

**MINUTES
DEKALB COUNTY BOARD OF ASSESSORS
November 20, 2025**

A meeting of the DeKalb County Board of Assessors was held on Thursday, November 20, 2025. Present were the following:

**Joseph Kusmik, MA, Chair
Charlene Fang, Vice-Chair
Robert A. Burroughs, J.D., Assessor
Genet Hopewell, J.D., Assessor
Calvin C. Hicks, Chief Appraiser/BTA Secretary
Donna Rosser, Assistant Chief Appraiser
Vance Clements, Supervisor – Business Personal Property
Brian Jennings, Deputy Chief Appraiser – Residential
Geoffrey Johnson, Appraiser Supervisor
Teresa Nealey, Recording Secretary**

ABSENT

Brentnol Baker, Deputy Chief Appraiser – Commercial

CALL TO ORDER

The Chair declared a quorum and called the meeting to order at 9:30 a.m.

APPROVAL OF AGENDA

The Chair stated that the Agenda for 11/20/25 had been received. The Chair called for a motion to approve, made by Robert Burroughs and seconded by Genet Hopewell. The motion carried unanimously.

APPROVAL OF MINUTES

The Chair called for a motion to approve the Minutes of 11/6/25. Charlene Fang made a motion for Approval, seconded by Robert Burroughs. The motion carried unanimously.

CITIZEN TIME

No citizens requested time to address the Board.

BOARD DISCUSSION AND ACTION ON STAFF RECOMMENDATIONS

The Chair called for a motion to approve Staff Recommendations for batches 1 through 29. After discussion, Robert Burroughs made the motion, which Charlene Fang seconded. The motion carried unanimously.

STAFF REPORTS

See attached.

CHIEF APPRAISER'S REPORT

See attached.

Calvin Hicks thanked Joe Kusmik, Charlene Fang, Robert Burroughs and Genet Hopewell for sponsoring the Thanksgiving Luncheon for staff that will take place today at 11:30am. Mr. Hicks wanted them to know that their participation is greatly appreciated.

Mr. Hicks discussed the following with the Board:

- St. Elias Church - community residents are complaining that the church is operating a shuttle service
- December 3rd meeting with the Clerk of Superior Court – regarding issues with the Board of Equalization

ADJOURNMENT

There being no further business, Robert Burroughs made the motion to adjourn at 10:54 am, seconded by Genet Hopewell. The motion carried.

This meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).

Signed by:


Calvin C. Hicks, Jr.
Chief Appraiser/BTA Secretary

Date Approved:

