORTH ELEV.; SECTION THRU L.R.



**PARTIAL REAR ELEV. • REWORKED 1/4" = 1'-0"**  
= WEST ELEV.  
⊕ NEW REPLACEMENT WINDOWS

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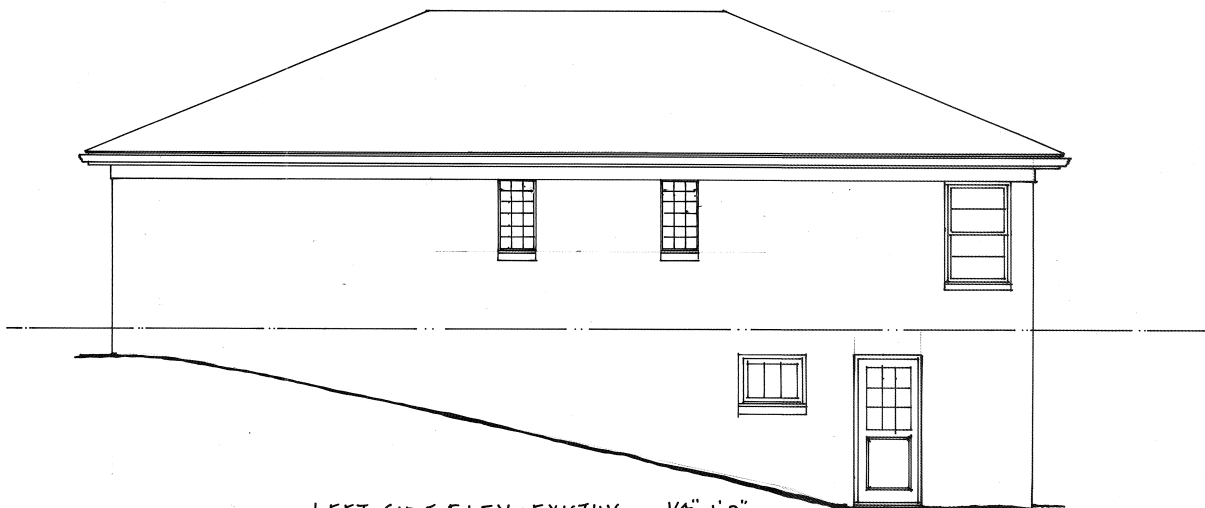
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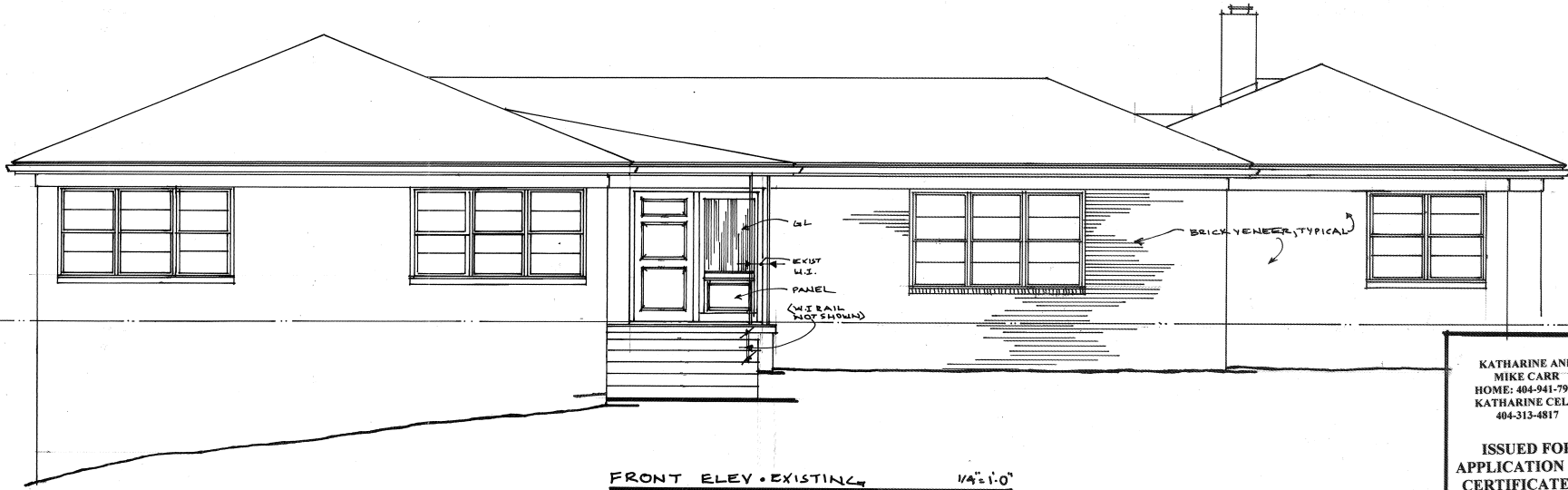
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LEFT SIDE ELEV • EXISTING 1/4" = 1'-0"  
- SOUTH ELEV.



