

**MINUTES
DEKALB COUNTY BOARD OF ASSESSORS
February 20, 2020**

A meeting of the DeKalb County Board of Assessors was held on Thursday, February 20, 2020. Present were the following:

**James Vernor, PhD, MAI, Chair
Vivian R. Ingersoll, MA, Assessor, Vice-Chair
John W. Lawson, J.D., LL.M.
Charlene Fang, Assessor
Robert A. Burroughs, J.D.
Calvin C. Hicks, Chief Appraiser/BTA Secretary
Donna Rosser, Assistant Chief Appraiser
Brian Jennings, Deputy Chief Appraiser – Residential
Brentnol Baker, Deputy Chief Appraiser – Commercial
Allen Alford, Supervisor – Business Personal Property
Teresa H. Nealey, Recording Secretary
Viviane Ernstes, County Attorney
Matthew Welch, Deputy County Attorney
John E. Jones, Supervising Attorney**

CALL TO ORDER

The Chair called the meeting to order at 9:30 a.m.

APPROVAL OF AGENDA

The Chair asked for a motion to approve the 2/20/20 Agenda, made by Vivian Ingersoll, seconded by John Lawson. The motion carried unanimously.

APPROVAL OF MINUTES

The Chair called for a motion to approve the 2/6/20 Minutes, made by John Lawson and seconded by Vivian Ingersoll. The motion carried unanimously.

CITIZEN TIME

No citizens requested time to address the Board.

REPORT FROM COUNTY ATTORNEYS - EXECUTIVE SESSION

John Lawson made a motion to adjourn into executive session for the purposes of litigation, seconded by Vivian Ingersoll. The motion carried. Viviane Ernstes and Matthew Welch reported to the Board on the status of litigation cases. No action was taken. The session ended at 9:52 a.m.

This session was conducted in accordance with O.C.G.A. 50-14-4 (The Open Meetings Act.)

GENERAL SESSION

John Lawson made a motion to convene to General Session, seconded by Vivian Ingersoll. The motion carried.

PRESENTATION OF IAAO CERTIFICATE AND PIN

The Chair presented John Lawson with his 15 year IAAO certificate and pin. The Board gave an applause, pictures were taken and John thanked everyone.

BOARD DISCUSSION AND ACTION ON STAFF RECOMMENDATIONS

The Chair called for a motion to approve batches 1 through 11 of this agenda made by Vivian Ingersoll, seconded by Robert Burroughs. After discussion, Brentnol Baker pulled parcel 15 019 05 015 from batch 9, the Chair called for a vote which passed unanimously.

The Chair called for a motion to approve batches 12 through 17 of this agenda made by Vivian Ingersoll, seconded by John Lawson. After discussion, the motion carried unanimously.

STAFF REPORTS

See attached.

CHIEF APPRAISER'S REPORT

See attached.

In discussing the Field Review per Tyler Project, Calvin Hicks commended Brian Jennings on increased productivity when his groups started working on field reviews.

In discussing the Commercial Cost Tables, Calvin Hicks and the Board commended Donna Rosser as the project leader along with Brentnol Baker, Geoffrey Johnson, Brianna Alexander, David Lane and Tony Johnson on the work done.

ADJOURNMENT

The Chair called for a motion to adjourn, made by Robert Burroughs and seconded by John Lawson. The meeting adjourned at 10:46 a.m.

This meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).

Signed by:


Calvin C. Hicks, Jr.

Chief Appraiser/BTA Secretary

Date Approved: 3-5-2020