

**MINUTES  
DEKALB COUNTY BOARD OF ASSESSORS  
January 8, 2026**

A meeting of the DeKalb County Board of Assessors was held on Thursday, January 8, 2026. Present were the following:

**Joseph Kusmik, MA, Chair  
Charlene Fang, Vice-Chair  
Robert A. Burroughs, J.D., Assessor  
Genet Hopewell, J.D., Assessor  
Calvin C. Hicks, Chief Appraiser/BTA Secretary  
Teresa Nealey, Recording Secretary  
Donna Rosser, Assistant Chief Appraiser  
Vance Clements, Supervisor – Business Personal Property  
Brian Jennings, Deputy Chief Appraiser – Residential  
Brentnol Baker, Deputy Chief Appraiser – Commercial**

**CALL TO ORDER**

The Chair declared a quorum and called the meeting to order at 9:30 a.m.

**ELECTION OF OFFICERS**

The Chair opened the floor for nominations. Robert Burroughs nominated Charlene Fang for Chair, himself, Robert Burroughs for Vice-Chair, Calvin Hicks for Board Secretary, and Teresa Nealey for Recording Secretary. Genet Hopewell seconded the motion. The Chair asked if there were any other nominations, and after hearing none; he closed the nominations. Each Board member stated “Aye” for each perspective officer. The motion carried unanimously.

**Board of Assessors Officers for 2026**

**Chair – Charlene Fang  
Vice-Chair – Robert Burroughs  
Board Secretary – Calvin C. Hicks, Jr.  
Recording Secretary – Teresa H. Nealey**

Pursuant to O.C.G.A. 48-5-298 the members of the Board are required to elect the board officers for the year.

Calvin Hicks asked that the Board allow the past Chair to sign the Public Utility notices today as they were prepared earlier; all Board members agreed.

The gavel passed from Chair Kusmik to Chair Fang. The Chair stated that she was thankful for the opportunity to serve on the board for 20 years this year.

### **APPROVAL OF AGENDA**

The Chair stated that the 1/8/26 Agenda had been received. She called for a motion to approve it, made by Robert Burroughs and seconded by Genet Hopewell. The motion carried unanimously.

### **APPROVAL OF MINUTES**

The Chair called for a motion to approve the Minutes of 12/18/25. Robert Burroughs made a motion for Approval of the Minutes of 12/18/25, seconded by Genet Hopewell. The motion carried unanimously.

### **CITIZEN TIME**

No citizens requested time to address the Board.

### **BOARD DISCUSSION AND ACTION ON STAFF RECOMMENDATIONS**

The Chair called for a discussion of Staff Recommendations on batches 1 through 16. After discussion, Brian Jennings updated the value on Batch 9 parcel 15 247 07 058, the Chair called for a motion to approve Staff Recommendations, made by Robert Burroughs, and seconded by Genet Hopewell. The motion carried unanimously.

### **APPROVAL OF THE EQUALIZATION RATE FOR PUBLIC UTILITIES -**

#### **Authorization to send Annual Assessment Notices**

Vance Clements gave highlights and reviewed the reports with the Board. After the discussion, the Chair called for a motion to approve the equalization rate of 40.00 and authorization to send notices made by Robert Burroughs and seconded by Genet Hopewell. The motion carried unanimously.

### **APPROVAL OF 2026 REAPPRAISAL PLAN OF ACTION & 2026 PROJECTED DIGEST CALENDAR**

Donna Rosser discussed this with the Board. After discussion, the Chair called for a motion to approve, made by Robert Burroughs, seconded by Genet Hopewell. The motion carried unanimously.

### **STAFF REPORTS**

See attached.

### **CHIEF APPRAISER'S REPORT**


See attached.

### **ADJOURNMENT**

There being no further business, the Chair declared the meeting adjourned at 10:43 am.

This meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).

Signed by:

  
Calvin C. Hicks, Jr.  
Chief Appraiser/BTA Secretary

Date Approved:

