



DeKalb County Government

178 Sams Street
Decatur, GA 30030

Minutes - Draft

OPS-County Operations Committee

Commissioner Mereda Davis Johnson(Chairperson)

Commissioner Robert Patrick

Commissioner LaDena Bolton

Tuesday, February 18, 2025

1:00 PM

Meeting Started At: 1:02 PM

Attendance: Commissioners Davis Johnson, Patrick, Bolton, Long Spears, Massiah, and Johnson.

Present 3 - Commissioner Mereda Davis Johnson, Commissioner Robert Patrick, and Commissioner LaDena Bolton

I. MINUTES

2025-0212 Commission District(s): All Districts
Minutes for the February 4, 2025 County Operations (OPS)
Committee Meeting;
MOTION was made by Robert Patrick that this agenda item be approved. The motion carried by the following vote:
Yes: 3 - Commissioner Davis Johnson, Commissioner Patrick, and Commissioner Bolton

II. STATUS UPDATE

Voter Registration and Elections - Boundary Precinct Changes

RP: What is the rationale for precinct boundary changes?

RP: How do you plan to get the message out about the changes?

KS: Trying to make things more contiguous for voters, we send letters and mailers and post outside of precincts.

LB: What caused the increase in budget for FY24?

KS: Presidential election.

KS: Budget amendment requests

Mobile unit \$520K

6 critical positions

-3 elections coordinators

-Project manager

-Graphic designer

-Requisitions manager

III. DISCUSSION

Standing Procedural Rules

[2024-0842](#)

Commission District(s): All Commission Districts

Resolution to Review and Amend the Board of Commissioners

Standing Procedural Rules

MOTION was made by LaDena Bolton, seconded by Robert Patrick, that this agenda item be recommended for deferral to the Board of Commissioners, due back on 2/25/2025. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Commissioner Patrick, and Commissioner Bolton

Defer for 30 days

IV. AGENDA ITEM

New Agenda Items

Airport

2025-0195

Commission District(s): 1 and 6

Resolution to Accept Georgia Department of Transportation (GDOT) Tentative Allocation of Federal and State Funding Assistance Associated with the project to Rehabilitate Runway 3R-21L - Keel Replacement and to Reconstruct Taxiway A at DeKalb Peachtree Airport. There is a matching cost to the County.

MOTION was made by Robert Patrick, seconded by LaDena Bolton, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 2/25/2025. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Commissioner Patrick, and Commissioner Bolton

MDJ: how much is the match?

HH: \$1,050,183

LB: How much is the entire project?

HH: Around \$12M

RP: Where are the funds coming from?

HH: Airport enterprise fund

2025-0210

Commission District(s): 1 and 6

Ground Lease Estoppel Certificate under DeKalb County Contract No. 17-903095 with Plaza Fiesta Owner, LLC (formerly BJS Plaza Fiesta, LLC). There is no cost to the County.

MOTION was made by Robert Patrick, seconded by LaDena Bolton, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 2/25/2025. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Commissioner Patrick, and Commissioner Bolton

Item tabled. 1, 7 3-0

Item taken off the table 1, 7 3-0

Facilities Management

[2024-1555](#)

Commission District(s): ALL

RA - Ratification of Change Order No. 1 to Contract No. 1357887 Parking Management Services for Trinity Garage and Camp Road (Revenue Generating Contract): for use by the Department of Facilities Management (FM). This contract consists of providing parking management services for the Trinity Parking Deck and Camp Road Surface Lots. This request seeks to ratify the extension of the contract from October 1, 2024 through January 31, 2025. Awarded to: Universal Global Parking, LLC. Estimated Gross Revenue: \$24,797.50 per month and Estimated Payment to DeKalb County (35% of gross revenue): \$8,679.13 per month.

MOTION was made by Robert Patrick, seconded by LaDena Bolton, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 2/25/2025. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Commissioner Patrick, and Commissioner Bolton

No additional information requested;

[2025-0084](#)

Commission District(s): ALL

CO - Change Order No. 13 to Contract No. 1147259 Elevator, Escalator and Walkway Maintenance and Modernization Services and Related Solutions (Omnia Partners Contract No. EV2516) for use by the Department of Facilities Management (FM). This contract consists of purchasing off the OMNIA Partners Contract No. EV2516 for monthly preventative maintenance, inspections, testing and modernization of the County's elevators and associated equipment. This request seeks to increase funding for Elevator Modernization at the DeKalb County Courthouse. Awarded to: KONE, Inc. Amount Not To Exceed: \$1,595,794.33.

MOTION was made by LaDena Bolton, seconded by Robert Patrick, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 2/25/2025. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Commissioner Patrick, and Commissioner Bolton

LB: Does this contract cover preventative maintenance and for how long? KB: yes one year.

Fleet Management

[2025-0004](#)

Commission District(s): ALL

CA - Sourcewell Cooperative Agreement (CA) No. 080521-AEB Roadway Maintenance Equipment: for use by Public Works-Fleet Management, to be used by the Department of Roads and Drainage (R&D). Consists of purchasing from the competitively let Sourcewell CA No. 080251 AEB for one (1) cabover truck with truck mounted striping equipment in order to paint striped roadways in the County. Awarded to ASH North America, Inc., dba M-B Companies, Inc. Amount Not To Exceed: \$395,355.70.

MOTION was made by Robert Patrick, seconded by LaDena Bolton, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 2/25/2025. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Commissioner Patrick, and Commissioner Bolton

LB: What is the life expectancy of these vehicles?

RG: about 7-10 years

LB: Is this a newer version of this vehicle?

RG: Yes

[2025-0042](#)

Commission District(s): ALL

CA - Sourcewell Cooperative Agreement (CA) No. 101221-VAC Sewer Vacuum, Hydro-Excavation, and Municipal Pumping Equipment with Related Accessories and Supplies: for use by Public Works-Fleet Management to be used by Public Works-Roads and Drainage (Stormwater). Consists of purchasing an additional Vac-Con sewer cleaner truck from the competitively let Sourcewell CA in order to flush out storm water drains throughout the County. This request also seeks to ratify this purchase processed on December 26, 2024. Awarded to Vac-Con, Inc., c/o Adams Equipment Co., Inc. Amount Not To Exceed: \$623,836.00.

MOTION was made by Robert Patrick, seconded by LaDena Bolton, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 2/25/2025. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Commissioner Patrick, and Commissioner Bolton

LB: Does this contract cover preventative maintenance?

RG: Yes

*LB: Is this vehicle to be used for Consent Decree work?RG:
Not for CD work.*

LB: Warranty for this vehicle? was it included in the price?

*RG: 4-5 years for warranty, and it was included in the
price.*

2025-0044

Commission District(s): ALL

CO - Change Order No. 1 to Contract Nos.: 1284154, 1284156, 1284155, 1284157, and 1284158 Lubricants (Annual Contract with 2 Options to Renew): for use by Public Works-Fleet Management (Fleet) and the Department of Watershed Management (DWM). These contracts consist of the purchase of lubricants (motor oil, hydraulic fluids, transmission fluids, etc.) used for County vehicles and on-site equipment. This request seeks to increase the contract term through July 31, 2025, using remaining renewal funds. Awarded to Dilmar Oil Co.; The McPherson Companies, Inc.; Lubrication Engineers, Inc.; Taylor Enterprises, Inc.; and Cadence Petroleum. CONTRACT TERM INCREASE ONLY

MOTION was made by LaDena Bolton, seconded by Robert Patrick, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 2/25/2025. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Commissioner Patrick, and Commissioner Bolton

No additional information requested;

Voter Registration & Elections

2025-0056

Commission District(s): All

SS - ImageCast Ballots: for use by the Department of Voters Registration and Elections (VRE). This request seeks approval to utilize a single source vendor to provide emergency ballot printing services required for the 2025 election cycles. Awarded to: The Tattnall Journal dba Tattnall Ballot Solutions, Inc. Amount Not To Exceed: \$200,000.00.

MOTION was made by LaDena Bolton, seconded by Robert Patrick, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 2/25/2025. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Commissioner Patrick, and Commissioner Bolton

No additional information requested;

2025-0073

Commission District(s): All
CO - Change Order No. 1 to Contract 1361755 KNOWiNK Poll Pad (Emergency): for use by the Department of Voters Registration and Elections (VRE). This contract consists of providing KNOWiNK Poll Pad system certified by Georgia State Elections. This request seeks approval to ratify previously provided sixty (60) day contract term increase, effective January 1, 2025. This request also seeks approval to increase contract funds and contract term through December 31, 2025 to continue services. Awarded to KNOWiNK, LLC. Amount Not To Exceed: \$150,000.00.

MOTION was made by LaDena Bolton, seconded by Robert Patrick, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 2/25/2025. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Commissioner Patrick, and Commissioner Bolton

No additional information requested;

2025-0126

Commission District(s): All
CO - Change Order No. 3 to Contract 1309871 Commercial Printing Services - Voting Signs (Emergency): for use by the Department of Voters Registration & Elections (VRE). This contract consists of the purchase of voter location signs. This request seeks approval to ratify a previously provided twenty-eight (28) day contract term increase, effective February 1, 2025. This request also seeks approval to increase the contract funds and contract term through January 31, 2026. Awarded to: MrNicePrint. Amount Not To Exceed: \$100,000.00.

MOTION was made by LaDena Bolton, seconded by Robert Patrick, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 2/25/2025. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Commissioner Patrick, and Commissioner Bolton

No additional information requested;

[2025-0149](#)

Commission District(s): ALL

CO - Change Order No. 1 to Contract 2000151 Apparel and Elections-Related Supplies (Emergency): for use by the Department of Voters Registration and Elections (VRE). This contract consists of purchasing apparel and elections-related supplies. This request seeks approval to increase the contract funds and contract term through January 31, 2026. Awarded to: Halo Branded Solutions, Inc. Amount Not To Exceed: \$75,000.00.

MOTION was made by LaDena Bolton, seconded by Robert Patrick, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 2/25/2025. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Commissioner Patrick, and Commissioner Bolton

No additional information requested;

District 2[2025-0197](#)

Commission District(s): All Commission Districts

To Make a Budget Amendment for Fiscal Year 2025 to Add Three Additional Roles to the Board of Commissioners; Legal Counsel, Financial Consultant, and Communications Director.

This agenda item was recommended holding in committee to the Board of Commissioners due back on 2/25/2025 .

Add IT Manager, additional \$100K.

Substitute forthcoming

Communications position fleshed out.

LB: Recommend holding in committee to flesh out more details.

Meeting Ended At: 2:35 PM

MOTION was made by Mereda Davis Johnson, seconded by Robert Patrick, that this agenda item be adjourned meeting. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Commissioner Patrick, and Commissioner Bolton

Barbara H. Sanders-Norwood CCC, CMC