

**MINUTES
DEKALB COUNTY BOARD OF ASSESSORS
December 4, 2025**

A meeting of the DeKalb County Board of Assessors was held on Thursday, December 4, 2025. Present were the following:

**Joseph Kusmik, MA, Chair
Robert A. Burroughs, J.D., Assessor
Genet Hopewell, J.D., Assessor
Calvin C. Hicks, Chief Appraiser/BTA Secretary
Teresa Nealey, Recording Secretary
Donna Rosser, Assistant Chief Appraiser
Vance Clements, Supervisor – Business Personal Property
Brian Jennings, Deputy Chief Appraiser – Residential
Brentnol Baker, Deputy Chief Appraiser – Commercial**

ABSENT **Charlene Fang, Vice-Chair**

CALL TO ORDER

The Chair declared a quorum and called the meeting to order at 9:30 a.m.

APPROVAL OF AGENDA

The Chair stated that the Agenda for 12/4/25 had been received. He called for a motion to approve, made by Robert Burroughs, and seconded by Genet Hopewell. The motion carried unanimously.

APPROVAL OF MINUTES

The Chair called for a motion to approve the Minutes of 11/20/25. Robert Burroughs made a motion for Approval, seconded by Genet Hopewell. The motion carried unanimously.

CITIZEN TIME

No citizens requested time to address the Board.

BOARD DISCUSSION AND ACTION ON STAFF RECOMMENDATIONS

The Chair called for a motion to approve Staff Recommendations for batches 1 through 26. After discussion, Robert Burroughs made the motion, which Genet Hopewell seconded. The motion carried unanimously.

STAFF REPORTS

See attached.

CHIEF APPRAISER'S REPORT

See attached.

Calvin Hicks stated that the Public Utility values have not been received and stated that it may be later in December before they are received and processed and there may have to be a special called meeting to get this approved timely.

Robert Burroughs commented that our Thanksgiving Luncheon was just fabulous! He said that the whole setting was really, really nice and said to let everybody know this department knows how to have a party! Mr. Hicks thanked him for the gracious comments and he acknowledged that the support that staff gets from the Board is quite impressive as well because they participated in the funding for that event. Mr. Hicks appreciates the sentiments expressed by the Board.

Mr. Burroughs also asked about the GAAO Chief Appraiser Academy. Mr. Hicks will be presenting at this event next week, December 11th and 12th.

ADJOURNMENT

There being no further business, Robert Burroughs made the motion to adjourn at 10:16 am, seconded by Genet Hopewell. The motion carried.

This meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).

Signed by: _____

Calvin C. Hicks, Jr.
Chief Appraiser/BTA Secretary

Date Approved: _____

12-18-25