

**MINUTES
DEKALB COUNTY BOARD OF ASSESSORS
March 19, 2020**

A meeting of the DeKalb County Board of Assessors was held on Thursday, March 19, 2020. Present were the following:

**James Vernor, PhD, MAI, Chair
Vivian R. Ingersoll, MA, Assessor, Vice-Chair, Via Phone
John W. Lawson, J.D., LL.M., Via Phone
Charlene Fang, Assessor
Robert A. Burroughs, J.D., Via Phone
Calvin C. Hicks, Chief Appraiser/BTA Secretary
Teresa H. Nealey, Recording Secretary**

**Advised Absence
Due to COVID-19
Social Distancing:**

**Donna Rosser, Assistant Chief Appraiser
Brian Jennings, Deputy Chief Appraiser – Residential
Brentnol Baker, Deputy Chief Appraiser – Commercial
Allen Alford, Supervisor – Business Personal Property**

CALL TO ORDER

The Chair called the meeting to order at 9:30 a.m.

APPROVAL OF AGENDA

The Chair asked for a motion to approve the 3/19/20 Agenda, made by Vivian Ingersoll, seconded by John Lawson. The motion carried unanimously.

APPROVAL OF MINUTES

The Chair called for a motion to approve the 3/5/20 Minutes, made by John Lawson and seconded by Vivian Ingersoll. The motion carried unanimously.

CITIZEN TIME

No citizens requested time to address the Board.

BOARD DISCUSSION AND ACTION ON STAFF RECOMMENDATIONS

The Chair called for a motion to approve batches 1 through 9 of this agenda made by Vivian Ingersoll and John Lawson and seconded by Charlene Fang. After discussion, the Chair called for a vote which passed unanimously.

The Chair called for a motion to approve batches 10 and 11 of this agenda made by John Lawson and seconded by Vivian Ingersoll. After discussion, the motion carried unanimously.

STAFF REPORTS

See attached.

Prior to this meeting, staff reports were sent electronically to Board members. The Chair commended Donna Rosser on her report. He stated that he's very impressed with her initiative. She looks for things that need to be done and probably discusses them and then goes ahead and gets them done. He thought that was a very good report from her.

CHIEF APPRAISER'S REPORT

See attached.

Prior to this meeting, the Chief Appraiser's report was sent electronically to Board members.

EXECUTIVE SESSION

There was no session today.

ADJOURNMENT

The Chair declared the meeting adjourned at 10:11 a.m.

This meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).

Signed by:



Calvin C. Hicks, Jr.
Chief Appraiser/BTA Secretary

Date Approved:

4-16-20