

**MINUTES
DEKALB COUNTY BOARD OF ASSESSORS
October 23, 2025**

A meeting of the DeKalb County Board of Assessors was held on Thursday, October 23, 2025. Present were the following:

**Joseph Kusmik, MA, Chair
Robert A. Burroughs, J.D., Assessor
Genet Hopewell, J.D., Assessor
Calvin C. Hicks, Chief Appraiser/BTA Secretary
Donna Rosser, Assistant Chief Appraiser
Cory Calloway, Appraiser Business Personal Property
Kahlese Harris, Appraiser Supervisor - Residential
Brentnol Baker, Deputy Chief Appraiser – Commercial
Teresa Nealey, Recording Secretary**

ABSENT

**Charlene Fang, Vice-Chair
Vance Clements, Supervisor – Business Personal Property
Brian Jennings, Deputy Chief Appraiser – Residential**

CALL TO ORDER

The Chair declared a quorum and called the meeting to order at 9:38 a.m.

APPROVAL OF AGENDA

The Chair stated that the Agenda for 10/23/25 had been received. The Chair called for a motion to approve, made by Robert Burroughs and seconded by Genet Hopewell. The motion carried unanimously.

APPROVAL OF MINUTES

The Chair called for a motion to approve the Minutes of 10/9/25. Robert Burroughs made a motion for Approval, seconded by Genet Hopewell. The motion carried unanimously.

CITIZEN TIME

No citizens requested time to address the Board.

BOARD DISCUSSION AND ACTION ON STAFF RECOMMENDATIONS

The Chair called for a motion to approve Staff Recommendations for batches 1 through 31. The BOA Agenda Update showed parcel 15 030 01 021 pulled from batch 14. After discussion, Robert Burroughs made the motion, which Genet Hopewell seconded. The motion carried unanimously.

STAFF REPORTS

See attached.

CHIEF APPRAISER'S REPORT

See attached.

OTHER BUSINESS

Robert Burroughs discussed the transfer on death deeds request with the board. After discussion, Mr. Burroughs made the motion that we adopt and record in our Policy Manual that transfer on death deeds retain any exemptions and only lose them upon death, sale or a removal request. Genet Hopewell seconded this motion. The motion carried.

ADJOURNMENT

There being no further business, Robert Burroughs made the motion to adjourn at 10:06 am, seconded by Genet Hopewell. The motion carried.

This meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).

Signed by:


Calvin C. Hicks, Jr.
Chief Appraiser/BTA Secretary

Date Approved:

11-6-25