

**MINUTES
DEKALB COUNTY BOARD OF ASSESSORS
October 17, 2019**

A meeting of the DeKalb County Board of Assessors was held on Thursday, October 17, 2019. Present were the following:

**Robert A. Burroughs, J.D., Chair
James Vernor, PhD, MAI, Vice-Chair
Vivian R. Ingersoll, Assessor
John W. Lawson, J.D., LL.M., Assessor
Calvin C. Hicks, Chief Appraiser/BTA Secretary
Donna Rosser, Assistant Chief Appraiser
Brian Jennings, Deputy Chief Appraiser – Residential
Brentnol Baker, Deputy Chief Appraiser – Commercial
Allen Alford, Supervisor – Business Personal Property
Teresa H. Nealey, Recording Secretary
Aaron Ross, Law Department**

Absent: Charlene Fang, Assessor

CALL TO ORDER

The Chair called the meeting to order at 9:33 a.m.

APPROVAL OF AGENDA

The Chair called for a motion to approve the 10/17/19 Agenda, made by Vivian Ingersoll, seconded by John Lawson and Jim Vernor. The motion carried unanimously.

APPROVAL OF MINUTES

The Chair called for a motion to approve the revised 10/3/19 Minutes, made by John Lawson and seconded by Jim Vernor. The motion carried unanimously.

CITIZEN TIME

No citizens requested time to address the Board.

BOARD DISCUSSION AND ACTION ON STAFF RECOMMENDATIONS

The Chair called for a motion to approve batches 1 through 17 of this agenda with updates, made by Jim Vernor, seconded by John Lawson. The BTA Agenda Update indicated the following: Parcel 18 114 02 109 was pulled from batch 3; Parcels 16 166 01 003, 16 166 01 010 and 16 166 01 011 were pulled from batch 6 and Parcel 18 045 06 011 was deleted from batch 12. After discussion, the Chair called for a vote which passed unanimously.

The Chair called for a motion to approve batches 18 through 41 of this agenda made by Jim Vernor, seconded by John Lawson. After discussion, the Chair called for a vote which passed unanimously.

ADOPTION OF 2019 PUBLIC UTILITY VALUES

The Board received the Public Utility reports electronically and by hardcopy. Allen Alford discussed the reports with the Board. The Chair called for a motion to approve, made by Jim Vernor, seconded by John Lawson. The motion carried unanimously.

STAFF REPORTS

See attached.

CHIEF APPRAISER'S REPORT

See attached.

EXECUTIVE SESSION

The Chair called for a motion to adjourn to Executive Session, made by John Lawson and seconded by Vivian Ingersoll. The session started at 10:53 a.m. A litigation matter was discussed. No action was taken. The session ended at 11:05 a.m.

This session was conducted in accordance with O.C.G.A. 50-14-4 (The Open Meetings Act.)

GENERAL SESSION

John Lawson made a motion to reconvene to General Session, seconded by Vivian Ingersoll. The motion carried.

ADJOURNMENT

The Chair called for a motion to adjourn, made by John Lawson and seconded by Vivian Ingersoll. The meeting adjourned at 11:06 a.m.

This meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).

Signed by:


Calvin C. Hicks, Jr.
Chief Appraiser/BTA Secretary

Date Approved: 11-7-19