FRONT ELEV • EXISTING 1/4" = 1'-0"  
- EAST ELEV.

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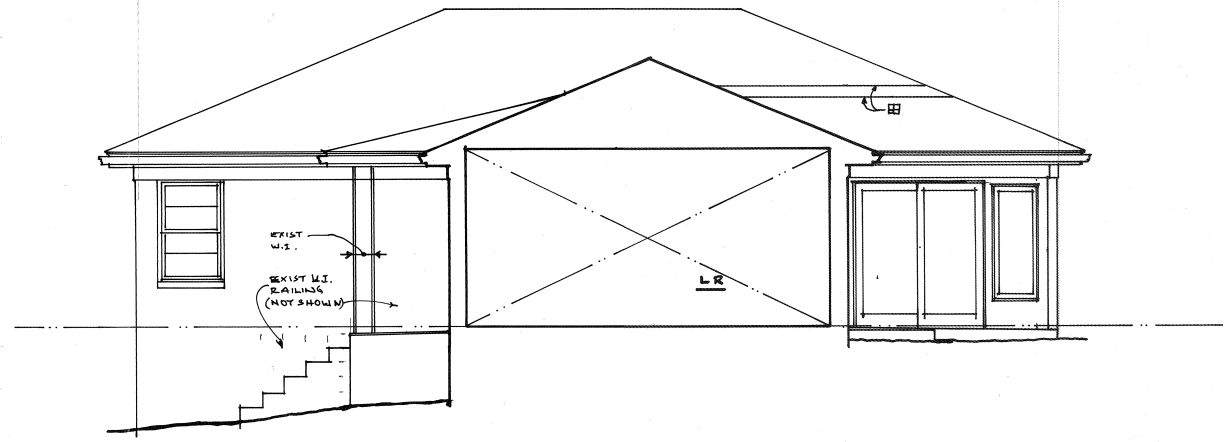
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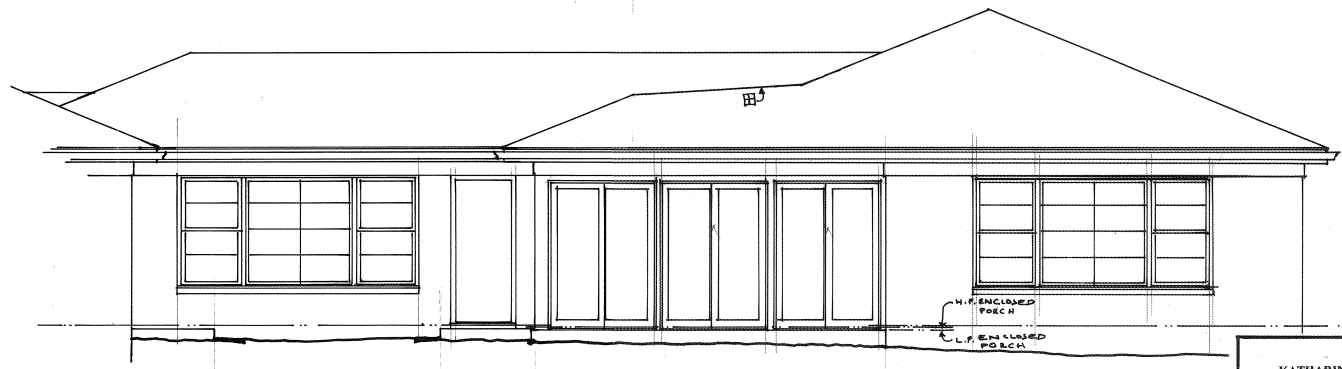
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**RIGHT SIDE ELEV • EXISTING** 1/4" = 1'-0"  
= NORTH ELEV/SECT THRU L.R.  
[Symbol] VERIFY EXIST ROOF OVER ENCLOSED PORCH.



**PARTIAL REAR ELEV • EXISTING** 1/4" = 1'-0"  
= WEST ELEV.  
[Symbol] VERIFY EXISTING ROOF OVER ENCLOSED PORCH.

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## 5 EXAMPLES OF MATERIALS

Front door



Windows (finish will be white, lights undivided).

