

**MINUTES  
DEKALB COUNTY BOARD OF ASSESSORS  
July 3, 2025**

**A meeting of the DeKalb County Board of Assessors was held on Thursday, July 3, 2025. Present were the following:**

**Joseph Kusmik, MA, Chair  
Charlene Fang, Vice-Chair  
Robert A. Burroughs, J.D., Assessor  
Genet Hopewell, J.D., Assessor  
Calvin C. Hicks, Chief Appraiser/BTA Secretary  
Donna Rosser, Assistant Chief Appraiser  
Vance Clements, Supervisor – Business Personal Property  
Brian Jennings, Deputy Chief Appraiser – Residential  
Geoffrey Johnson, Commercial Supervisor  
Teresa Nealey, Recording Secretary**

**ABSENT**

**Brentnol Baker, Deputy Chief Appraiser – Commercial**

**CALL TO ORDER**

**The Chair declared a quorum and called the meeting to order at 9:30 a.m.**

**APPROVAL OF AGENDA**

**The Chair stated that the Agenda for 7/3/25 had been received. He called for a motion to approve it, made by Charlene Fang and seconded by Robert Burroughs. The motion carried unanimously.**

**APPROVAL OF MINUTES**

**The Chair called for a motion to approve the Minutes of 6/20/25. Robert Burroughs made a motion for Approval, seconded by Genet Hopewell. The motion carried unanimously.**

**CITIZEN TIME**

**No citizens requested time to address the Board.**

**INTERNS REPORT**

**The Chair welcomed our five interns and they each reported to the Board what they learned during their time here. Artrez Fambro, Jr., Zaniya Brown, Bushra Ibrahim, Chelsea Tan and Da'ne Lawrence gained a great working experience here and they were thankful for the opportunity. The Board thanked them for their time.**

### **BOARD DISCUSSION AND ACTION ON STAFF RECOMMENDATIONS**

The Chair called for a motion to approve Staff Recommendations for batches 1 through 36. The BOA Agenda Update showed parcel 18 208 09 05 pulled from Batch 19. Robert Burroughs asked for more information for parcel 18 047 23 020, batch 35. After this was reviewed, Calvin Hicks recommended that the exemption be granted for this parcel. After this discussion, Robert Burroughs made the motion, which Charlene Fang seconded. The motion carried unanimously.

### **STAFF REPORTS**

See attached.

### **CHIEF APPRAISER'S REPORT**

See attached.

### **APPROVAL OF THE 2025 DEKALB/FULTON COUNTY RESOLUTION**

Calvin Hicks reviewed the 2025 DeKalb/Fulton Resolution and stated that it complies. The Chair called for a motion to approve the 2025 DeKalb/Fulton County Resolution, made by Robert Burroughs, seconded by Genet Hopewell.


The motion carried unanimously. This Resolution has been signed by Fulton County. DeKalb County will sign and forward to Fulton County for their records.

### **ADJOURNMENT**

There being no further business, the Chair called for a motion. Robert Burroughs motioned to adjourn, seconded by Charlene Fang. The motion carried. The meeting adjourned at 10:35 am.

This meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).

Signed by:

  
Calvin C. Hicks, Jr.  
Chief Appraiser/BTA Secretary

Date Approved:

7-7-25