

**MINUTES
DEKALB COUNTY BOARD OF ASSESSORS
January 23, 2020**

A meeting of the DeKalb County Board of Assessors was held on Thursday, January 23, 2020. Present were the following:

**James Vernor, PhD, MAI, Chair
Vivian R. Ingersoll, MA, Assessor, Vice-Chair, Via Phone
John W. Lawson, J.D., LL.M.
Charlene Fang, Assessor
Robert A. Burroughs, J.D.
Calvin C. Hicks, Chief Appraiser/BTA Secretary
Donna Rosser, Assistant Chief Appraiser
Brian Jennings, Deputy Chief Appraiser – Residential
Brentnol Baker, Deputy Chief Appraiser – Commercial
Allen Alford, Supervisor – Business Personal Property
Teresa H. Nealey, Recording Secretary
John E. Jones – Law Department
Alveno Ross, Chief Appraiser, Richmond County
Scott Roundtree, Project Central Manager, Richmond County
Melanie Oglesby, Deputy Chief Appraiser, Richmond County**

CALL TO ORDER

The Chair called the meeting to order at 9:30 a.m.

APPROVAL OF AGENDA

The Chair asked for a motion to approve the 1/23/20 Agenda, made by Robert Burroughs, seconded by John Lawson. The motion carried unanimously.

GUESTS FROM RICHMOND COUNTY

The Chair welcomed Alveno Ross, Chief Appraiser of Richmond County and his staff to the meeting. Mr. Ross introduced his Deputy, Melanie Oglesby and his Project Central Manager, Scott Roundtree. He stated that this is their second year of visiting several departments of multiple other counties in the area. They made their first stop here at DeKalb Tuesday afternoon and focused in on preparing their conversion to the iasWorld valuation system that starts in September. For the record, he thanked this Board and Chief Appraiser, Calvin Hicks and his team for the valuable insights they have given them in hopes that it will marginalize some of the challenges of the conversion. He also thanked them for allowing him and his staff to visit the Board meeting today. The Chair again welcomed them and wished them safe travels back to Richmond County.

APPROVAL OF MINUTES

The Chair called for a motion to approve the 1/9/20 Minutes, made by John Lawson and seconded by Robert Burroughs. The motion carried unanimously.

INTRODUCTION OF NEW EMPLOYEE

The Chair recognized Sheniqua Washington and she introduced herself to the Board. She is an appraiser in the Residential Division. The Board welcomed her.

CITIZEN TIME

No citizens requested time to address the Board.

BOARD DISCUSSION AND ACTION ON STAFF RECOMMENDATIONS

The Chair called for a motion to approve batches 1 through 14 of this agenda made by Robert Burroughs, seconded by John Lawson. After discussion, the Chair called for a vote which passed unanimously.

The Chair called for a motion to approve batches 15 through 17 of this agenda made by Robert Burroughs, seconded by John Lawson. After discussion, the motion carried unanimously.

STAFF REPORTS

See attached.

CHIEF APPRAISER'S REPORT

See attached.

OTHER BUSINESS

The Chair and Calvin Hicks recognized John Jones from the Law Department. He is our liaison for the department.

EXECUTIVE SESSION

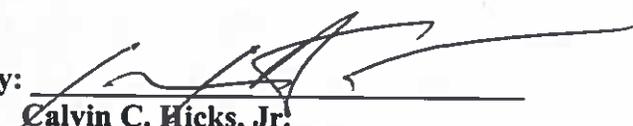
No session today.

ADJOURNMENT

The Chair called for a motion to adjourn, made by Robert Burroughs and seconded by Charlene Fang. The meeting adjourned at 10:40 a.m.

This meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).

Signed by:


Calvin C. Hicks, Jr.

Chief Appraiser/BTA Secretary

Date Approved: 2-6-2020