



Minutes - Draft

OPS-County Operations Committee

Commissioner Mereda Davis Johnson(Chairperson)

Commissioner Robert Patrick

Commissioner LaDena Bolton

Tuesday, December 2, 2025

1:00 PM

Meeting Started At: 1:45 PM

Attendance: Commissioners Davis Johnson, Patrick, Bolton, Spears, and Terry;

**Present** 3 - Commissioner Mereda Davis Johnson, Commissioner Robert Patrick, and Commissioner LaDena Bolton

I. MINUTES

**2025-1386** Commission District(s): All Districts  
Minutes for the November 24, 2025 Special Called County Operations (OPS) Committee Meeting;  
**MOTION was made by Robert Patrick, seconded by LaDena Bolton, that this agenda item be Approved. The motion carried by the following vote:**

**Yes: 3 - Commissioner Davis Johnson, Commissioner Patrick, and Commissioner Bolton**

II. STATUS UPDATE

Charter Review Recommendations

[2025-1577](#) Commission District(s): All Commission Districts  
Resolution of the DeKalb County Governing Authority Regarding the Charter Review Commission’s Report and Recommended Changes to the Organizational Act  
**This agenda item was Recommended holding in committee to the Board of Commissioners due back on 12/9/2025 .**

MAC: What can be done via homerule vs. what cannot be done via home rule, need direction on how to tackle project.

MDJ: At last OPS we discussed presenting anything that is necessary to be sent to the delegation.

MDJ: What homerule recommendations can we present to the state delegation.

RP: Does this have the CEO's comments?

MAC: No

LB: I think we should extract the items that can be addressed via homerule. Sections 12 16 19 don't clearly indicate what we could do. Wary of unintended consequences.

MLS: Requesting clarity on what we are trying to address.

MDJ: looking to address the portions that the delegation can handle.

TT: Comments on process regarding homerule vs. delegation changes.

LB: if we address homerule first, it will cause issues?

MAC: The concern is that the Org act is an entire document and changing one section could potentially lead to conflict if another section is affected.

LB: Have we identified items that could have potential conflict?

MAC: elected office qualification example, cant tell you what changes would create an impact.

LB: Would like to see if there are items that would have a minimal effect, try to separate out items.

TT: Compromise proposal, take homerule now, send anything else to delegation next session.

MDJ: we will continue discussion at the next OPS.

## Standing Procedural Rules

Discussion of requested changes, notated in the accompanying document.

## III. AGENDA ITEM

### *New Agenda Items:*

#### CEO

#### 2025-1742

Commission District(s): All  
Rapid Response for Food Emergencies and Food Resilience Hub Initiative (Purchasing Policy Exemption). Consists of the implementation of a two-phase initiative to address both immediate hunger relief and long-term community resilience. A contract will be developed and executed in a form acceptable to the County Attorney or his designee. Awarded To: Retaaza, LLC. Amount Not To Exceed: \$551,000.00

**This agenda item was Recommended holding in committee to the Board of Commissioners due back on 12/9/2025 .**

*ZLW: Would like to hold this item to continue discussions on how this looks long term.*

*TT: Are we still discussing phase two?*

*ZLW: Yes.*

*TT: Does the vendor have the capacity to run these food distributions for the next 60 days?*

*ZLW: yes and they are part of the planning process.*

*TT: When this comes back please ensure that you all explain the plan moving forward.*

*MDJ: Where is the distribution on the 20th? I have one at Lou Walker and Brew Street, would like to coordinate with the administration.*

## Facilities Management

### 2025-1614

Commission District(s): All

RAT - Change Order No. 6 to Contract No. 1352862, Statewide Contract (SWC) No. 99999-SPD-S20200901-007 Indefinite Quantity Construction Contract: for use by the Department of Facilities Management (FM). This contract consists of purchasing from the competitively let SWC for Indefinite Quantity Construction. This request seeks to ratify a previously provided contract term increase and funds for the completion of the Maloof Annex Auditorium Renovation project. Awarded to F.H. Paschen, S.N. Nielsen & Associates, LLC. Amount Not To Exceed: \$1,247,221.00.

**MOTION was made by Robert Patrick, seconded by LaDena Bolton, that this agenda item be Recommended for approval. to the Board of Commissioners, due back on 12/9/2025. The motion carried by the following vote:**

**Yes: 3 - Commissioner Davis Johnson, Commissioner Patrick, and Commissioner Bolton**

*MLS: Are we still on track for Q1 next year?*

*DF: Yes.*

*MDJ: We will have an update on this first of the year in OPS.*

*TT: What are we doing with the committee room? is that in this phase or the next? will it be part of this budget cycle or the next?*

*ZLW: It will be a part of phase two and the next budget cycle. We will bring that plan forward shortly.*

[2025-1656](#) Commission District(s): All  
CO - Change Order No. 2 to Contract No. 1196142, Snack and Vending Machine Services (Multiyear)[Revenue Generating]: for use by the Department of Facilities Management (FM). Consists of providing snack and vending machine services to various County facilities. This request seeks to extend the contract term through December 31, 2026. Awarded to: A-Action Janitorial Services dba A-Action Vending. CONTRACT TERM EXTENSION ONLY.  
**MOTION was made by LaDena Bolton, seconded by Robert Patrick, that this agenda item be Recommended for approval. to the Board of Commissioners, due back on 12/9/2025. The motion carried by the following vote:**

**Yes: 3 - Commissioner Davis Johnson, Commissioner Patrick, and Commissioner Bolton**

No additional information requested.

