

**MINUTES
DEKALB COUNTY BOARD OF ASSESSORS
February 3, 2022**

A meeting of the DeKalb County Board of Assessors was held on Thursday, February 3, 2022 through Zoom Conferencing.

**Charlene Fang, Chair
Robert A. Burroughs, J.D., Vice-Chair
James Vernor, PhD, MAI, Assessor
Vivian R. Ingersoll, MA, Assessor
Calvin C. Hicks, Chief Appraiser/BTA Secretary
Donna Rosser, Assistant Chief Appraiser
Brian Jennings, Deputy Chief Appraiser – Residential
Brentnol Baker, Deputy Chief Appraiser – Commercial
Vance Clements, Supervisor – Business Personal Property
Teresa H. Nealey, Recording Secretary**

CALL TO ORDER

The Chair called the meeting to order at 9:30 a.m. and said Happy Tiger Year to everybody!

APPROVAL OF AGENDA

The Chair stated that the amended 2/3/22 Agenda had been received and asked if there were any additional corrections or additions; hearing none, she called for a motion. Jim Vernor made a motion for Approval of the Agenda as presented, seconded by Robert Burroughs. The motion carried unanimously.

APPROVAL OF MINUTES

The Chair asked if there were any updates to the Minutes of 1/20/22; the recording secretary stated that there was one minor correction. The Chair called for a motion. Jim Vernor made a motion for Approval of the Minutes, seconded by Robert Burroughs. The motion carried unanimously.

CITIZEN TIME

No citizens requested time to address the Board.

BOARD DISCUSSION AND ACTION ON STAFF RECOMMENDATIONS

The Chair called for a discussion of batches 1 through 28 of this Agenda. The BOA Agenda Update showed that Parcel 16 106 01 004 on Batch 17 had been corrected and Batch 28 had been added. After discussion, the Chair called for a motion. Robert Burroughs made a motion for Approval of Staff Recommendations for batches 1 through 28, seconded by Jim Vernor. The motion carried unanimously.

STAFF REPORTS

See attached.

CHIEF APPRAISER'S REPORT

See attached.

EXECUTIVE SESSION & ADJOURNMENT

At 10:53 a.m. the Chair called for a motion to adjourn into Executive Session to discuss personnel issues. Jim Vernor made a motion to adjourn into Executive Session, seconded by Vivian Ingersoll. The motion carried. Following a discussion at 11:13 a.m. the Chair called for a motion to adjourn back into General Session – Jim Vernor made a motion to adjourn out of Executive Session into General Session, seconded by Vivian Ingersoll. The motion carried unanimously.

The Board reconvened to General session and the Chair reported that no action was taken.

This session was conducted in accordance with O.C.G.A. 50-14-4 (The Open Meetings Act.)

There being no further business, the Chair called for a motion to adjourn. Jim Vernor made a motion to adjourn, seconded by Vivian Ingersoll. The motion carried unanimously.

This meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).

Signed by:


Calvin C. Hicks, Jr.
Chief Appraiser/BTA Secretary

Date Approved:

2-17-22