

**MINUTES
DEKALB COUNTY BOARD OF ASSESSORS
May 1, 2025**

A meeting of the DeKalb County Board of Assessors was held on Thursday, May 1, 2025. Present were the following:

**Charlene Fang, Vice-Chair
Robert A. Burroughs, J.D., Assessor
Genet Hopewell, J.D., Assessor
Calvin C. Hicks, Chief Appraiser/BTA Secretary
Donna Rosser, Assistant Chief Appraiser
Vance Clements, Supervisor – Business Personal Property
Brian Jennings, Deputy Chief Appraiser – Residential
Brentnol Baker, Deputy Chief Appraiser – Commercial
Teresa Nealey, Recording Secretary**

ABSENT

Joseph Kusmik, MA, Chair

CALL TO ORDER

The Vice-Chair declared a quorum and called the meeting to order at 9:30 a.m.

APPROVAL OF AGENDA

The Vice-Chair stated that the Agenda for 5/1/25 had been received. He called for a motion to approve it, made by Robert Burroughs and seconded by Genet Hopewell. The motion carried unanimously.

APPROVAL OF MINUTES

The Vice-Chair called for a motion to approve the Minutes of 4/17/25. Robert Burroughs made a motion for Approval, seconded by Genet Hopewell. The motion carried unanimously.

CITIZEN TIME

No citizens requested time to address the Board.

BOARD DISCUSSION AND ACTION ON STAFF RECOMMENDATIONS

The Vice-Chair moved to approve Staff Recommendations for batches 1 through 26. After the discussion, Genet Hopewell made the motion, which Charlene Fang seconded. The motion carried unanimously.

STAFF REPORTS

See attached.

CHIEF APPRAISER'S REPORT

See attached.

APPROVAL OF 2025 REAL ESTATE VALUES & H6 & 299c REPORTS

The following is a list of the reports that were included on the flash drive that was delivered to the Board members before this meeting, and at this meeting Calvin Hicks thoroughly reviewed these reports with the Board:

2022 to 2025 Digest Comparison
2025 Beginning Residential Sales Stats
2025 City of Atlanta Final Ratio
2025 Commercial Beginning Stats 3-4-25
2025 Commercial Ending Stats 4-25-25
2025 Consolidation Report
2025 Ending Residential Sales Stats
2025 Flash Drive Contents
2025 FMV and Assessed Values
2025 Market Modeling Executive Summary
2025 Parameters for Acceptable Values
2025 Reason Codes, Count, and Description
2025 Value Change Report
2025 Tangible Real and Personal Property Value Changes 042825
2024 vs 2025 Assessments
2025 299c and H6 Spreadsheets, Forms, and Pictures

The hard copies of the H6, 299c reports, property review sheets, and pictures were provided to the Board members for their review at the meeting.

After each Board member reviewed the above reports, the Vice-Chair called for a motion to approve and to authorize Notice of Assessments to be mailed, made by Robert Burroughs, seconded by Genet Hopewell. The motion carried unanimously.

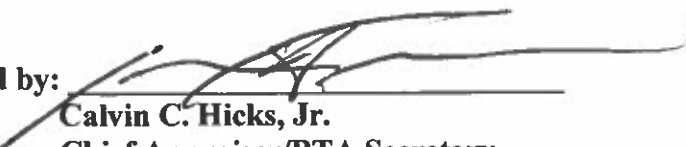
Calvin Hicks commended staff for their diligence and hard work. He stated that the staff has done an excellent job and he appreciates them and commends them for their work.

ADJOURNMENT

There being no further business, the Vice-Chair called for a motion. Charlene Fang motioned to adjourn, seconded by Genet Hopewell. The motion carried. The meeting adjourned at 11:06 am.

This meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).

Signed by:


Calvin C. Hicks, Jr.
Chief Appraiser/BTA Secretary

Date Approved: 5/15/25