[2025-1670](#) Commission District(s): All  
CO - Change Order No. 9 to Contract Nos.: 1213631, 1213634 and 1213635 Commercial Janitorial Services (Multiyear Contract): for use by the Departments of Facilities Management (FM) and Recreation, Parks and Cultural Affairs (RPCA). These contracts consist of the development, management, and monitoring of high quality commercial janitorial/cleaning/ custodial services and Day Porters. This request seeks to increase the contract term and funds through March 31, 2026. Awarded to: Building Maintenance Services, Cleanstar National, Inc., and A-Action Janitorial. Total Amount Not To Exceed: \$958,053.00.  
**MOTION was made by Robert Patrick, seconded by LaDena Bolton, that this agenda item be Recommended for approval. to the Board of Commissioners, due back on 12/9/2025. The motion carried by the following vote:**

**Yes: 3 - Commissioner Davis Johnson, Commissioner Patrick, and Commissioner Bolton**

No additional information requested.

#### Fleet Management

[2025-1592](#)

Commission District(s): All  
CO - Change order No. 1 to Contract No. 2000183 for Fuel Delivery with Related Services (Sourcewell Cooperative Agreement No. 121522-MNF): for use by Public Works-Fleet Management. This contract consists of the purchase of gasoline and diesel fuel to support the operation of County vehicles and equipment. This request seeks to increase contract's term through January 31, 2027, and funds. Awarded to Mansfield Oil Co. of Gainesville, Inc. Amount Not To Exceed: \$7,500,000.00.

**MOTION was made by LaDena Bolton, seconded by Robert Patrick, that this agenda item be Recommended for deferral to the Board of Commissioners, due back on 12/9/2025. The motion carried by the following vote:**

**Yes: 3 - Commissioner Davis Johnson, Commissioner Patrick, and Commissioner Bolton**

*RP: is this time sensitive?*

*RG: No we have time on the contract.*

[2025-1594](#)

Commission District(s): All  
SWC - Statewide Contract (SWC) No. 99999-001-SPD0000155-0001 Truck Chassis and Truck Bodies: for use by Public Works-Fleet Management to be used by Public Works-Roads and Drainage (Stormwater). This request seeks to purchase from the competitively let SWC No. 99999-001-SPD0000155-0001 for the provision of two (2) 2026 new international 10-ft. dump trucks with plows and spreaders, three (3) 10-ft. dump trucks with brine tanks, and six (6) 16-ft. tandem dump trucks, also with plows and spreaders, for the purposes of transporting various types of materials to and from various job sites within the County. Awarded to Rush Truck Centers of GA, Inc., dba Rush Truck Center, Atlanta. Amount Not To Exceed: \$2,520,242.00.

**MOTION was made by LaDena Bolton, seconded by Robert Patrick, that this agenda item be Recommended for approval. to the Board of Commissioners, due back on 12/9/2025. The motion carried by the following vote:**

**Yes: 3 - Commissioner Davis Johnson, Commissioner Patrick, and Commissioner Bolton**

*RP: What is the timeline for receiving these trucks?*

*RG: 18-24 months, some of the equipment is specialized and has to be manufactured.*

[2025-1616](#) Commission District(s): All  
CA - Sourcewell Contract No. 032824-KTC Class 4-8 Chassis and Cabs with Related Equipment, Accessories, and Services (Cooperative Agreement): for use by Public Works-Fleet Management to be used by Public Works-Sanitation. This request seeks to purchase from the competitively let Sourcewell Contract No. 032824-KTC for the provision of six (6) 2026 roll-off trucks (Model Kenworth T880) for the purposes of transporting roll-off waste containers to and from various sites throughout the County. Awarded to Kenworth Truck Company, dba MHC Kenworth Atlanta. Amount Not To Exceed: \$2,053,168.02.

**MOTION was made by Robert Patrick, seconded by LaDena Bolton, that this agenda item be Recommended for approval. to the Board of Commissioners, due back on 12/9/2025. The motion carried by the following vote:**

**Yes: 3 - Commissioner Davis Johnson, Commissioner Patrick, and Commissioner Bolton**

No additional information requested.

#### DoIT

[2025-1121](#) Commission District(s): All  
SS - Hewlett Packard Enterprise (HPE) Software, License, and Server Maintenance Support (Sole Source): for use by the Department of Innovation and Technology (DoIT). Consists of purchasing proprietary hardware, software maintenance, and software licenses needed to support all County business units. This request seeks to ratify Purchase Order No. 5042685 and establish a three (3) year agreement for continued HPE services within the County. Awarded to Hewlett Packard Enterprise Company. Amount Not To Exceed: \$372,944.37.

**MOTION was made by Robert Patrick, seconded by LaDena Bolton, that this agenda item be Recommended for approval. to the Board of Commissioners, due back on 12/9/2025. The motion carried by the following vote:**

**Yes: 3 - Commissioner Davis Johnson, Commissioner Patrick, and Commissioner Bolton**

No additional information requested.

Meeting Concluded At:

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Barbara H. Sanders-Norwood CCC, CMC