



Minutes - Draft

OPS-County Operations Committee

Commissioner Mereda Davis Johnson(Chairperson)

Commissioner Robert Patrick

Commissioner LaDena Bolton

Monday, December 15, 2025

10:00 AM

Special Called Meeting

Meeting Started At: 10:05 AM

Attendees: Commissioners Davis Johnson, Patrick, Bolton, and Long Spears (Zoom)

Present 3 - Commissioner Mereda Davis Johnson, Commissioner Robert Patrick, and Commissioner LaDena Bolton

I. MINUTES

2025-1830 Commission District(s): All Districts
Minutes for the December 12, 2025 County Operations (OPS) Committee Meeting;
MOTION was made by LaDena Bolton, seconded by Mereda Davis Johnson, that this agenda item be Approved. The motion carried by the following vote:

Yes: 2 - Commissioner Davis Johnson, and Commissioner Bolton

Not Present: 1 - Commissioner Patrick

II. STATUS UPDATE

Georgia Piedmont Technical College

Presentation given by Dr. Holston, President GPTC

County Operational Assessment

LB: Under the recommendation status slide, does the area marked disagree correlate to the recommendations that have been rejected?

LS: I will check and determine based on our formula.

LB: Are recommendations that are disagreed with not pursued?

LS: We have a governing framework that regulates that determination of recommendations implementations based on relevance and department feedback, decisions can be escalated.

LB: When blocked is it because of a lack of resources?

LS: there are several reasons, departments were required to provide insight on why they disagree.

RP: Will the CEO's budget reflect what you need operationally to achieve these recommendations?

ZW: More at midyear once we have had a chance to drill down into the recommendations and how they affect departments operationally.

RP: With the budget priorities set aside for implementing this will you be able to call out those changes?

ZW: Yes sir.

MDJ: What other factors are being considered?

LS: Funding, operational support, communication, other avenues to achieve objectives if funding is not available.

MDJ: Are departments working with you?

LS: Yes we have had to adjust the schedule based on department workloads.

III. DISCUSSION

Standing Procedural Rules

[2024-0842](#)

Commission District(s): All Commission Districts
Resolution to Review and Amend the Board of Commissioners
Standing Procedural Rules

This agenda item was Recommended holding in committee to the Board of Commissioners due back on 12/16/2025 .

Charter Review Recommendations

[2025-1577](#)

Commission District(s): All Commission Districts
Resolution of the DeKalb County Governing Authority Regarding the Charter Review Commission’s Report and Recommended Changes to the Organizational Act

This agenda item was Recommended holding in committee to the Board of Commissioners due back on 12/16/2025 .

Introduction of new memo from Law.

IV. AGENDA ITEM

Previously Heard Agenda Items:

Chief Executive Office

2025-1742

Commission District(s): All
Allocate funding for Rapid Response for Food Emergencies and a Food Resilience Hub Initiative (Purchasing Policy Exemption). Consists of the implementation of a two-phase initiative to address both immediate hunger relief and long-term community resilience until March 31, 2026. In an amount not to exceed \$1,200,000.00.

MOTION was made by Robert Patrick, seconded by LaDena Bolton, that this agenda item be Recommended for approval upon receipt of additional information to the Board of Commissioners, due back on 12/16/2025. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Commissioner Patrick, and Commissioner Bolton

LB: You indicated that some of the partners are smaller locations in areas, will these all be accessible by public transportation. MR: We can add one or two that are close to MARTA.

MDJ: Please let us know about the sub.

ZW: in anticipation of distributions in Q1, we have distributions that are \$400K each so the sub will be for \$1.2M.

LB: Will the sub indicate that we will be awarding to the current vendor?

ZW: No it will be an internal operation.

MLS: Please circulate presentation and the list of vetted entities.

RP: Approve forthcoming sub.

Fleet Management2025-1592

Commission District(s): All
CO - Change order No. 1 to Contract No. 2000183 for Fuel Delivery with Related Services (Sourcewell Cooperative Agreement No. 121522-MNF): for use by Public Works-Fleet Management. This contract consists of the purchase of gasoline and diesel fuel to support the operation of County vehicles and equipment. This request seeks to increase contract's term through January 31, 2027, and funds. Awarded to Mansfield Oil Co. of Gainesville, Inc. Amount Not To Exceed: \$7,500,000.00.

