

**MINUTES
DEKALB COUNTY BOARD OF ASSESSORS
April 3, 2025**

A meeting of the DeKalb County Board of Assessors was held on Thursday, April 3, 2025. Present were the following:

**Joseph Kusmik, MA, Chair
Charlene Fang, Vice-Chair
Robert A. Burroughs, J.D., Assessor
Genet Hopewell, J.D., Assessor
Calvin C. Hicks, Chief Appraiser/BTA Secretary
Donna Rosser, Assistant Chief Appraiser
Vance Clements, Supervisor – Business Personal Property
Brian Jennings, Deputy Chief Appraiser – Residential
Brentnol Baker, Deputy Chief Appraiser – Commercial
Teresa Nealey, Recording Secretary**

CALL TO ORDER

The Chair declared a quorum and called the meeting to order at 9:30 a.m.

APPROVAL OF AGENDA

The Chair stated that the Agenda for 4/3/25 had been received. He called for a motion to approve it, made by Robert Burroughs and seconded by Genet Hopewell. The motion carried unanimously.

APPROVAL OF MINUTES

The Chair called for a motion to approve the Minutes of 3/20/25. Robert Burroughs made a motion for Approval, seconded by Genet Hopewell. The motion carried unanimously.

CITIZEN TIME

No citizens requested time to address the Board.

BOARD DISCUSSION AND ACTION ON STAFF RECOMMENDATIONS

The Chair called for a motion to approve Staff Recommendations for batches 1 through 26. After the discussion, Genet Hopewell made the motion, which Robert Burroughs seconded. The motion carried unanimously.

STAFF REPORTS

See attached.

CHIEF APPRAISER'S REPORT

See attached.

APPROVAL OF STAFF REPORTS

Robert Burroughs motioned to approve all staff reports, seconded by Genet Hopewell. The motion carried unanimously.

ADJOURNMENT

There being no further business, the Chair called for a motion. Genet Hopewell motioned to adjourn, seconded by Robert Burroughs. The motion carried. The meeting adjourned at 10:26 am.

This meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).

Signed by:


Calvin C. Hicks, Jr.

Chief Appraiser/BTA Secretary

Date Approved:

4-17-25