

**MINUTES
DEKALB COUNTY BOARD OF ASSESSORS
July 17, 2025**

A meeting of the DeKalb County Board of Assessors was held on Thursday, July 17, 2025. Present were the following:

**Joseph Kusmik, MA, Chair
Charlene Fang, Vice-Chair
Robert A. Burroughs, J.D., Assessor
Genet Hopewell, J.D., Assessor
Calvin C. Hicks, Chief Appraiser/BTA Secretary
Donna Rosser, Assistant Chief Appraiser
Vance Clements, Supervisor – Business Personal Property
Brian Jennings, Deputy Chief Appraiser – Residential
Brentnol Baker, Deputy Chief Appraiser – Commercial
Teresa Nealey, Recording Secretary**

CALL TO ORDER

The Chair declared a quorum and called the meeting to order at 9:30 a.m.

APPROVAL OF AGENDA

The Chair stated that the Agenda for 7/17/25 had been received. He called for a motion to approve it. Robert Burroughs added an Executive Session as a last item this agenda and he made the motion to approve the amended agenda and seconded by Genet Hopewell. The motion carried unanimously.

APPROVAL OF MINUTES

The Chair called for a motion to approve the Minutes of 7/3/25. Robert Burroughs made a motion for Approval, seconded by Charlene Fang. The motion carried unanimously.

CITIZEN TIME

No citizens requested time to address the Board.

NEW EMPLOYEE INTRODUCTION

The Chair welcomed new employee Timothy Whisenant and he introduced himself to the Board. He is an appraiser in the Residential Division. The Board welcomed him and thanked him for coming.

BOARD DISCUSSION AND ACTION ON STAFF RECOMMENDATIONS

The Chair called for a motion to approve Staff Recommendations for batches 1 through 32. The BOA Agenda Update showed parcel 18 115 10 010 pulled from Batch 10 and parcel 16 048 01 051 pulled from batch 11. After this discussion, Robert Burroughs made the motion, which Genet Hopewell seconded. The motion carried unanimously.

STAFF REPORTS

See attached.

CHIEF APPRAISER'S REPORT

See attached.

EXECUTIVE SESSION

At 10:15 a.m., the Chair called for a motion to adjourn into Executive Session to discuss litigation, made by Robert Burroughs and seconded by Genet Hopewell. The motion carried. Following a discussion at 10:28 a.m., the Chair called for a motion to adjourn back into General Session – Robert Burroughs made a motion to adjourn out of Executive Session into General Session, seconded by Genet Hopewell. The motion carried unanimously.

The Board reconvened to the General session, and the Chair reported that no action was taken.

This session was conducted in accordance with O.C.G.A. 50-14-4 (The Open Meetings Act.)

ADJOURNMENT

There being no further business, the Chair called for a motion. Robert Burroughs motioned to adjourn, seconded by Genet Hopewell and Charlene Fang. The motion carried. The meeting adjourned at 10:28 am.

This meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).

Signed by:


Calvin C. Hicks, Jr.
Chief Appraiser/BTA Secretary

Date Approved:

8-7-25