

**MINUTES  
DEKALB COUNTY BOARD OF ASSESSORS  
February 21, 2019**

A meeting of the DeKalb County Board of Assessors was held on Thursday, February 21, 2019. Present were the following:

**Robert A. Burroughs, J.D., Chair  
James Vernor, PhD, MAI, Vice-Chair  
Charlene Fang, Assessor  
John W. Lawson, J.D., LL.M., Assessor  
Vivian R. Ingersoll, MA, Assessor  
Calvin C. Hicks, Chief Appraiser/BTA Secretary  
Donna Rosser, Assistant Chief Appraiser  
Brian Jennings, Deputy Chief Appraiser – Residential  
Brentnol Baker, Deputy Chief Appraiser – Commercial  
Allen Alford, Supervisor – Business Personal Property  
Teresa H. Nealey, Recording Secretary**

**CALL TO ORDER**

The Chair called the meeting to order at 9:30 a.m.

**APPROVAL OF AGENDA**

The Chair asked for a motion to approve the 2/21/19 Agenda. John Lawson made a motion to approve, seconded by Charlene Fang. The motion carried unanimously.

**APPROVAL OF MINUTES**

The Chair called for a motion to approve the 2/7/19 Minutes, made by Jim Vernor and seconded by John Lawson. The motion carried.

**CITIZEN TIME**

No citizens requested time to address the Board.

**BOARD DISCUSSION AND ACTION ON STAFF RECOMMENDATIONS**

The Chair called for a motion to approve batches 1 through 34 of this agenda made by John Lawson, seconded by Jim Vernor. (It should be noted that the 2/21/19 BTA Agenda Update showed parcel 15 205 02 062 being pulled from batch 9, parcel 15 078 01 005 being pulled from batch 20 and parcel 15 020 01 027 being pulled from batch 23). After discussion, the Chair called for a vote which passed unanimously.

**Jim Vernor commented that since we had a couple of properties relating to Hearing Officer he's reminded that he has a friend, Henry Wise, who is a Hearing Officer for the County. In speaking with Mr. Wise recently, he was very complimentary towards our appraisers that had come before him. He said they were very organized, clear in their explanations and courteous. Brentnol Baker will pass this compliment on to those appraisers in his division as these were commercial properties.**

**STAFF REPORTS**

See attached.

**CHIEF APPRAISER'S REPORT**

See attached.

**EXECUTIVE SESSION**

There was no session today.

**ADJOURNMENT**

**The Chair called for a motion to adjourn, made by John Lawson and seconded by Jim Vernor. The meeting adjourned at 10:37 a.m.**

**This meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).**

Signed by:

  
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Calvin C. Hicks, Jr.  
Chief Appraiser/BTA Secretary

Date Approved: 3-7-19