MOTION was made by Robert Patrick, seconded by LaDena Bolton, that this agenda item be Recommended for approval. to the Board of Commissioners, due back on 12/16/2025. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Commissioner Patrick, and Commissioner Bolton

LB: Clarifying question about the amount requested. Is this a request to increase? RG: The other amount is from last year, it is an increase for this year.

*New Agenda Items:***Airport**

[2025-1750](#) Commission District(s): 1 & 6
CA - Sourcewell Contract No. 030223-DAK Scoreboards, Digital Displays, and Video Boards with Related Services (Cooperative Agreement): for use by the DeKalb Peachtree (PDK) Airport. This request seeks to ratify a previously issued Purchase Order to purchase from the competitively let Sourcewell Contract No. 030223-DAK for the provision and replacement of the Airport's Electronic Message Center (EMC). The Airport's existing EMC is outdated and out of warranty, rendering repairs to be costly and no longer beneficial. This purchase features a larger and higher resolution display, covers the removal and disposal of the old EMC, as well as installation, set-up, and maintenance services of the new EMC. Awarded to Daktronics, Inc. Amount Not To Exceed: \$124,625.00.

MOTION was made by Robert Patrick, seconded by LaDena Bolton, that this agenda item be Recommended for approval. to the Board of Commissioners, due back on 12/16/2025. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Commissioner Patrick, and Commissioner Bolton

No additional information requested.

Board of Commissioners

[2025-1816](#) Commission District(s): All Commission Districts
A Resolution Of The Board Of Commissioners Of DeKalb County, Georgia To Establish A Formal Process For Appointing A Commissioner To The DeKalb County Continuum Of Care (Coc) Governance Board

MOTION was made by LaDena Bolton, seconded by Robert Patrick, that this agenda item be Recommended for deferral to the Board of Commissioners, due back on 12/16/2025. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Commissioner Patrick, and Commissioner Bolton

No additional information requested.

Chief Executive Office

[2025-1705](#)

Commission District(s): All
CO - Change Order No. 7 to Contract No. 1090364 State Legislative Lobbying Services: for use by the Chief Executive Officer (CEO) and the Board of Commissioners (BOC). This contract consists of performing legislative lobbying services on the state level. This request is to increase contract term through December 31, 2026. Awarded to Dentons US, LLP. CONTRACT TERM EXTENSION ONLY.
MOTION was made by LaDena Bolton, seconded by Robert Patrick, that this agenda item be Recommended for approval. to the Board of Commissioners, due back on 12/16/2025. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Commissioner Patrick, and Commissioner Bolton

No additional information requested.

Facilities Management

[2025-1669](#)

Commission District(s): All
CO - Change Order No. 13 to Contract No.: 1191815, Change Order No. 11 to Contract No.: 1191816 and Change Order No. 10 to Contract No. 1191813, General Contractor Services (Multiyear): for use by the Departments of Facilities Management (FM), Recreation, Parks and Cultural Affairs (RPCA), Fire Rescue Services, Watershed Management (DWM) and Library (DCPL). These contracts consist of providing general contractor services for minor construction projects throughout the County. This request seeks to increase the contract terms through December 31, 2026 and to release SPLOST funds previously allocated in the amount of \$850,000.00 and to increase contract funds to Contract 1191813. Awarded to Autaco Development LLC, Kissberg/Parker-Fry JV, LLC and SoCo Contracting. Amount Not To Exceed: \$627,877.51.

MOTION was made by LaDena Bolton, seconded by Robert Patrick, that this agenda item be Recommended for approval. to the Board of Commissioners, due back on 12/16/2025. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Commissioner Patrick, and Commissioner Bolton

No additional information requested.

2025-1719

Commission District(s): All
CO - Change Order No. 5 to Contract No. 1274588 Card Access (Keyscan) Installation, Maintenance and Repair (Annual Contract with 2 Options to Renew): for use by the Departments of Facilities Management (FM), Watershed Management (DWM), Public Works - Sanitation (SAN), and Police Services (PS). This contract consists of the installation, maintenance and repair of all card access points. This request seeks to increase the contract funds, term and scope through March 31, 2026. Awarded to: Southeastern Security Professionals, LLC. Amount Not To Exceed: \$519,760.33.

MOTION was made by Robert Patrick, seconded by LaDena Bolton, that this agenda item be Recommended for approval. to the Board of Commissioners, due back on 12/16/2025. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Commissioner Patrick, and Commissioner Bolton

No additional information requested.

Fleet Management

2025-1711

Commission District(s): All
LB - Invitation No. 2025-112-ITB Parts and Service for Vehicles & Off-Road Equipment (Annual Contract with 2 Options to Renew): for use by Public Works-Fleet Management (Fleet), Police Services (PS), Fire & Rescue (FR) and the Department of Watershed Management (DWM). Consists of the provision of various types of auto parts needed for the maintenance & repair services for various vehicles & equipment to be utilized by various departments within the County. This request reserves the right to transfer funds between contracts based on the needs of the County. Recommend award to thirty-two (32) lowest, responsive and responsible bidders (please see list below). Total Amount Not To Exceed: \$8,465,000.00.

MOTION was made by Robert Patrick, seconded by LaDena Bolton, that this agenda item be Recommended for deferral to the Board of Commissioners, due back on 12/16/2025. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Commissioner Patrick, and Commissioner Bolton

No additional information requested.

Voter Registration & Elections

[2025-1204](#) Commission District(s): ALL
CO - Change Order No. 3 to Contract No. 1274583 for Voting Equipment (Sole Source): for use by the Department of Voter Registration & Elections (VRE). Consists of the purchase of electronic voting software and hardware products. This request seeks approval to increase contract funds and term through December 31, 2026. Awarded to: Dominion Voting Systems Inc. Amount Not To Exceed: \$500,000.00.

MOTION was made by LaDena Bolton, seconded by Robert Patrick, that this agenda item be Recommended for approval. to the Board of Commissioners, due back on 12/16/2025. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Commissioner Patrick, and Commissioner Bolton

LB: Are we purchasing additional equipment in anticipation of increased voter turnout?

KS: We may purchase scanners and high speed scanners for early voting but a majority of this purchase is for licensing and warranties.

[2025-1440](#) Commission District(s): ALL
CO - Change Order No. 2 to Contract 2000151 Apparel and Elections-Related Supplies (Emergency): for use by the Department of Voters Registration and Elections (VRE). This contract consists of purchasing apparel and elections-related supplies. This request seeks approval to increase the contract funds and contract term through January 31, 2027. Awarded to: Halo Branded Solutions, Inc. Amount Not To Exceed: \$75,000.00.

MOTION was made by LaDena Bolton, seconded by Robert Patrick, that this agenda item be Recommended for approval. to the Board of Commissioners, due back on 12/16/2025. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Commissioner Patrick, and Commissioner Bolton

No additional information requested.

[2025-1557](#)

Commission District(s): ALL
CO - Change Order No. 2 to Contract 1380453 Voting Election Supplies & Materials (Emergency): for use by the Department of Voters Registration and Elections (VRE). This contract consists of the purchase of voting election supplies and materials for the 2026 election cycles. This request seeks to increase contract funds and contract term through December 31, 2026. Awarded to A. Rifkin Company. Amount Not To Exceed: \$50,000.00.

MOTION was made by Robert Patrick, seconded by LaDena Bolton, that this agenda item be Recommended for approval. to the Board of Commissioners, due back on 12/16/2025. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Commissioner Patrick, and Commissioner Bolton

No additional information requested.

Meeting Concluded At: 11:32 AM

MOTION was made by Robert Patrick, seconded by LaDena Bolton, that this agenda item be Adjourned meeting. The motion carried by the following vote:

Yes: 3 - Commissioner Davis Johnson, Commissioner Patrick, and Commissioner Bolton

Barbara H. Sanders-Norwood CCC, CMC