

**MINUTES**  
**DEKALB COUNTY BOARD OF ASSESSORS**  
**January 8, 2026**

**A meeting of the DeKalb County Board of Assessors was held on Thursday, January 8, 2026. Present were the following:**

**Joseph Kusmik, MA, Chair  
Charlene Fang, Vice-Chair  
Robert A. Burroughs, J.D., Assessor  
Genet Hopewell, J.D., Assessor  
Calvin C. Hicks, Chief Appraiser/BTA Secretary  
Teresa Nealey, Recording Secretary  
Donna Rosser, Assistant Chief Appraiser  
Vance Clements, Supervisor – Business Personal Property  
Brian Jennings, Deputy Chief Appraiser – Residential  
Brentnol Baker, Deputy Chief Appraiser – Commercial**

**CALL TO ORDER**

**The Chair declared a quorum and called the meeting to order at 9:30 a.m.**

**ELECTION OF OFFICERS**

**The Chair opened the floor for nominations. Robert Burroughs nominated Charlene Fang for Chair, himself, Robert Burroughs for Vice-Chair, Calvin Hicks for Board Secretary, and Teresa Nealey for Recording Secretary. Genet Hopewell seconded the motion. The Chair asked if there were any other nominations, and after hearing none; he closed the nominations. Each Board member stated “Aye” for each perspective officer. The motion carried unanimously.**

**Board of Assessors Officers for 2026**  
**Chair – Charlene Fang**  
**Vice-Chair – Robert Burroughs**  
**Board Secretary – Calvin C. Hicks, Jr.**  
**Recording Secretary – Teresa H. Nealey**

**Pursuant to O.C.G.A. 48-5-298 the members of the Board are required to elect the board officers for the year.**

**Calvin Hicks asked that the Board allow the past Chair to sign the Public Utility notices today as they were prepared earlier; all Board members agreed.**

**The gavel passed from Chair Kusmik to Chair Fang. The Chair stated that she was thankful for the opportunity to serve on the board for 20 years this year.**

## **APPROVAL OF AGENDA**

The Chair stated that the 1/8/26 Agenda had been received. She called for a motion to approve it, made by Robert Burroughs and seconded by Genet Hopewell. The motion carried unanimously.

## **APPROVAL OF MINUTES**

The Chair called for a motion to approve the Minutes of 12/18/25. Robert Burroughs made a motion for Approval of the Minutes of 12/18/25, seconded by Genet Hopewell. The motion carried unanimously.

## **CITIZEN TIME**

No citizens requested time to address the Board.

## **BOARD DISCUSSION AND ACTION ON STAFF RECOMMENDATIONS**

The Chair called for a discussion of Staff Recommendations on batches 1 through 16. After discussion, Brian Jennings updated the value on Batch 9 parcel 15 247 07 058, the Chair called for a motion to approve Staff Recommendations, made by Robert Burroughs, and seconded by Genet Hopewell. The motion carried unanimously.

## **APPROVAL OF THE EQUALIZATION RATE FOR PUBLIC UTILITIES -**

### **Authorization to send Annual Assessment Notices**

Vance Clements gave highlights and reviewed the reports with the Board. After the discussion, the Chair called for a motion to approve the equalization rate of 40.00 and authorization to send notices made by Robert Burroughs and seconded by Genet Hopewell. The motion carried unanimously.

## **APPROVAL OF 2026 REAPPRAISAL PLAN OF ACTION & 2026 PROJECTED DIGEST CALENDAR**

Donna Rosser discussed this with the Board. After discussion, the Chair called for a motion to approve, made by Robert Burroughs, seconded by Genet Hopewell. The motion carried unanimously.

## **STAFF REPORTS**

See attached.

## **CHIEF APPRAISER'S REPORT**

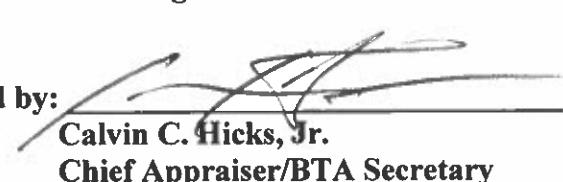
See attached.

## **ADJOURNMENT**

There being no further business, the Chair declared the meeting adjourned at 10:43 am.

This meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).

Signed by:



Calvin C. Hicks, Jr.  
Chief Appraiser/BTA Secretary

Date Approved:

1-22-26