

MINUTES
DEKALB COUNTY BOARD OF ASSESSORS
January 9, 2020

A meeting of the DeKalb County Board of Assessors was held on Thursday, January 9, 2020. Present were the following:

Robert A. Burroughs, J.D., Chair
James Vernor, PhD, MAI, Vice-Chair
John W. Lawson, J.D., LL.M.
Charlene Fang, Assessor
Calvin C. Hicks, Chief Appraiser/BTA Secretary
Donna Rosser, Assistant Chief Appraiser
Brian Jennings, Deputy Chief Appraiser – Residential
Brentnol Baker, Deputy Chief Appraiser – Commercial
Allen Alford, Supervisor – Business Personal Property
Teresa H. Nealey, Recording Secretary

Absent: **Vivian R. Ingersoll, MA, Assessor**

CALL TO ORDER

The Chair called the meeting to order at 9:30 a.m.

APPROVAL OF AGENDA

The Chair asked for any changes to the 1/9/20 Agenda, hearing none, John Lawson made a motion to approve seconded by Charlene Fang. The motion carried unanimously.

APPROVAL OF MINUTES

The Chair called for a motion to approve the 12/05/19 Minutes, made by John Lawson and seconded by Charlene Fang. The motion carried unanimously.

The Chair called for a motion to approve the 12/19/19 Minutes, made by Jim Vernor and seconded by John Lawson. The motion carried unanimously.

PRESENTATION OF EMPLOYEE SERVICE CERTIFICATES & PINS:

The Chair recognized Calvin Hicks with 10 years of service, Eugene Roberts with 15 years of service and Allen Alford with 25 years of service to the County. The Chair took pictures with them and thanked them for their years of dedicated service.

ELECTION OF OFFICERS

The Chair expressed his pleasure of serving on the Board this past year. He said that's it's always an honor to work with the staff and department. He stated that he cannot think of anything that he has enjoyed more in terms of public service than working with Calvin Hicks and the fine team that he has around him. He opened the floor for nominations for Chair. Charlene Fang nominated Jim Vernor as Chair, seconded by John Lawson. The Chair asked if there were any further nominations from the floor, hearing none, he closed the floor for nominations and the vote carried unanimously. The Chair opened the floor for nominations for Vice-Chair and John Lawson nominated Vivian Ingersoll, Jim Vernor seconded. The nominations closed and the vote carried unanimously. Jim Vernor nominated Calvin Hicks as the Board Secretary and Teresa Nealey as Recording Secretary, seconded by John Lawson, the nominations were closed and the votes passed unanimously.

Board of Assessors Officers for 2020

Chair – James D. Vernor

Vice-Chair – Vivian R. Ingersoll

Board Secretary – Calvin C. Hicks, Jr.

Recording Secretary – Teresa H. Nealey

Pursuant to O.C.G.A. 48-5-298 the members of the Board are required to elect the board officers for the year.

The gavel passed from Chair Burroughs to Chair Vernor. The new Chair thanked Robert Burroughs for his good service.

CITIZEN TIME

No citizens requested time to address the Board.

BOARD DISCUSSION AND ACTION ON STAFF RECOMMENDATIONS

The Chair called for a motion to approve batches 1 through 7 of this agenda made by Robert Burroughs, seconded by John Lawson. After discussion, the Chair called for a vote which passed unanimously.

The Chair called for a motion to approve batches 8 through 14 of this agenda made by John Lawson, seconded by Robert Burroughs. After discussion, the motion carried unanimously.

ADOPTION OF 2020 REAPPRAISAL PLAN

Donna Rosser reviewed the 2020 Reappraisal Plan of Action and Projected Digest Calendar with the Board. After discussion, Robert Burroughs made a motion to approve, seconded by John Lawson. The motion carried unanimously.

STAFF REPORTS

See attached.

MEET AND GREET

Robert Morales, Interim Chief Financial Officer of DeKalb County Schools along with staff members; Dan Copeland and Masana Mailliard, both from the Finance Division, came to meet Calvin Hicks and the Board. Everyone at the table was introduced. Mr. Morales said that he wanted to introduce himself to everyone because he realizes the importance of the job of the assessor's office and how it affects the school district. He invited Calvin Hicks to come and speak to the school board and Mr. Hicks kindly accepted. Mr. Morales will get back on the date and time of this meeting. He thanked everyone and he looks forward to a great working relationship.

CHIEF APPRAISER'S REPORT

See attached.

EXECUTIVE SESSION

No session today.

ADJOURNMENT

The Chair called for a motion to adjourn, made by Robert Burroughs and seconded by John Lawson and Charlene Fang. The meeting adjourned at 10:50 a.m.

This meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).

Signed by:


Calvin C. Hicks, Jr.
Chief Appraiser/BTA Secretary

Date Approved: 1-23-2020